

AGENDA
HENDERSON CITY COUNCIL ANNUAL MEETING
WEDNESDAY, JANUARY 16, 2022
TIME 7:00 P.M.

TARGET TIME
7:00 P.M.

- I. Call to Order
- II. Minutes, December 15, 2021
- III. Requests to Appear Before the Council, Ordinances
 - A. Sibley County Library System/Henderson Library
 - B. Sibley County Auditor-Redistricting
 - C. Park Board/Highway 19 Resolution 2022-01/Trail Updates-Sibley Co. workshop
 - D. Door lock proposal
 - E. Sales Tax Resolution
 - F. Franchise Ordinance 236-Metro Net (Introduce-reading (s))
 - G. Other
- IV. Reports
 - A. Police Chief-monthly/annual report
 - B. City Administrator-Activity Report-Water Project, Flood Mitigation, 2022 Session
 - C. City Council Appointments/Policies
 - 1-Action items-permit fees/incentives, staffing, snow removal, mowing, etc....
 - 2-2022 rates and future city council salaries-election judges (current \$12)
 - 3.-Other
 - D. City Council
 - 1. Joint Fire District
 - 2. Other
- IV. Financial
 - A. Cash balance-12/31/2021 and 1/19/2022 and projected February 2022
 - B. Bills
 - C. 2021 audit-January 24/25/26, present March 2022
 - D. Financial Information, Debt Balances, 2021 Tax Calculator
- V. Old Business
- VII. New Business
- VIII. Information Items
 - A. Revised Meeting Schedule
- V. Adjourn

8:45 P.M.

MINUTES, HENDERSON PLANNING COMMISSION WEDNESDAY, DECEMBER 15, 2021

Meeting called to order at 6:30 P.M. by Keith Swenson; present were commission members Janet Boese, Randy Tiegs, Steve Sellner and Amy Hardel. Also present were Beth Cornish, Adam and Samantha Conrad, Ned and Mary Ann Pilling, Alan and Karen Fries, Henderson Building Inspection Jim Bauman and Matt Young.

The Henderson Planning Commission reviewed a request from Adam and Samantha Fries to rezone property they own at 301 South 9th Street in Block 107 from R-3 to C-1 parcel 35.0332.020.

The Conrad's explained their application-if approved they plan to install 2 storage sheds, grade the site, address any drainage issues and would apply for a permit to build a couple more structures if the first couple fill up.

Karen and Alan Fries asked about how the construction would affect the value of their property; how drainage and potential water runoff would be handled and would like to know where the water is going to go in big rain events.

Ned and Mary and Piling had questions on drainage, feel the property should remain residential and asked if the members on the Commission would like to live across from these types of structures. They did not feel the structures would enhance or improve the area.

Commission Member Tiegs felt he thought the value of adjoining properties would increase with the construction.

Commission Members Sellner and Boese indicated they felt the proposed use would improve the property substantially. Both indicated everyone had a chance to buy the property for residential use for years, but no one bought it and the structure and grounds kept falling in more and more into disrepair.

Building Inspector Jim Bauman went over things that would need to be complied with/provided for the permit to be approved if the amendment to the zoning ordinance was approved.

Additional discussion on uses of the parcels to the south the property in question.

Motion Boese, seconded Tiegs to recommend approval for an amendment to the Henderson zoning ordinance changing the designation of parcel 35.0332.020 in Block 107 of the Original City of Henderson from R-3 to C1. Motion unanimously carried.


Respectfully Submitted Lon Berberich, Zoning Administrator.

MINUTES, HENDERSON CITY COUNCIL DECEMBER 15, 2021

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson; present were council members Janet Boese, Randy Tiegs, Steve Sellner and Amy Hardel. Also present were City Attorney Jason Moran, Police Chief Dimitri Ikonitski, Beth Cornish, Adam and Samantha Conrad, Ned and Mary Ann Pilling, Alan and Karen Fries, Henderson Building Inspection Jim Bauman and Matt Young. Rachel Pichelmann attended via phone.

Motion Hardel, seconded Boese to approve of the minutes of November 17, 2021 meeting. Motion carried.

Adam and Samantha Conrad appeared before the planning commission prior to the city council meeting to present plans for the construction of storage structures and request the land in Block 107 to be rezoned commercial. A hearing was held, and the planning commission recommended approval of amending the zoning amendment per the attached December 15, 2021 minutes.

Building Inspector Jim Bauman discussed the requested criteria, a summary was provided in writing after the meeting. 1) Provide site plan showing building locations, elevations, access points, runoff water flow, etc. prepared by a civil engineer to be reviewed by the City Engineer. 2.) When the site plan is signed off by the city submit detailed drawings of the storage units for review. 3.) Maintain a silt fence around the site and silt logs at entrance points. Once approved a building permit for each for each building will be issued. Please be aware of additional restrictions that may be applied such as hours of operation, security lighting, outside storage restrictions and so forth.

Tiegs reported that the Henderson Fire Department will do a controlled burn on the structures on that parcel.

