

MINUTES, HENDERSON CITY COUNCIL, REGULAR MEETING, WEDNESDAY, JUNE 11, 2008

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson at the Henderson Community Meeting Room. Present were Council Members George Scheffler, Dan Reiman, Lamona Phillips and Julie Determan. Also present were Henderson Independent Newspaper Editor Garrett J. Brenno, Chris Cavett, Robert Lawrence, Brandon Phillips and Randy Tiegs representing the Henderson Fire Department, Police Chief Chester Aldrich and Taylor Kahlow.

Motion Swenson, seconded Determan to approve the minutes of the May 14, 2008 meeting. Motion carried.

Police Chief reported on monthly activities including theft from a local garage (under investigation). Reiman asked about beer delivery trucks parking on Highway 19, Aldrich will discuss with vendors.

Brandon Phillips, Robert Lawrence and Randy Tiegs from the Henderson Fire Department presented specifications on the new tanker truck and chassis.

Motion Swenson, seconded Scheffler to approve the bid specification package for the tanker truck with chassis as submitted and set a bid opening date for 2:00 P.M. on Monday, July 21, 2008. Motion carried.

Chris Cavett from S.E.H. presented information and showed a video relating to the Low Impact Development study. Local jurisdictions will be contacted as parts of the report recommended for approval are further studied and implemented.

Scheffler asked about the north ravine project. Cavett responded that in general the project was completed as designed. Some additional things need to be added such as willow staking to finish off the area later this summer. Similar projects with piping are being looked at other areas. Cavett will meet with Karels and Hornaman to discuss these recommendations.

City Administrator reported on Sibley County Municipalities meeting (all city council members to attend); list of projects and activities; loan repayment letters; Capx2020 information; 514 Main Street licensing; and employees and city council internal control and budget meetings.

Motion Phillips, seconded Reiman to approve purchase of the materials for the retaining wall at the library per the Vesalock proposal. Motion carried.

Additional discussion on railing will be held at a later date.

Motion Determan, seconded Swenson to purchase the circle stone from Vesalock for the fountain project. Motion carried.

Quotations are being obtained for blacktop work to be done on North 8<sup>th</sup> Street, discussions will be held with Amberfield representatives on parking and drainage.

Determan will schedule cleaning for city areas on Wednesday, June 18.

Swenson discussed Planscape workshop indicating it was very well attended (20-30 people).

MRVPUC members discussed the status of the treatment plant project.

Review of internal controls procedures and the proposed policy.

Motion Phillips, seconded Reiman to approve the revised Internal Controls Policy. Motion carried.

Swenson and Reiman discussed building committee meetings.

Reiman reported that help will be needed from city staff to unload Sauerkraut when it arrives.

Motion Reiman, seconded Swenson to approve/accept the following city bills:

Paid Chk# 047160	SIBLEY COUNTY TREASURER	5/15/2008	\$360.00	Dust Control
Paid Chk# 047161	AMSTERDAM PRINTING	5/20/2008	\$356.64	Purchase Orders
Paid Chk# 047162	BATTERIES PLUS	5/20/2008	\$162.64	4 Batteries
Paid Chk# 047163	CHESTER ALDRICH	5/20/2008	\$250.27	reimburse
Paid Chk# 047164	ERIC KARELS	5/20/2008	\$244.74	Eric Uniforms
Paid Chk# 047165	FARM AND HOME PUBLISHERS	5/20/2008	\$39.41	Plat Book
Paid Chk# 047166	HENDERSON HOUSE	5/20/2008	\$90.53	Lodging for Ice Rescue
Paid Chk# 047167	P.O.S.T.	5/20/2008	\$90.00	Pete License
Paid Chk# 047168	PRAIRIE TRAIL ELECTRIC	5/20/2008	\$1,610.65	Scoreboard-Lions
Paid Chk# 047169	RANDALL TIEGS	5/20/2008	\$170.44	New Truck Committee
Paid Chk# 047170	REYNOLDS WELDING SUPPLY	5/20/2008	\$33.11	Oxygen
Paid Chk# 047175	HENDERSON CHAMBER OF	5/21/2008	\$700.00	Prairie Lakes grant
Paid Chk# 047176	BRAUN PUMP AND CONTROLS	5/29/2008	\$553.25	Service Checks

