**MINUTES, HENDERSON CITY COUNCIL WEDNESDAY, JUNE 21, 2023**

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson; present were Council Members Amy Hardel, Crystal Thomas, Randy Tiegs, and Steve Sellner. Also present Police Chief Eric Karels, City Attorney Jason Moran, Brooke Wentzlaff, Dan Reiman, Chase Boehne, Dave Markham, Phil Wessberg, Beth Cornish, and City Administrator Lon Berberich.

Motion Tiegs, seconded Hardel to approve minutes of the May 17, 2023 meeting. Motion Carried.

Brooke Wentzlaff requested to appear before council to discuss the Minnesota Premises Permit Application LG214 for Lawful Gambling for the Henderson Lions Club.

Mayor Keith Swenson presented Resolution 2023-06, A Resolution Approving Minnesota Premises Permit Application LG214 for Lawful Gambling for the Henderson Lions Club, Located at Henderson Wine & Spirits, 503 Main Street, Henderson, Minnesota 56044. Motion Tiegs, seconded Hardel, Motion Carried.

Dan Reiman requested to appear before council to discuss the Cedar Street project limits and to request the inclusion of the westernmost portion of Cedar Street extending to his property.

Chase Boehne presented an estimate for street improvement projects on Locust Street, North 7th Street, Walnut Street, and Cedar Street. Council, Reiman, and Boehne further discussed the parameters of these projects including timelines and project scope.

Motion Swenson, seconded Hardel, to include North 7th Street between Cedar and Locust Streets and the westernmost portion of Cedar Street for Project 1 (North 7th Street Improvement Project) and Locust, Walnut, and eastern Cedar Streets in Project 2. Request for Proposal to be published June 29, 2023, for the North 7th Street Improvement Project. Motion Carried.

Dave Markham requested to appear before the council to highlight the efforts he has undertaken to improve the appearance and maintenance of his property. Council members, and City Attorney Moran, engaged in discussion, and acknowledged his efforts.

City Attorney Moran provided an update on ongoing criminal nuisance charges. Council members and Moran engaged in discussion regarding his notice of pending resignation and several attorneys that may be willing to take his place. Moran noted that any new salary was likely $180 hourly and that he would rescind his resignation for that rate.

Motion Tiegs, Seconded Sellner to offer City Attorney Moran $180 per hour to continue his service as City Attorney for the City of Henderson, effective immediately. Motion Carried.

City Attorney Moran reports that he and Henderson Police Department Chief Eric Karels will collaborate to develop a formal policy regarding the management of nuisance properties.

Motion Tiegs, seconded Sellner to approve of the second reading of Ordinance 238, Regulating Motor Vehicles in the Corporate Limits of the City of Henderson, and Ordinance 239, Regulating Public Nuisances Affecting Peace and Safety. Ordinance 238 & 239 to be published in full on Thursday, June 29, 2023. Motion Carried.

Police Chief Karels provided a written monthly report. Chief Karels noted that the serpentine belt and tensioner are failing on the Ford squad and parts are on order. Karels also noted that two new AEDs have arrived courtesy of the University of Minnesota, in collaboration with the Leona M. and Harry B. Helmsley Charitable Trust.

Assistant Administrator Pautsch provided an update on the Emerald Ash Borer grant application. Application updated and awaiting response from the MN DNR.

Phil Wessberg addressed the council seeking clarification on the second-meter policy for outside watering.

Assistant Administrator Pautsch presented an overview on the current sewer credit practices in the City of Henderson including the usage of second meters for outside watering and the utility billing process in general. Assistant Administrator Pautsch directed to continue offering sewer credits as per usual.

City Administrator reported on activity report, sales tax legislation update, flood control, water projects and refuse contract.

Motion Swenson, seconded Sellner, to approve the Republic Services Municipal Materials Management Agreement as submitted. Motion Carried.

Motion Tiegs, seconded Hardel to approve May 31, 2023 cash balances. Motion carried.

Motion Hardel, seconded Tiegs to approve the following city bills. Motion Carried

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| ARAMARK | $744.88 |
| BRUCE GUSTOFSON | $125.00 |
| BUESGENS TRUCKING | $340.00 |
| C. BOEHNE CONSTRUCTION | $2,490.00 |
| CHRISTIAN, KEOGH, MORAN & KING | $1,210.00 |
| CITY OF LE SUEUR | $16,231.47 |
| DELTA DENTAL | $79.31 |
| EXTREME MECHANICAL LLC | $500.00 |
| HAWKINS INC. | $2,362.56 |
| HENDERSON FIRE & RESCUE | $3,850.00 |
| HENDERSON INDEPENDENT | $1,880.25 |
| HENDERSON LAWN CARE | $7,280.00 |
| HENDERSON POST OFFICE | $255.00 |
| JAMES BAUMANN | $262.00 |
| JEFF DAHM | $700.00 |
| JENNIFER CUMMINS | $248.00 |
| LON BERBERICH | $474.76 |
| DAPHNEY MARAS, MCFOA TREASURER | $50.00 |
| METRONET | $590.69 |
| MHSRC/RANGE | $980.00 |
| MICROSOFT OFFICE 365 | $12.83 |
| MN DEPT OF HEALTH- WATER PRO. | $1,076.00 |
| MN Valley Electric | $2,237.21 |
| MORRIS ELECTRONICS | $1,711.72 |
| MRVSBA | $50.00 |
| NAPA AUTO PARTS OF BELLE PLAIN | $37.66 |
| NORTHWEST NATURAL GAS | $42.08 |
| GOPHER STATE ONE CALL | $29.70 |
| PARROTT CONTRACTING, INC | $6,143.50 |
| PAUL KUECHLE | $14.44 |
| QUILL CORPORATION | $84.57 |
| REPUBLIC SERVICES #894 | $79.89 |
| SEH | $43,027.44 |
| SPRING TOUCH | $751.55 |
| TACTICAL SOLUTIONS | $38.00 |
| DANIEL R REIMAN | $750.01 |
| TOSHIBA AMERICA BUSINESS SOLUT | $25.92 |
| TRUE VALUE | $1,463.08 |
| UC LABORATORY | $954.80 |
| UNION TRAIL AGGREGATES, LLC | $765.04 |
| VERIZON WIRELESS | $132.23 |
| WAGARS GROCERY | $474.69 |
| WING NUT WELDING & REPAIR | $240.00 |
| WM MUELLER AND SONS | $910.11 |
| XCEL ENERGY | $4,629.86 |

Motion Swenson, Seconded Sellner to approve monthly meeting schedule with the following additions: Fire District Meeting, Fire Hall, Monday, July 17, 2023 at 7:30 PM and a special meeting to present final drawings for the 2023/2024 Street and Utility Project, City Hall, Wednesday, August 2nd, 2023 at 7:00 PM. Motion carried.

Mayor Swenson adjourned the meeting at 8:45 PM.

Timothy Pautsch

City Clerk