Motion Swenson, seconded Tiegs to amend the Henderson Zoning Ordinance changing the designation of parcel 35.0332.020 in Block 107 of the Original City of Henderson from R-3 to C1. Motion carried 5-0.

Building Inspector Bauman asked about 2022 building permit rates and fee collection and procedures. Motion Tiegs, seconded Sellner to waive building permit and connection fees for all projects/applications again in 2022 and follow the same administrative procedures as 2021. Motion carried.

Hearing called to order on delinquent utilities. No one appeared during the hearing. Motion Sellner, seconded Boese to approve the assessment list and send end of year unpaid list to Sibley County. Motion carried.

Berberich reported on status of water and sanitary sewer projects. Waiting for additional information before check and documents sent. Motion Tiegs, seconded Sellner to close out project and approve \$9,980.92 to GM Contracting and send check upon receipt of proper documentation. Motion carried.

Rachel Pichelmann called in and went over design alternatives for the Henderson South Levee Design Flood Mitigation Project. The recommended alternative is the 120' option. Matt Young from MNDOT commented that the project was going well and on schedule.

Motion Tiegs, seconded Sellner to accept the 120' design option for completion of the project. Motion unanimously carried.

Project was funded for up to \$1.8 million in the 2020 State of Minnesota bonding bill and will be done in conjunction with the Highway 93 road raise flood mitigation project.

Police Chief Ikonitski presented the department monthly report.

City Attorney Moran reported on Metronet contract. Motion Swenson, seconded Boese to approve. Motion carried.

He presented the Songwriter Sanctuary agreement. Motion Tiegs, seconded Hardel to approve this agreement. Motion carried.

Motion Tiegs, seconded Sellner to continue Jason Moran contract through 2022 with the same terms as 2021-Motion carried.

Sellner asked about sale of car (working on getting title, Tiegs indicated there should be one somewhere, he provided it to the city office, if not get a duplicate) and changing locks on city buildings (John Andersen providing a price).

City Administrator went over activity report, S.E.H. trail progress, Mediacom correspondence, ARP fund procedures, Ehlers status, building cleaning and status of appraisals for Sibley County Road 6 land purchases and easements. Berberich will be executing the agreements as submitted.

The City Administrator will solicit proposals to clean the building and grounds at 600 Main Street, no proposals received, working on hiring someone.

Berberich went over sales tax implementation procedures. A resolution to the legislature will be needed by January 31, 2022 if this is going to get on the 2022 city ballot. Based on a Minnesota Department of Revenue analysis \$13,000 was generated at the end of 2019.

Mayor Swenson reported that the design team visit was moved to the Fall of 2022.

Boese reported on egress window problems at the library, water issues with seepage, Cathy Engel retired; Joan Heinz donated \$3000 for windows.

Sellner reported changes still need to be made in Main Street and general snow removal procedures. Clean Main Street in the morning and investigate wind rowing it. Do not do unnecessary plowing and wear down cutting edges.

Sellner and Berberich reported on park board activities including trails, native grasses, ash bore grant, MNDOT Highway 19 grant, grounds maintenance.

Swenson and Hardel provided a Personnel Committee report with 2022 salary recommendations. Motion Hardel, seconded Swenson to approve the report as submitted with 2022 salaries-Berberich under prior 2022 contract. Motion carried.

Motion Boese, seconded Tieg to approve the following city bills-motion carried.

BANYON DATA SYSTEMS	\$785.00	MN DEPT. OF HEALTH	\$1,047.00
BOND TRUST SERVICES CORPORATIO	\$26,100.00	MN Valley Electric	\$637.78
RACO	\$1,890.00	GOHPER STATE ONE CALL	\$32.40
HENDERSON POST OFFICE	\$49.40	QUALITY SWEEPING SERVICES, LLC	\$1,852.50
BRUCE GUSTOFSON	\$45.00	QUILL LLC	\$89.73
CHRISTIAN, KEOGH, MORAN & KING	\$1,590.00	SEH	\$33,578.53
CITY OF LE SUEUR	\$378.77	SK TRUCKING & EXCAVATING	\$940.00
DC BRAUN CO	\$1,250.00	SOUTHERN MN INITIATIVE FOUNDAT	\$500.00
DELTA DENTAL	\$173.96	STREICHER'S	\$246.90
DIANE FRAUENDIENST	\$2,000.00	THEIN WELL CO.	\$275.00
EVOLUTION MEDIA & DESIGN, LLC	\$1,500.00	TOSHIBA BUSINESS SOLUTIONS	\$44.54
EXCEL ENERGY	\$4,221.32	TRUE VALUE	\$209.76
GM CONTRACTING	\$9,980.92	UC LABORATORY	\$796.48
HENDERSON INDEPENDENT	\$111.00	VERIZON WIRELESS	\$117.51
HENDERSON POST OFFICE	\$400.00	CITY OF LE SUEUR	\$6,266.56
JAGUAR	\$422.76	DC BRAUN CO	\$6,075.00
JEFF STEINBORN TECH SERVICES	\$364.08	OmniSite	\$144.00
LEAGUE OF MINN CITIES	\$1,211.00	AMERICAN LEGAL PUBLISHING	\$1,053.00
MATHESON TRI GAS INC.	\$32.42	CHRISTIAN, KEOGH, MORAN & KING	\$1,760.00
MEDIACOM	\$176.90	JAMES CAMERON	\$160.00
MIKE SPELLMAN	\$600.00	NORTHWEST NATURAL GAS	\$663.03
MN DEPT OF LABOR AND INDUSTRY	\$100.00	NUESSMEIER ELECTRIC, INC	\$695.02
		UC LABORATORY	\$547.58