Paid Chk# 047177	BUSINESS FORMS AND	5/29/2008	\$225.09	Utility Cards
Paid Chk# 047178	CATV LE SUEUR HENDERSON	5/29/2008	\$1,848.56	1st Qtr Franchise Fee
Paid Chk# 047179	EXCEL ENERGY	5/29/2008	\$3,941.62	electric
Paid Chk# 047180	FIRST STATE BANK	5/29/2008	\$8,676.59	Interest
Paid Chk# 047181	FRONTIER COMM.	5/29/2008	\$646.03	phone
Paid Chk# 047182	HERMAN'S LANDSCAPE	5/29/2008	\$305.47	Pulverized Black Dirt
Paid Chk# 047183	HWY. AG SERVICES	5/29/2008	\$286.75	Fertilizer
Paid Chk# 047184	IRON WORKS	5/29/2008	\$911.82	Galvanized Beams
Paid Chk# 047185	LACAL EQUIPMENT INC.	5/29/2008	\$433.32	Wire Gutter Broom
Paid Chk# 047186	LINDA WENTZLAFF	5/29/2008	\$27.79	Fertilizer-Flowers
Paid Chk# 047187	LINDS STEAM CLEAN	5/29/2008	\$300.00	Carpet Cleaning
Paid Chk# 047188	MENARDS	5/29/2008	\$95.46	4x4-8' Cedar, Corrugated Tubin
Paid Chk# 047189	MIDWEST RADAR & EQUIPMENT	5/29/2008	\$30.00	mph
Paid Chk# 047190	MINNESOTA DEPT. OF REVENUE	5/29/2008	\$1,450.00	WQ Annual Permit Fee
Paid Chk# 047191	MN DEPT. OF PUBLIC SAFETY	5/29/2008	\$190.00	Tom Phillips
Paid Chk# 047192	MN VALLEY ELECTRIC	5/29/2008	\$83.00	Security Lights
Paid Chk# 047193	MVTL LABORATORIES, INC.	5/29/2008	\$315.75	tests
Paid Chk# 047194	NELSON & JONES LDT	5/29/2008	\$337.50	monthly
Paid Chk# 047195	NORTHWEST NATURAL GAS	5/29/2008	\$1,651.92	library
Paid Chk# 047196	OFFICE ETC...	5/29/2008	\$192.52	Minute Book, Ink. Misc.
Paid Chk# 047197	ONE CALL CONCEPTS, INC	5/29/2008	\$11.60	8 Locate Ticket
Paid Chk# 047198	PRAIRIE TRAIL ELECTRIC	5/29/2008	\$147.50	Fountain
Paid Chk# 047199	SOUTHERN MINNESOTA CONST.	5/29/2008	\$216.84	-3/4" with Fines
Paid Chk# 047200	TOM FRAUENDIENST	5/29/2008	\$175.00	May Cleaning
Paid Chk# 047201	TRUE VALUE	5/29/2008	\$900.81	various
Paid Chk# 047202	UNIFORMS UNLIMITED	5/29/2008	\$128.44	Non-conductive Cartridge-Kisling
Paid Chk# 047203	WACONIA FARM SUPPLY	5/29/2008	\$31.95	LZ Discharge Chute
Paid Chk# 047204	WAGAR'S RED OWL	5/29/2008	\$1,950.73	fuel
Paid Chk# 047205	WASTE MANAGEMENT	5/29/2008	\$5,553.99	refuse/rcy
Paid Chk# 047207	HENDERSON POST OFFICE	5/30/2008	\$113.40	Stamps
Paid Chk# 047208	HENDERSON SAUERKRAUT	5/30/2008	\$25.00	Green Isle Legion Donation
Paid Chk# 047215	HENDERSON CHAMBER OF	5/30/2008	\$700.00	grant reimburse
Paid Chk# 047216	ALPHA WIRELES COMM. CO.	6/12/2008	\$300.00	Transducer Headsets
Paid Chk# 047217	BRAUN PUMP AND CONTROLS	6/12/2008	\$1,486.08	Repairs-Field Service
Paid Chk# 047218	CHESTER ALDRICH	6/12/2008	\$30.00	Cell Phone
Paid Chk# 047219	DOHERTY TRUCKING	6/12/2008	\$300.00	Scoreboard-Lions
Paid Chk# 047220	EMERGENCY APPARATUS	6/12/2008	\$954.05	Pump Test for Engine 1
Paid Chk# 047221	ETTERMAN ENTERPRISES	6/12/2008	\$57.86	Hex Nut, Fuse, Pen Lube, Lockw
Paid Chk# 047222	EXCEL ENERGY	6/12/2008	\$4,286.39	lift station pumps
Paid Chk# 047223	FEDERAL SIGNAL CORP	6/12/2008	\$162.75	Chrgr Assy 13VDC
Paid Chk# 047224	FRONTIER COMM.	6/12/2008	\$624.86	phone
Paid Chk# 047225	HEIMAN INC	6/12/2008	\$303.89	Strobe Bulb, Power Supply
Paid Chk# 047226	HENDERSON INDEPENDENT	6/12/2008	\$58.83	Bus to Pool
Paid Chk# 047227	HWY. AG SERVICES	6/12/2008	\$697.72	Mosquito Spray/weed spray
Paid Chk# 047228	I & S GROUP, INC.	6/12/2008	\$6,310.00	Comprehensive City Mapping
Paid Chk# 047229	J.P.COOKE COMPANY	6/12/2008	\$14.25	Receipt Books
Paid Chk# 047230	J.R. BRUENDER CONST. INC.	6/12/2008	\$102.65	Portable Toilet Rental
Paid Chk# 047231	LABELLES LE SUEUR ALIGMENT	6/12/2008	\$67.00	DOT Inspection
