**MINUTES, HENDERSON CITY COUNCIL WEDNESDAY, JULY 19, 2023**

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson; present were Council Members Amy Hardel, Steve Sellner, Crystal Thomas, and Randy Tiegs. Also present Police Chief Eric Karels, City Attorney Jason Moran, Brooke Wentzlaff, Chase Boehne, Jeff Dahm, Beth Cornish, and City Administrator Lon Berberich.

Motion Tiegs, seconded Thomas to approve minutes of June 21, 2023, meeting. Motion carried.

Brooke Wentzlaff, as a member of the Henderson Parks Design Team Committee, requested to appear before the council to discuss the long-term committee vison including city recreation development and potential land acquisition at the Hilltop Elementary site. Subjects presented included a layout for a splash pad, basketball court, picnic area, and restroom facilities.

Assistant City Administrator Timothy Pautsch notified council that C. Boehne Construction, LLC was the lone bid received for the 7th Street Improvement Project. Requests for additional information were also received by S.M. Hentges & Sons Inc.

Motion Tiegs, seconded Sellner to approve the bid by C. Boehne Construction, LLC in the amount of $164,226.06 for street improvements on North 7th Street between Cedar and Locust Streets and the westernmost portion of Cedar Street to begin on or about August 1, 2023. Motion carried.

City Attorney Jason Moran presented new nuisance property investigation and prosecution guidelines for council review.

Motion Tiegs, seconded Sellner to approve nuisance property investigation and prosecution guidelines, as amended, effective immediately. Motion carried.

City Attorney Moran provided an update on the recently passed Minnesota Chapter 342, the recreational THC law. Councilmembers, City Attorney Moran, and Police Chief Karels engaged in discussion regarding the legality of recreational THC use, the licensing and restrictions of retail THC establishments, and potentially passing an interim ordinance prohibiting the sales of THC in the City of Henderson up to January 1, 2025.

Councilmember Tiegs introduced the first reading of interim ordinance 240, with a 6-month review, authorizing further study and imposing a moratorium on the retail sale and issuance of retail THC licenses up to January 1, 2025. A second reading and consideration for passage will be held Wednesday, October 18, 2023, at 7:00 PM in the Community Hall at 600 Main Street, in the City of Henderson.

Police Chief Karels provided a written monthly report. Chief Karels notified City Council that Officer Carl Martins is returning to the Henderson Police Department on September 1, 2023. Councilmember Tiegs requested that Chief Karels provide a daily breakdown of Henderson Police Department activity to better understand an officer’s typical day and their public interactions.

Assistant Administrator Pautsch updated Council on the potential misuse of the City compost site. Mayor Swenson directed Pautsch to explore the placing of a surveillance camera on the property.

Pautsch updated council on utility billing sewer charge changes. Going forward, the City will calculate summer sewer charges using the average winter usage as a baseline, with the minimum charge applicable during summer months.

Pautsch presented a proposal from Extreme Mechanical, LLC to install HVAC equipment in the Police Department office at a cost of $6,000 plus electrical.

Pautsch also presented proposals from Anderson Brothers Construction, LLC and Extreme Mechanical, LLC to update the men’s restroom in the Community Hall to a handicap accessible, ADA compliant restroom facility at a total cost of $12,384.59.

Motion Swenson, seconded Thomas to approve of the police department HVAC and Bathroom update projects. Motion carried.

City Administrator Berberich reported on activity report, sales tax legislation update, flood control, and water projects.

Councilmember Thomas reported that the fire commission meeting on July 17, 2023, was well attended and that the fire department has a goal of having 26 firefighters on staff but are currently at 19.

Motion Tiegs, seconded Hardel to approval of Mayor Swenson’s appointment of Barb Miller to the Library Board, effective immediately. Motion carried.

Motion Sellner, seconded Thomas to approve of the June 30, 2023, cash balances. Motion carried.

Motion Tiegs, seconded Hardel to approve the following city bills. Motion carried.

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| ABDO | $858.00 |
| ADVANCED POWER SERVICES | $505.00 |
| BELLE PLAINE BLOCK & TILE, INC | $256.00 |
| BOND TRUST SERVICES CORPORATIO | $38,861.25 |
| BRUCE GUSTOFSON | $69.99 |
| CENTRAL FIRE PROTECTION | $261.55 |
| CHRISTIAN, KEOGH, MORAN & KING | $3,340.00 |
| CONSTRUCTION AND TREE SERVICE | $11,104.27 |
| DELTA DENTAL | $115.26 |
| EHLERS & ASSOCIATES | $3,500.00 |
| FIRST SYSTEMS TECHONOLOGY | $1,225.00 |
| G AND H READY MIX, LLC | $391.00 |
| HAWKINS INC. | $20.00 |
| HENDERSON INDEPENDENT | $610.25 |
| HENDERSON LAWN CARE | $7,810.00 |
| HENDERSON POST OFFICE | $321.00 |
| JAMES BAUMANN | $836.62 |
| JEFF DAHM | $500.00 |
| JENNIFER CUMMINS | $124.00 |
| JOHNNY ON THE SPOT | $155.00 |
| LEAGUE OF MN CITIES | $250.00 |
| LEAGUE OF MN CITIES INS. TRUST | $15,395.66 |
| LON BERBERICH | $400.00 |
| MAGUIRE | $55,087.00 |
| MENARDS-MANKATO | $12.98 |
| METRONET | $604.54 |
| MICROSOFT OFFICE 365 | $12.83 |
| MN Valley Electric | $2,067.80 |
| MORRIS ELECTRONICS | $77.50 |
| NORTHWEST NATURAL GAS | $32.64 |
| GOPHER STATE ONE CALL | $21.60 |
| RIVERS EDGE CONCRETE, LLC | $677.50 |
| SEH | $37,560.50 |
| SIBLEY COUNTY ASSESSOR | $5,610.00 |
| DANIEL R REIMAN | $328.47 |
| TOSHIBA AMERICA BUSINESS SOLUT | $31.22 |
| TRUE VALUE | $26.78 |
| UC LABORATORY | $596.75 |
| VERIZON WIRELESS | $122.25 |
| WAGARS GROCERY | $877.62 |
| WIESE HARDWARE STORE | $78.91 |
| WM MUELLER AND SONS | $171.20 |
| XCEL ENERGY | $5,812.86 |
| EXTREME MECHANICAL LLC | $6,400.00 |
| BREMER BANK | $3,833.75 |
| CITY OF LE SUEUR | $9,297.68 |

Motion Tiegs, seconded Sellner to approve the monthly revised meeting schedule. Motion carried.

Mayor Swenson adjourned the meeting at 9:00 PM.

Timothy Pautsch

City Clerk