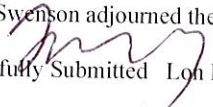
Review of the 2022 proposed budget and tax levy and hearing called to order.

Motion Tieg, seconded Boese to adopt Resolution 2021-11 approving the 2022 budget. Motion carried

Motion Boese, seconded Sellner to adopt Resolution 2021-12 approving the 2022 tax levy. Motion carried

Motion Sellner, seconded Hardel to approve the revised meeting schedule-Motion carried.

Mayor Swenson adjourned the meeting at 8:55 P.M.

Respectfully Submitted  Lon Berberich, City Clerk.

Hi Lon;

Information for your annual meeting. The board members of the Henderson Public Library Board are as follows: Cindy Jackelen, Janet Boese (Chair), Jerry Johnson (*needs official approval as Sibley County Library Board representative*), Carrie Rice, and me. City code states 5 including a representative of the board and we are in line with that.

Also, Kathy Engel retired effective December, and Tosha Anderson has assumed her duties. Her official title is acting Director.

And spread the word, the library is now fine free and there are Chrome Books available to rent (for meetings???) Or anyone required to quarantine during meetings?)

Be in touch with any questions,

Robyn

PS. I met with Beth about the tree grant and I think she has it under control
PSS. we have a plan from MnDOT for the right of way grant, phase 2 of 3

----- Original message -----

From: R G <rgeldner@gmail.com>

Date: 12/30/21 12:33 PM (GMT-06:00)

To: lonber3 <lonber3@mchsi.com>

Cc: Christian Lilienthal <christianlilienthal@co.sibley.mn.us>

Subject: Re: Henderson City Council meeting, Libraries

Janet is the city representative to the Henderson Public Library Board (an advisory board- makes recommendations to the Henderson Public Library, not necessarily the boss of anyone, but does work to maintain the building in cooperation with the city). Jerry Johnson represents the Henderson Public Library to the Sibley County Library Board (a governing board for the entire 5 library system).

At this time the City of Henderson is in an agreement to contribute an additional \$1000 to the Henderson Public Library for books and cover an additional 5 hours of open hours through salaries contribution.

The city and county contributions/billings used to be handled separately through the libraries- very confusing at the time of the annual audit. Five years ago the fiduciary for the library system (Sibley County Auditor/ Treasurers office) began handling library billings for Henderson Public Library. The city pays their contribution to the fiduciary quarterly. The city is reimbursed (through a reduction in their first quarter billing) for any of their contribution that goes unused by their city library.

If there are any other questions about this, please do not hesitate to ask. Or if I haven't explained it well, nor answered your questions, please let me know.

Robyn

RESOLUTION 2022-01

A RESOLUTION APROVING CITY OF HENDERSON ENTERING INTO MNDOT
AGREEMENT WITH THE STATE OF MINNESOTA DEPARTMENT OF
TRANSPORTATION

WHEREAS, the Henderson City Council of the City of Henderson and the
Henderson Parks committee have reviewed planting plans for Highway 19 west and
accepts those plans it resolves to enter into an agreement with the Minnesota Department
of Transportation for the following purpose

NOW THEREFORE, BE IT RESOLVED THAT:

1. To provide for the payment by the State of Minnesota to the City of
Henderson for the acquisition of landscape materials to be placed adjacent to
the retaining wall and parking lot on Highway 19 west

Adopted this 19^h day of January 2022.

BY _____
Keith Swenson, Mayor

ATTEST _____
Lon Berberich, City Clerk



Door Locks

ANDERSON BROTHERS CONSTRUCTION LLC
617 Main Street, PO BOX 138
Henderson, MN 56044
(952) 292-6244
AndersonConstruction@gmail.com

600 Main Street • Henderson, MN 56044
City of Henderson

This is an estimate to replace and upgrade door locks in City Owned buildings. City Hall, Allanson Park bathrooms, Bender Park bathrooms & concession, Library, Wells & Booster station. The lock system, once installed will be rekeyable without major disruption or the need to replace entire locksets. There are interchangeable lock cores that can be replaced if the need arises. There are currently 6 doors at City hall utilizing this style of interchangeable lock core that will just require removal of the core, rekeying and reinstalling the core vs complete replacement of the lock itself with this new key structure. All departments (City Hall, Library, Water, Parks) will be keyed to a department master key that can open any lock in that department. There will then be a grand master key that can open any lock in the entire system if needed in an emergency. **System will come standard with 1 -Grand Master Key, 1 -Sub Master Key for Each Department, 1 -key for each lock (24 locks). The keys can not be duplicated at hardware stores or kiosks for security.**

