**MINUTES, HENDERSON CITY COUNCIL WEDNESDAY, MAY 17, 2023**

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson; present were Council Members Amy Hardel, Randy Tiegs, and Steve Sellner. Also present Police Chief Eric Karels, City Attorney Jason Moran, Brooke Wentzlaff, Connie Rau, Republic Services Representatives Matt Herman and Debora Gatz, Beth Cornish, and City Administrator Lon Berberich.

Motion Tiegs, seconded Sellner to approve minutes of the April 19, 2023, meeting. Motion carried.

Motion Tiegs, seconded Sellner to approve 1 TO 4 Day Temporary On-Sale Liquor Licenses for the Henderson Lions and Sauerkraut Days Organizations for June 23-25, the Henderson Lions Club bingo application for June 24, Sauerkraut Days parade route, and waive any fees for these applications. Motion carried.

Representatives from Republic Services reviewed terms for a potential new agreement and discussed how the recycling market is evolving and changing. After city council input, new rate structures will be developed and submitted at an upcoming meeting. Motion Sellner, seconded Tiegs to approve agreement terms. Motion carried.

City Attorney Moran presented proposed amendments to the Henderson City Code related to Regulating Motor Vehicles in the Corporate Limits of the City of Henderson. Councilmember Tiegs introduced the ordinance (238) for the first reading. The second reading and consideration for passage will be held at the June 21st, 2023 meeting.

City Attorney Moran presented proposed amendments to the Henderson City Code related to Regulating Public Nuisances Affecting Peace and Safety. Councilmember Hardel introduced the ordinance (239) for the first reading. The second reading and consideration for passage will be held at the June 21st, 2023 meeting.

City Attorney Moran updated City Council on current city litigation regarding nuisance properties.

City Attorney Moran submitted his resignation effective June 30, 2023. City Council to commence résumé review or solicit RFP’s as necessary.

Mayor Keith Swenson presented Resolution Number 2023-05, A Resolution by City Council to Declare a Period of Local Emergency beginning May 11, 2023 and continuing until flood waters recede enough to open Highways 19 and 93. Motion Sellner, seconded Hardel. Motion carried.

Police Chief Karels provided a written monthly report. Chief Karels detailed changes in work schedules for both Karels and Officer Schneider. Karels reported that the squad will need new tires in the coming months.

Assistant Administrator Pautsch reported on bids for the 2005 Chevy Impala. Motion Tiegs, seconded Sellner to approve $1,505 bid. Motion carried.

Assistant Administrator Pautsch presented the Local Board of Appeal and Equalization Meeting Policies and Procedures update for the City of Henderson. Motion Tiegs, seconded Hardel to approve of new policy and procedures. Motion carried.

City Administrator reported on Activity Report, sales tax legislation update, flood control and water projects. Army Corps of Engineers in Henderson for a non-graded inspection of levee system on May 18, 2023.

Motion Tiegs, seconded Hardel to allow Police Officer Jake Schneider to continue working part-time and authorize him to be a contributing member of police PERA. Motion carried.

Motion Hardel, seconded Sellner to appoint Assistant Administrator Timothy Pautsch as the City of Henderson Clerk/Treasurer effective May 1, 2023. Motion carried.

Motion Swenson, seconded Hardel to approve personnel recommendations and report. Motion carried.

Motion Sellner, seconded Hardel to approve April 30, 2023 cash balances. Motion carried.

Motion Tiegs, seconded Swenson to approve the following city bills. Motion carried.

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| SIBLEY COUNTY RECORDER | $56.00 |
| ANDERSON & SKUBITZ | $350.00 |
| BELLE PLAINE BLOCK & TILE, INC | $34.20 |
| BROOKE WENTZLAFF | $2,471.85 |
| BRUCE GUSTOFSON | $94.78 |
| C. BOEHNE CONSTRUCTION | $6,412.50 |
| CHRISTIAN, KEOGH, MORAN & KING | $1,570.00 |
| CITY OF LE SUEUR | $8,840.37 |
| CONSTRUCTION AND TREE SERVICE | $5,475.00 |
| DC BRAUN CO | $3,525.00 |
| DELTA DENTAL | $141.00 |
| DON SIEBERG | $225.00 |
| EMPIRE PIPE SERVICE | $2,240.00 |
| ERIC KARELS | $311.79 |
| FONDIE ENTERPRISES, INC. | $500.00 |
| GERARD ALOISIO | $645.00 |
| HAWKINS INC. | $30.00 |
| HENDERSON AREA FIRE DISTRICT | $22,771.98 |
| HENDERSON INDEPENDENT | $377.00 |
| HENDERSON LAWN CARE | $3,780.00 |
| I & S GROUP, INC. | $758.06 |
| JAMES BAUMANN | $1,788.73 |
| JOHNNY ON THE SPOT | $93.00 |
| KAREN ZIMNY | $487.08 |
| KOHLS SWEEPING SERVICE, INC. | $5,180.00 |
| LARRY NOVOTNY | $230.00 |
| MENARDS-MANKATO | $701.40 |
| METRONET | $607.22 |
| MICROSOFT OFFICE 365 | $12.83 |
| MIKE SPELLMAN | $300.00 |
| MISS PRINT LLC | $225.00 |
| MN Valley Electric | $1,087.01 |
| MORRIS ELECTRONICS | $250.00 |
| NORTHWEST NATURAL GAS | $167.00 |
| GOPHER STATE ONE CALL | $13.50 |
| POMPS TIRE SERVICE INC | $648.00 |
| QUILL CORPORATION | $29.99 |
| RACO MANUFACTURING | $825.00 |
| SEH | $11,070.28 |
| SPRING TOUCH | $6,231.28 |
| STEVE FRIES | $174.31 |
| SUFUDU | $1,400.00 |
| DANIEL R REIMAN | $107.26 |
| TOSHIBA AMERICA BUSINESS SOLUT | $30.61 |
| TRUE VALUE | $104.84 |
| UC LABORATORY | $716.10 |
| VERIZON WIRELESS | $122.23 |
| WAGARS RED OWL | $822.00 |
| WILLIAM DENO | $510.72 |
| WM MUELLER AND SONS | $308.00 |
| XCEL ENERGY | $3,944.60 |
| HENDERSON POST OFFICE | $255.00 |
| HOMETOWN INSURANCE | $100.00 |

Councilmember Tiegs requested an update on signage and crosswalk paint on Highway 19 and other areas. Further discussion among councilmembers regarding MNDOT responsibility and possible future actions.

Workshop for 2023-2024 Water/Street/Access Project set for May 31, 2023 at 6:30 P.M., Henderson Community Building

Motion Swenson, seconded Tiegs to approve monthly meeting schedule. Motion carried.

Mayor Swenson adjourned the meeting at 8:15 P.M.

Timothy Pautsch

City Clerk