MINUTES, HENDERSON CITY COUNCIL REGULAR MEETING, WEDNESDAY, JUNE 8, 2011

Meeting called to order at 7:00 P.M. by Mayor Tim Nytes at the community meeting room. Present were council members Kelly Braun, Randall Tiegs and Les Mediger. Also in attendance were Police Chief Chester Aldrich, Lindsey Dhaene, Paul Menne, Les Trimbo, Keith Swenson, Dan Reiman, Doug Thomas, Rich Worm, Dan Vance, Stephanie Vance, Patricia Steckman, Jeff Steinborn and James Brenno.

Motion Tiegs, seconded Braun to approve the minutes from the May 11, 2011 meeting. Motion carried 4-0.

Police Chief Aldrich presented his monthly report and also reported on stolen property incidents.

Keith Swenson addressed the council regarding when open forums for comment would be allowed and Mayor Nytes explained his views on the matter.

City Administrator Berberich reported on the ambulance agreement with the City of Le Sueur; water tower cleaning and inspection report; League of Cities information including safety and loss control activities and annual conference attendance in Rochester June 14-17; project activities update; information relating to the FEMA disaster declaration 1982; library service agreement with Sibley County, Sibley County Municipalities meeting to be held in Winthrop June 16 and delinquent utility bills.

Motion Tiegs, seconded Mediger to approve the ambulance agreement; motion carried 4-0.

Motion Tiegs, seconded Mediger to approve the water tower maintenance agreement with McGuire Iron for $3100 but to not authorize the $1200 for the flag gate with this being continent on funds available in the budget later in 2011; motion carried.

Motion Mediger, seconded Braun to approve the Library Service Agreement with Sibley County as presented; motion carried 4-0.

Review of delinquent utility accounts; motion Braun, seconded Mediger to begin disconnection procedures; motion carried 4-0.

The Henderson City Council and Sibley County EDA Paul Menne representative discussed economic development related things and requests for funds.

Motion Tiegs, seconded Mediger not to approve the $886 payment to Sibley County at this time. Motion carried 4-0.

Council Member Tiegs reported on park board activities.

Mayor Nytes reported on the status of speed sign and traffic study (electronic sign to be placed in June) and weed inspections he is performing.

Budget and Finance Committee Members Tiegs and Mediger and Administrator/Clerk/Treasurer Berberich reported on FPM/UFA, special assessment options for the wastewater treatment plant/force main project and formulating a response to Minnesota State Auditor correspondence from May 5, 2011.

Motion Braun, seconded Mediger to adopt Resolution 2011-6 approving the Financial Management Plan/Utility Financial Analysis. Motion carried 4-0.

After considerable discussion on the special assessment option proposed to be used for assisting in paying for costs associated with the wastewater treatment plant/force main project and after comments from Dan Vance and others a motion was made by Council Member Tiegs, seconded by Council Member Mediger to adopt Resolution 2011-07 declaring costs to be assessed and preparing a proposed assessment role in conjunction with wastewater treatment plant improvement. Motion unanimously carried.

Motion Mediger, seconded Braun to adopt resolution 2011-08 authoring submittals to the Minnesota State Auditor. Motion carried 4-0.

Personnel Committee members Braun and Nytes and Personnel Director Berberich discussed, reported on and recommended for approval the June 7, 2011 summary memorandum and recommendations related to employees and obtaining proposals for Henderson Police Department services and also including entering into a revised employment agreement with City Administrator Berberich.

Motion Tiegs, seconded Mediger to approve the Personnel Committee recommendation in full as submitted. Motion unanimously carried 4-0.

Motion Braun, seconded Tiegs to approve the following city bills:

BELLE PLAINE BLOCK & TILE, INC
$49.16
BILL DENO
$42.50
CEMSTONE PRODUCTS
$323.69
CHESTER ALDRICH
$681.43
CITY OF LE SUEUR
$1,500.00
CITY OF LESUEUR-MRVPUC
$4,000.00
DIAMOND VOGEL PAINTS
$515.57
DVORAK EXCAVATING INC.
$3,270.00
ETTERMAN ENTERPRISES
$59.42
EXCEL ENERGY
$4,673.32
FRONTIER COMM.
$567.60
HENDERSON FIRE RELIEF
$1,400.00
HENDERSON INDEPENDENT
$311.79
HENDERSON POST OFFICE
$1,670.00
LAWSON PRODUCTS, INC.
$552.02
MAGUIRE IRON, INC.
$1,648.00
MARK CONSOER
$256.68

MENARDS-MANKATO
$1,222.33
METRO WEST INSPECTION
$509.30
MEYER AUTO REPAIR
$122.85
MINNESOTA DEPT OF REVENUE
$2,493.68
MINNESOTA PIPE AND
$135.87
MN DEPT OF HEALTH- WATER $655.00
MN RESORT ASSOCIATION
$290.00
MN Valley Electric
$2,104.22
NELSON & JONES LDT $754.76
NORTHWEST NATURAL GAS
$243.37
OFFICE ETC .
$87.38
GOHPER STATE ONE CALL $31.90
SEAMLESS ASPHALT
$2,000.00
SIBLEY AGGREGATES, INC.
$276.15
SOUTH CENTRAL COLLEGE
$1,250.00
THE MASTER'S SERVANT
$48.07
TOM FRAUENDIENST $175.00
TRAXLER CONSTRUCTION INC.
$1,484.14
TRUE VALUE $300.02
UNIFORMS UNLIMITED
$33.25
VALLEY NATIONAL GASES
$15.34
WACONIA FARM SUPPLY
$67.81
WASTE MANAGEMENT OF
$343.23
WM MUELLER AND SONS
$142.20
Y-NOT PLUMBING & HEATING $240.47

Motion carried 4-0.

Motion Tiegs, seconded Braun to approve the May end of month financial report; motion carried 4-0.

Motion Tiegs, seconded Braun to approve pop and temporary 3.2 license applications for the Henderson Lions Club and Sauerkraut Day's Committee for June 24-26. Motion carried 4-0.

On May 31, 2011 George Scheffler submitted his resignation as a City Council Member of the City of Henderson effective June 1, 2011.

Motion Tiegs, seconded Braun to adopt Resolution 2011-09 accepting the resignation of George Scheffler as a member of the Henderson City Council. Motion carried 4-0.

As authorized per Minnesota State Statute Council Member Tiegs made a motion to appoint Paul Menne as a member of the Henderson City Council to fill the unexpired term of Council Member George Scheffler (term expires December 31, 2012); Council Member Mediger seconded the motion and those 2 plus Council Member Braun and Mayor Nytes voted yes on the motion during a roll call vote. The motion unanimously carried 4-0. Paul Menne accepted the appointment and took his Oath of Office later in the evening.

Mayor Nytes appointed Council Member Menne to serve on the same committee's and capacity as Council Member Scheffler. Motion Council Member Tiegs, seconded by Council Member Braun to approve this committee/official duties appointment; motion carried 4-0.

The revised meeting schedule was distributed. Motion Tiegs, seconded Nytes to approve the revised schedule and have it posted. Motion carried.

Mayor Nytes adjourned the meeting at 8:40 P.M.

Respectfully Submitted

Lon Berberich, City Clerk