Estimator: John Anderson

Email: AndersonConstruction@gmail.com

Phone: 952-292-6244

Contractor License #BC682523 EXP 3/31/2022

Lead Renovator #NAT-F167881-2 EXP 8/18/2026

Mechanical Bond #MB754479 EXP 2/18/2023

- There is a Manufacturer Price Increase that is happening on 2/3/2022. If job is approved after this date, price increase will be passed along to client.
- Remodeling features elements of the unknown, and there may be unforeseen problems and / or costs that may arise.
- rot; mold; asbestos - removal and/or repair not included in bid.
- Does NOT include carpentry / mechanical /electrical /plumbing other than noted.
- ALL OTHER UPGRADES / CHANGE ORDERS TO BE BID.



Door Locks

600 Main Street • Henderson, MN 56044

Locks & Key System

Item	Quantity
Leverset - keyed - Schlage -Grade 2 - Full Size Interchangeable core ready	5 EA
Deadbolt - Grade 2 - Schlage - Full Size Interchangeable core ready	8 EA
Rim cylinder - Grade 2 - Schlage - Full Size Interchangeable core ready	5 EA
Remove & Replace - Schlage - Full Size Interchangeable core in Community Building existing locks	6 EA
Lock Core - Schlage - "C123" High Security - I/C Full Size Interchangeable Lock Core - Includes 1 key per door	24 EA
Re-key core different than standard - key to the new master / submaster system	24 EA
Additional individual door Key - includes the key blank and cutting \$9.75 each	
Submaster keys - includes the key blank and cutting \$23.55 each	
Job total	\$7,503.83

Local Sales Tax Requests Due Jan. 31

January 14, 2022

Cities need to follow strict rules and procedures to get legislative authority for a local sales tax.

Cities seeking local sales tax authority must file requests with legislators on the [House](#) and [Senate](#) Taxes committees by Jan. 31.

In a pre-session call with League of Minnesota Cities staff, [House Property Tax Division Chair Rep. Cheryl Youakim](#) (DFL-Hopkins) said her committee will enforce that deadline to provide the committee ample time to consider proposals.

Cities may request legislative authority to impose a local sales tax to fund up to five capital projects. A revised process for granting local sales tax authority, which includes a finding of “regional significance,” was enacted in 2019.

The law requires cities to send their requests to the “chairs and ranking minority members of the committees with jurisdiction.” The city must submit a resolution proposing the local sales tax, details on the projects that will be funded by the tax, and documentation on regional significance.

New limits added in 2021

The 2021 omnibus tax law ([2021 First Special Session, Chapter 14](#)) also added definitions around permissible “regionally significant” capital projects. It limits these projects to “a single building or structure, including associated infrastructure needed to safely access or use the building or structure; improvements within a single park or named recreation area; or a contiguous trail.” This definition is generally consistent with the authorizations granted in 2021.

Last year, 18 cities initially sought local sales tax authority under the new process. The Legislature ultimately authorized 16 cities to go to the voters for approval.

Several of the requests were modified to exclude road and other infrastructure projects, on the basis that those projects are not “regionally significant” and can be financed, at least in part, with other revenue sources.

Most of the cities that received authorizations in 2021 will conduct a referendum this November. Only the City of St. Peter held its election last November, and its sales tax to fund a \$9.1 million fire station was approved with 87% of the ballots cast.

Steps of the statutory process

To impose a general local sales tax under [Minnesota Statutes, section 297A.99](#), a city must take the following steps:

1. **Adopt a resolution.** The city council must first adopt a resolution proposing the tax. The resolution must include the proposed tax rate, documentation of the “regional significance” of each project to be funded, the amount to be raised with the tax, and the estimated length of time the tax will be needed.
2. **Submit resolution and supporting materials to state tax committees.** The city is required to submit the adopted resolution, details on the projects, and documentation on regional significance to the chairs and ranking minority members of the House and Senate Taxes committees and appropriate subcommittees by Jan. 31 of the year that it is seeking the special law.
3. **Get legislative authorization.** The city must secure the passage of a special law authorizing the enactment of the local sales tax. The city would typically work with its local legislators to introduce special legislation.
4. **Adopt a resolution.** After approval, the city must adopt a resolution accepting the new law. The city must also file the resolution and a local approval certificate with the Office of the Secretary of State before the next legislative biennium begins.
5. **Hold a referendum.** The city must conduct a referendum during a general election within two years of receiving legislative authority for the local sales tax. The referendum must include separate questions for each project, and only the ballot questions approved by voters may be funded by the sales tax.
6. **Pass an ordinance.** The city council must pass an ordinance imposing the tax. It must also notify the commissioner of Revenue at least 90 days before the first day of the calendar quarter that the tax will be imposed.

