**MINUTES, HENDERSON CITY COUNCIL, WEDNESDAY, NOVEMBER 15, 2023**

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson; present were Council Members Amy Hardel, Randy Tiegs, Steve Sellner, and Crystal Thomas. Also present Police Chief Eric Karels, HPD Officer Dan Koski, City Attorney Jason Moran, SEH Project Engineers Doug Scott & Luke Johnson, MNDOT Project Engineers Forrest Hasty & Brett Benzkofer, Chase Boehne, Beth Cornish, Jeff Dahm, Jeff Steinborn, and City Administrator Lon Berberich.

Motion Swenson, seconded Hardel to approve minutes of October 18, 2023, meeting. Motion carried.

Police Chief Karels provided a written monthly report.

Motion Swenson, seconded Sellner to hire Dan Koski as a full-time police officer at a rate of $25 hourly, 80% health as salary and full dental. Voting yes—Swenson, Hardel, Sellner, Thomas; voting no—Tiegs. Motion carried.

Beth Cornish appeared before the council to discuss adding “cross traffic does not stop” to stop signs at intersection of Highways 6/19/93. Further discussion on alley stop signs and speed limits occurred with no further action taken.

MNDOT project engineer Forrest Hastey presented information on the Highway 93 flood control project. Additional discussion occurred among council, MNDOT, city staff, SEH personnel and Henderson residents regarding project timeline, workload, and next steps.

SEH project engineer Scott updated council on the 2023-2024 street and utility improvement project. Scott also presented information on change order 1 resulting in the reconstruction of the sanitary sewer on 9th street using the pipe bursting method due to a large rock layer that prevented boring. Change order 1 is a net increase of $455.15 to compensate for subcontractor costs. AFP# 2 presented for payment.

Motion Swenson, seconded Tiegs to approve AFP #2 & change order #1. Motion carried.

City Attorney Moran updated council on pending THC ordinance and criminal nuisance charges.

Motion Tiegs, seconded Hardel to waive second reading and adopt Ordinance 240, an Ordinance Prohibiting the Use of Tetrahydrocannabinol (THC) Products in Public Places. Ordinance to be published in full on November 23, 2023, in the Henderson Independent. Motion carried.

Assistant City Administrator Pautsch updated council on the emerald ash borer tree project, compost site, and delinquent utilities.

City Administrator Berberich reported on activity report, upcoming council workshop and agenda, and the Earned Sick & Safe Time (ESST) law going into effect on January 1, 2023, requiring all employers to provide paid leave to their employees.

Berberich also presented the personnel committee 2024 salary recommendations for city staff. After council discussion, further action tabled until the regular December 20th council meeting.

Pautsch updated council on the status of new stop signs installed on 6th street and Ridge Road. In addition to those already installed, two hearing impaired, child at play signs to be installed on 6th street.

Motion Sellner, seconded Tiegs, to approve of the October 31, 2023, cash balances. Motion carried.

Motion Sellner, seconded Tiegs, to approve the following city bills. Motion carried.

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| |  |  | | --- | --- | | ADDICTIONS AND STRESS CLINIC | $500.00 | | BADGER METER INC. | $10.68 | | BANYON DATA SYSTEMS | $590.00 | | BRUCE GUSTOFSON | $45.00 | | BUESGENS TRUCKING | $300.00 | | C. BOEHNE CONSTRUCTION | $170,125.01 | | CALIBRATIONS AND CONTROLS, INC | $525.00 | | CEMSTONE PRODUCTS COMPANY | $233.09 | | CHRISTIAN, KEOGH, MORAN & KING | $1,579.71 | | CITY OF GAYLORD | $200.00 | | CITY OF LE SUEUR | $6,548.15 | | DAKOTA SUPPLY GROUP | $3,910.13 | | DELTA DENTAL | $115.26 | | EARL F. ANDERSEN, | $739.18 | | EXTREME MECHANICAL LLC | $700.00 | | GOPHER STATE ONE CALL | $25.65 | | HAWKINS INC. | $1,905.03 | | HENDERSON INDEPENDENT | $44.00 | | HENDERSON LAWN CARE | $1,615.00 | | HENDERSON POST OFFICE | $270.00 | | HERMAN'S LANDSCAPE SUPPLIES | $840.00 | | HIGH ISLAND CONTRACTING LLC | $328.70 | | JAMES BAUMANN | $1,969.48 | | JENNIFER CUMMINS | $248.00 | | JOHNNY ON THE SPOT | $248.00 | | JOHNSON CONTROLS FIRE PROTECTI | $1,368.08 | | K & R GRAPHICS | $500.00 | | KOHLS SWEEPING SERVICE, INC. | $2,960.00 | | MANKATO CLINCI | $180.00 | | METRONET | $604.17 | | MICROSOFT OFFICE 365 | $12.83 | | MISS PRINT LLC | $127.50 | | MN Valley Electric | $924.36 | | NORTHWEST NATURAL GAS | $32.00 | | QUILL CORPORATION | $36.49 | | SEH | $52,195.70 | | STREICHER'S | $123.96 | | stripe | $33.44 | | TOSHIBA AMERICA BUSINESS SOLUT | $34.74 | | UC LABORATORY | $895.12 | | VERIZON WIRELESS | $122.72 | | WAGARS GROCERY | $54.00 | | WEX BANK | $762.89 | | WIESE HARDWARE STORE | $1,501.72 | | XCEL ENERGY | $5,397.18 | | FIRST STATE BANK | $13,215.92 | | FIRST STATE BANK | $826.18 | | FIRST STATE BANK | $5,269.87 | | HJERPE CONTRACTING, INC. | $483,637.55 | | PRAIRIE TRAIL ELECTRIC | $393.00 | | SEH | $4,502.99 | |  |

Councilmember Tiegs inquired about the budget and process for buying police uniforms and how the city is reimbursed when an officer leaves before completing one year of employment.

Motion Swenson, seconded Hardel to authorize entering into a contract for professional services by and between the City of Henderson, Tim Nytes, and the Southwest Minnesota Housing Partnership for grant writing and application preparation services related to the Workforce Housing Grant Program. Voting yes-Swenson, Hardel, Sellner, Thomas; voting no-Tiegs. Motion carried.

Motion Tiegs, seconded Sellner to approve liquor license applications for Neisen’s Bar and Henderson Wine and Spirits. Motion carried.

Motion Swenson, seconded Thomas to approve the revised meeting schedule with modifications. Motion carried.

Mayor Swenson adjourned the meeting at 9:00 PM.

Respectfully submitted,

Timothy Pautsch

City Clerk