Paid Chk# 047232	MCFOA	6/12/2008	\$35.00	Membership Fees
Paid Chk# 047233	MENARDS	6/12/2008	\$859.88	Bench, Fire Rings
Paid Chk# 047234	MENARDS-BURNSVILLE	6/12/2008	\$352.28	Bathroom fixtures
Paid Chk# 047235	MINN DEPT OF HEALTH-MDH	6/12/2008	\$578.00	2nd Quarter
Paid Chk# 047236	MINNESOTA PIPE AND	6/12/2008	\$73.69	Hydrant Repair
Paid Chk# 047237	MN POLLUTION CONTROL	6/12/2008	\$23.00	James fees
Paid Chk# 047238	MN RESORT ASSOCIATION	6/12/2008	\$280.00	Allanson's Park
Paid Chk# 047239	MN VALLEY ELECTRIC	6/12/2008	\$84.00	Security Lights
Paid Chk# 047240	MVTL LABORATORIES, INC.	6/12/2008	\$110.25	monthly
Paid Chk# 047241	NELSON & JONES LDT	6/12/2008	\$354.41	monthly
Paid Chk# 047242	NORTHWEST NATURAL GAS	6/12/2008	\$685.69	library
Paid Chk# 047243	ONE CALL CONCEPTS, INC	6/12/2008	\$15.95	11 Locate Ticket
Paid Chk# 047244	PLANSCAPE PARTNERS	6/12/2008	\$1,500.00	Entrepreneurship Workshop
Paid Chk# 047245	PRAIRIE TRAIL ELECTRIC	6/12/2008	\$278.20	Repair Tornado Siren
Paid Chk# 047246	RANDALL TIEGS	6/12/2008	\$58.74	Training in New Brighton
Paid Chk# 047247	SEH	6/12/2008	\$2,393.90	Drainage N 6 <sup>th</sup>
Paid Chk# 047248	SIBLEY CO. MUNICIPALITIES	6/12/2008	\$55.00	June Meeting
Paid Chk# 047249	SICKMANN ELECTRIC MOTOR	6/12/2008	\$821.37	Rewind 10 HP, Switch-water
Paid Chk# 047250	SOUTHERN METRO MEDICAL	6/12/2008	\$198.00	Tim Nytes Physical-fire department
Paid Chk# 047251	SOUTHERN MINNESOTA CONST.	6/12/2008	\$171.73	-3/4" with Fines
Paid Chk# 047252	ST. PETER RENTAL CENTER	6/12/2008	\$86.00	Floor Sander-Allanson's Park
Paid Chk# 047253	THE MASTER'S SERVANT	6/12/2008	\$376.93	GMC-Tires, Fuel Pressure Regul
Paid Chk# 047254	TOM FRAUENDIENST	6/12/2008	\$175.00	June Cleaning
Paid Chk# 047255	TRUE VALUE	6/12/2008	\$570.41	all departments
Paid Chk# 047256	WACONIA FARM SUPPLY	6/12/2008	\$48.11	Blade High Lift Notched
Paid Chk# 047257	WAGAR'S RED OWL	6/12/2008	\$1,760.95	fuel
Paid Chk# 047258	WASTE MANAGEMENT	6/12/2008	\$9,251.73	refuse/ryc.
Paid Chk# 047259	WATERTOWER PAINT & REPAIR	6/12/2008	\$1,350.00	Service Agreement
Paid Chk# 047260	WELLS FARGOBROKERAGE	6/12/2008	\$20,047.08	Payment 15 of 19
Paid Chk# 047261	WERNER ELECTRIC SUPPLY	6/12/2008	\$141.31	LED Lights, 50W HPS Fixture
Paid Chk# 047262	CITY OF LE SUEUR	6/12/2008	\$150,000.00	Pay Request #9-treatment plant
Paid Chk# 047263	CITY OF LE SUEUR	6/12/2008	\$150,000.00	Pay Request #9-treatment plant
Paid Chk# 047264	CITY OF LE SUEUR	6/12/2008	\$150,000.00	Pay Request #9-treatment plant
Paid Chk# 047265	CITY OF LE SUEUR	6/12/2008	\$142,393.78	Pay Request #9-treatment plant

Motion carried.

Motion Swenson, seconded Determan to approve Resolution 2008-03 to pay The Master's Servant for services rendered. Motion carried with Reiman abstaining.

Motion Swenson, seconded Determan to approve the 3.2 license application for the Henderson Lion's Club for Sauerkraut Day's. Motion carried.

Discussion was held on staffing and costs for the MRVPUC wastewater treatment plant and force main project as well as other associated tasks now performed by the current Henderson Utility Superintendent. Discussions will continue with City of Le Sueur and MRVPUC representatives with the overall goal of the City of Henderson being to retain as much local control and ownership in operation of future Henderson only utility related functions and activities as practical and financially feasible as possible.

Mayor Swenson adjourned the meeting at 9:55 P.M.

Respectfully Submitted

Lon Berberich  
City Clerk