Spending restrictions

The statute continues to restrict the expenditure of funds to promote passage of a local sales tax referendum. Cities may spend money to:

- Give residents the information that is contained in the local sales tax resolution, including information on specific projects and costs of those projects.
- Conduct public forums on the sales tax and projects to be funded, provided that proponents and opponents are given equal time to express their opinions.
- Provide facts on the proposed projects and the impact of the proposed tax on consumers.
- Conduct the required referendum.

CITY OF Henderson,
MINNESOTA RESOLUTION
2022-02

Resolution to supporting the authority to impose a local sales tax to fund specific capital improvements providing regional benefit, to establish the duration of the tax and the revenue to be raised by the tax, and to authorize the city to issue bonds supported by the sales tax revenue.

WHEREAS, the city has engaged community residents and businesses and identified [not more than five projects including detailed project description; cost estimates] (I suggest 1-Allanson's Park, campground and trail.....???);

WHEREAS, the project(s) will result in benefits to both the residents and businesses of the city of Henderson and to non-resident visitors and businesses; and,

WHEREAS, funding the project(s) with a local sales tax will more closely distribute the cost of the project(s) to the users of the facilities; and,

WHEREAS, the project(s) are estimated to cost approximately [\$200,000]; and,

WHEREAS, the city estimates that a local sales tax of [.005] would generate [\$200,000/\$250,000] over [15/20X years]; and,

NEED TO FIGURE OUT IF THIS IS POSSIBLE????

WHEREAS, the city has provided documentation of the regional significance of each project, including the share of the economic benefit to or use of each project by persons residing, or businesses located, outside of the jurisdiction; and,

WHEREAS, the estimated local sales tax revenue and estimated time needed to raise that amount of revenue for each project is as follows:

- For [Project A]: The city will collect \$XXX,XXX over X years.

WHEREAS, Minn. Stat. § 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and,

WHEREAS, Minn. Stat. § 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to approval by the local voters to enact the local tax;

THEREFORE, BE IT RESOLVED the following:

1. The city council supports the authority to impose a general local sales tax of [.005 percent] for a period of [XX years] to fund the aforementioned project(s);
2. Upon approval of this resolution, the city will submit the adopted resolution and documentation of regional significance to the chairs and ranking minority members of the House and Senate Taxes committees for approval and passage of a special law authorizing the tax, by January 31 of the year that it is seeking the special law.
3. Upon Legislative approval and passage of the special law authorizing the tax, the city will adopt a resolution accepting the new law, which will be filed with a local approval certificate to the Office of the Secretary of State before the following Legislative session.
4. The city will put a detailed ballot question(s), which includes separate questions for each project, on a general election ballot for local voter approval. This will be done within two years of receiving legislative authority.
5. If one or more ballot questions pass, the city will also pass an ordinance imposing the tax and notify the commissioner of Revenue at least 90 days before the first day of the calendar quarter that the tax will be imposed.
6. Upon completion of the aforementioned requirements, the local sales tax will commence and run until [insert date or duration] or until a sum sufficient to fund the voter approved project(s), including related debt costs, is raised, whichever comes first.

Adoption by the City Council of the City of Henderson this 19th day of January 2022.

ATTEST:

ORDINANCE NO. 233

AN ORDINANCE GRANTING A FRANCHISE TO CMN-RUS, INC. ("METRONET") TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE SYSTEM IN THE CITY OF HENDERSON, MINNESOTA; SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM; AND PRESCRIBING PENALTIES FOR THE VIOLATION OF ITS PROVISIONS.

The City Council of the City of Henderson ordains.

STATEMENT OF INTENT AND PURPOSES

The City of Henderson intends, by the adoption of this Franchise, to provide for the operation and development of a MetroNet Cable System, and the improvement and enhancement of it. Such a development can contribute significantly to the communications' needs and desires of the residents and citizens of the City and the public generally. Further, City may achieve better utilization and improvement of public services and enhanced economic development with the development and operation of the Cable System.

FINDINGS

The City Council makes the following findings:

1. The Franchise granted to Grantee by City complies with the existing applicable City Code, State statutes, federal laws and regulations; and
2. The Franchise granted to Grantee is nonexclusive.

**SECTION 1
SHORT TITLE AND DEFINITIONS**

1. Short Title. This Franchise shall be known and cited as the Cable Television Franchise Ordinance.
2. Definitions. For purposes of this Franchise, the following terms, phrases, words and their derivations shall have the meaning given herein. Words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. All capitalized terms used in the definition of any other term shall have their meaning as otherwise defined in this section. The words "shall" and "will" are mandatory and "may" is permissive. Words not defined shall be given their common and ordinary meaning.
 - a. "Actual Cost" means Grantee's cost without any increase due to overhead, interest, profit or administrative expense.

Summary Publication

The Henderson City Council met on January 19, 2022 at its regularity scheduled meeting and held a public hearing concerning Ordinance Number 236; an Ordinance granting a Franchise to CMF-RUS, INC., (METRONET) to construct, operate, and maintain a cable system in the City of Henderson, Minnesota; setting forth conditions accompanying the grant of the Franchise, providing for the regulation and use of the system, and prescribing penalties for the violation of its provisions. The City Council discussed and duly passed the same. This ordinance takes effect on this summary publication.

