**MINUTES, HENDERSON CITY COUNCIL SPECIAL MEETING, Wednesday, August 31, 2022**

Meeting called to order at 6:00 P.M. by Mayor Keith Swenson; present were council members Steve Sellner, Janet Boese and Randy Tiegs. Also present were Chase Boehne, Layne Kockelman and Beth Cornish

Berberich provided and overview of fund balances, preliminary 2023 budget, inventory of assets, overview of future capital outlay projects with staffing and comparative needs through 2032, allocation of resources, an overview of costs related to staffing and contracting of services, library needs and current costs of employees including salary, benefits, insurance and deductions

City Auditor Layne Kockelman went over comparable city staffing resources in other similar size communities he audits with costs, workload distribution and management provided.

Boehne went over contracting services he provides, discussed services used in other surrounding communities and went over hypothetical contract for services situations.

Mayor and city council discussed various staffing arrangements and allocation of resources. The discussion will be continued at the preliminary budget meeting scheduled for September.

Motion Tiegs, seconded Sellner to advertise for an assistant city administrator/clerk/treasurer position with a monthly salary not to exceed $6000 plus benefits (80%/20% single coverage minimum). Motion carried.

Mayor Swenson adjourned the meeting at approximately 7:50 PM

Respectfully Submitted Lon Berberich, City Clerk.