This is a Summary of the Ordinance/Franchise Agreement. To obtain a full copy of the Ordinance, please contact Lon Berberich, City Administrator, at (507) 248-3234. A copy can also be picked up at City Hall located at 600 Main Street, Henderson MN 56044.



Henderson, MN Police Department

Mailing: PO Box 125, Henderson, MN 56044
Location: 600 Main St, Henderson, MN 56044

Date: 01 / 18 / 2022

Chief Dmitri Ikonitski

2021 Henderson Police Department Annual Report

Mission Statement

Henderson's Police Department mission is to keep Henderson a safe place to live, work, visit and raise a family. Together with our community and professional partners, we will augment resources, improving the quality of life and promoting the best city to live, learn and work.

- 1. In 2021 Henderson Police Department handled 1044 calls for service. On average 87 calls for service a month. April-May was the busiest time with 119 calls for service. January had the fewest calls -31.**

Domestic calls - 5.
Assault/ Fight in progress - 3.
Threats - 4.
Harassment/Stalking/OFP violation - 12.
Death investigation - 0.
Burglary - 1.
Thefts - 6.
Falsely reporting crime - 0.
Narcotic-related - 2.
Arrest warrant - 4.
School-related - 4.
Child protection/Adult protection - 12.
Juvenile-related - 13.
Scam - 4.
Property damage - 6.
Traffic accident reports - 7.
Noise complaints - 13.
Suspicious activity - 31.
Traffic stops - 164.
Driving complaint followed by directed traffic enforcement - 18.
Animal complaints - 16.

Parking violations - 12.
Assist other agency - 68.
Civil matter - 7.
Alarm/open door/911 hang up - 11.
Missing/suicidal person - 3.
Community policing/directed patrol - 466.
Public assist/welfare checks - 64.
Ordinance violations - 17.
Criminal trespass - 3.
Other calls, "information only", "found property", "vehicle lockout or motorist assist", "residence checks".

- **In 2021 Henderson Police Department made 22 arrests. The department conducted 31 criminal investigations. One citation for ordinance violation. 27 citations issued for various traffic violations.**
- **Overall, there is a noticeable reduction in various crime categories.**

2. Personnel

Officer Alex Schmidt switched his employee status from full-time to part-time in February.
Officer Jason Lenertz started full-time in April, switched his employee status to part-time in July.
Officer Michael Nunan started full-time in August.
Officer Shaun Doheny resigned in May.
Officer Eric Karels started part-time in June.
Officer Brett Lawler (part-time).
Officer Jesse Dols (part-time).

Given the high turnover, I recommend for the City Council and the Employee Committee to develop a long-term solution regarding police officer retention.

3. Training

- All officers completed POST mandated training.
- The department continues utilizing on-line "Patrol on-line" POST approved training, which saved the city money and time. The cost is only \$90 per officer for all POST mandated training (23 training courses) and other additional training courses. The average cost of one training course is between \$200 and \$300, not including the wages, mileage e.t.c.

4. Equipment and police supplies.

In 2021 the following necessary equipment and police supplies were acquired:

- a. Squad computer.
- b. Both the squad and the office computer software were upgraded to meet department's operational needs.

- In the beginning of the year the primary police unit (2019 Ford Explorer) had 21,391 and at the end 34,294 miles, thus the 2021 mileage for the primary police unit was 12,903 miles. Oil changes and other maintenance were performed as needed.
- The necessary repairs were done on the back up unit (2012 Chevrolet Impala) . The backup unit had 80,079 miles in the beginning of the year and 81,648 at the end of the year, thus the 2021 mileage was 1,569. Oil changes were performed as needed. Both units currently in good operational condition.

5. State of Emergency

In the aftermath of the COVID pandemic, Henderson Police Department stayed in contact both Sibley County and City Emergency Managers and the area Law Enforcement agencies. Personal Protection Equipment was acquired and distributed to all personnel. No major issues have been reported.

6. POST/BCA requirements

- In the year 2021 the department was brought up to par with all POST/BCA requirements.
- A new department policy manual was updated to comply with new POST Board and BCA requirements.

7. Budget

- In 2021 Henderson Police Department was 9,500 under the budget. The Roll-in Committee reimbursed the city for additional police officer coverage during the Roll-ins.
- In 2021 I filed with the State for \$3,473.35 in Training Reimbursement.

8. Other news and events

- After skipping 2020 due to COVID, the Sauerkraut Days celebrations took place without any major incidents. One person was arrested at a downtown bar.
- There were no incidents during the Prince Festival in town.
- The official Roll-Ins took place without any major incident All the issues, mainly associated with exhibition driving were promptly addressed, several citations issued. An additional officer was assigned to monitor the event and assist attendees, guests and residents during that time.
- Only one person failed to comply with city's nuisance ordinances. The case was forwarded to the City Attorney's Office.
- The department established very good working relationship with the new City Attorney's Office.

- With the help from the majority of city council a full-time officer position created in 2020 was retained.

The police department will continue to use the holistic approach with the emphasis on proactive/preventive strategies. By utilizing modern crime- fighting tactics Henderson Police Department will continue to ensure the safety and well-being of the residents and visitors.

This annual report was prepared on January 18, 2022 by Dmitri J. Ikonitski, Chief of Police, Henderson Police Department.

Mediacom**lonber3@mchsi.com**

Henderson Levee Project Update

From : Rachel Pichelmann <rpichelmann@sehinc.com>

Wed, Jan 19, 2022 10:59 AM

Subject : Henderson Levee Project Update**To :** Lon Berberich <lonber3@mchsi.com>**Cc :** keithswenson <keithswenson@mchsi.com>

Hi Lon,

As promised, here's an update on the project since the last City Council meeting:

- We are proceeding with the design of the City's preferred alternative for the levee shift. This alternative was presented as a 130' shift in the study last month, but after refining the roadway design at the intersection with Ridge Road, it was determined that the shift must be limited to 120'. This is not expected to significantly change the impacts to the residential properties compared to the information presented in the study for the 130' shift option.
- Our drilling/testing subconsultant, AET, will be on site commencing the soil borings tomorrow. Once they are done, our surveyors will make a brief visit to document the soil boring locations and elevations.
- We had an early coordination call with USACE to discuss the 408 permitting requirements and familiarize them with the project. We will continue to coordinate with them as the design proceeds.
- We are targeting a mid-March submittal for 60% plans, then an end-of-March submittal of the 408 documents to USACE.

Let me know if you think any other information would be helpful for you to convey to the Council this evening. Thanks.

Rachel Pichelmann, CFM, PE (IA, IN, MN, SD)
Sr. Water Resources Engineer
Short Elliott Hendrickson Inc.
651.724.8245 mobile | 651.490.2000 main
Building a Better World for All of Us®

rent and Follow-up Activities Status as of *Wednesday January 19, 2022*

Levee & Disasters-Awaiting disaster closeout and next Levee Inspection

Signs and repairs: final installation and resell 2022

Blacktop incl. crack sealing/sealcoat/repairs/patches-2021 projects-complete-bill some to earmark

Compost pick-up and site: working on clean-up and loading 2022

2022 snow removal-Eric Karels, Rich Buesgens, James Kroehler, Kelly Braun, Paul Kuechle to assist-review for 2022/23 in April/May of 2022

Allanson's/trails: electrical improvements-analyze for 2022 with breaker & new plan-January 2022 & grants

Community Building/Grounds/brick and step-meeting room open, touch up complete-hire maintenance/cleaner

Boat landing area maintenance for 2022-same

Equipment/capital purchase-water plant improvements and 2022/2032 CIP

2021 ordinance codification in force; back and posted/emailed

Library-2022 appointments and 2022 improvements report

Status of Bender Park open-closed for 2021

Update on future uses of Covid \$ an amounts-approximately \$102k to be used from now until 2026-2 payments, 2021/22. Additional resolution needed when final numbers in-some for 2021/22 streets/backtop.

2020/21 audit/budget/financial-Layne finished final journal entries-working on funds adjustments/balances-here/remote January 24-26 , 2021 fund balances, Ehlers information FMP=plan February/March 2022

Sales Tax Use/legislation-discuss 2022-if move forward Resolution needed by 1/31/2022

Checklists which will follow through to CIP and comp planning with filing update-CIP S.E.H.

Board of Review April 20, 2022

Update on info south levee/93/6 and appraisals agreements and Sibley County 6

Moran-Metronet-franchise in Ordinance; approved in 2021

Design team visit postponed

Meeting planned with Senator Newman and Sibley county Board and staff January 25

ARTICLE V
TAX LEVY

Adopted 2013

The City Council shall annually raise by a tax levy or otherwise sufficient funds to pay all its obligations under this contract. The Town Boards shall individually annually recommend a levy to the voters at its annual meeting to raise by tax levy or otherwise sufficient funds to pay all of each of their obligations under this contract. In the event any party fails to approve or obtain funds to pay that party's obligations hereunder, said failure shall be deemed notice to the Fire District of the party's intent to terminate its interests, given as of the date of such failure, pursuant to Article XI.

ARTICLE VI
JOINT OPERATING FIRE DISTRICT

A. **Establishment.** There is hereby established, by the execution of this Agreement, the "Henderson Area Joint Operating Fire District" (hereinafter referred to as the "District") to be managed and operated pursuant to the terms of this Agreement. The Fire District shall have only those powers specifically provided for in this contract. The Fire District may from time to time make recommendations to the City and Townships for amendments and supplements to this Agreement.

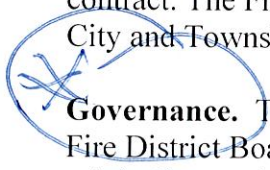
B. **Governance.** The governing body of the District shall be the "Henderson Area Fire District Board" (hereinafter referred to as the "Board"). The Board shall originally consist of the following five voting members: City of Henderson (2), Jessenland Township (1) and Henderson Township (1) and one At Large Member to be chosen for a two year term in the following method. The first two year term At Large Member to be chosen by Jessenland Township, the second two year term At Large Member by the City of Henderson, and the third two year term At Large Member by Henderson Township with the following successive terms selected in the same manner.

C. **Voting Members.** Voting Board members shall be elected officials of the governing body of each Member Community as designated by the governing body of each Member Community.

Alternate Members. The City Council and Town Board of each Member Community shall name one (1) elected official of its representative board or council to serve as an Alternate Member in case of the absence of the Voting Member. The Alternate Member shall have the authority to vote in place of (but not in addition to) the Voting Member.

D. **Ex-Officio (non-voting) Member.** The Fire Chief and Secretary-Treasurer shall serve on the Board as non-voting Ex-Officio members.

Jessenland
2014-15
20-21
26-27



City
2016-17
22-23
28-29

Henderson Township

2018-19
24-25
30-31

2021/22 City of Henderson appointments-draft

- 1.) *Pat Steckman, Arlene Busse, Judy Loewe, Keely Brenno, Jeff Steinborn-2020 Plan Submittal-Mayor Appointment, cannot be city council member*
 - 2.) *Joseph R. Brown Heritage Society: Lon Berberich-Mayor Appointment*
 - 3.) *Economic Development and Housing Committee-Henderson City Council-stays same unless changed by city council*
 - 4.) *Sibley County EDA: Amy Hardel-Mayor Appointment*
 - 5.) *Chamber Representative: Amy Hardel-Mayor Appointment*
 - 6.) *Parks/Trails Committee/Tree Board: Randy Tiegs, Mark Hardel, Terry Bovee, Ron Walters, Jim Wartman, Jeff DuCharme, Beth Cornish, Lucy Meyer-Mayor Appointments*
 - 7.) *Appoint the Henderson City Council as Planning Commission*
 - 8.) **Community Facilities-Amy Hardel, Janet Boese-Mayor appointment**
 - 9.) *Henderson Library Board City Council Mayor Appointment-Janet Boese*
 - 10.) **LS-H School Board/Education Liaison: Amy Hardel-Mayor Appointment**
 - 11.) **Henderson Area Fire District Joint Powers: Janet Boese and Steve Sellner in 2021-3 appointments in 2022.**
 - 12.) **Steve Sellner/Randy Tiegs-City Equipment, Mayor appointment-**
 - 13.) *Mayor/City council Infrastructure, Transportation, Telecommunications, Flood Mitigation*
 - 14.) *Emergency Management/Civil Defense Director: Tom Phillips-Mayor Appointment*
 - 15.) *Personnel Committee: Kieth Swenson, Amy Hardel-Mayor Appointment*
 - 16.) *Acting Mayor: Janet Boese-*
- Internal Controls-plan with policies attached-Mayor Appointments**
- 17.) *Utility Bills—
Randy Tiegs, Janet Boese*
 - 18.) *Bills, budget, audit/EOM/EOQ/EOY-Amy Hardel, Randy Tiegs*

19.) Payroll-Steve Sellner

20.) **Trails Task Force** Jeff Steinborn, Keith Swenson, Amy Hardel, Martha Wavrin, Danielle Buesgens, Denny Graham, Terry Bovee, Troy Koester, David Rice and Doug Thomas

21.) **Continue Current designations/approvals**

- a.) Hometown and First State Banks of Henderson official depositories for city funds for 2021 with checking and/or investment accounts to be established in both banks at the discretion of the City Treasurer
- b.) City Attorney: Nelson and Jones
- c.) City Assessor: Sibley County Assessor/Open book in Henderson-City Council Vote Equalization Committee: Randy Tiegs-certified-second person needs to take class and get certified
- d.) Insurance: Community Insurance of Henderson
- e.) Henderson Independent as official newspaper
- f.) Building Inspector: Jim Bauman
- g.) Well and Tower Contracts: Theirn and Water Tower Tank & Repair
- h.) Evolution-manages website, social media, meeting setup and related matters
- i.) Don Boehne Construction Snow Removal and Buesgens Trucking snow hauling
- j.) Nuisance/Health Officer (s): Henderson Police Department/Mayor/Building Inspector/other Appropriate Personnel-Many duties determined by statute

Other information

Franchise fees from: Metro net, Mediacom-Cable TV; Xcel Electric, MN Valley Electric (service to Mapleridge) and Northwest Natural Gas. Various firms provide Internet/Fiber (at a minimum 3 Fiber optic lines in the City of Henderson) with no franchise fees.

Set 2021 fees/rates-city council salaries raised effective January 1, 2022

Email addresses Council Members

"keithswenson" <keithswenson@mchsi.com>

"randy tiegs" randy_tiegs@hotmail.com

"jabld" jabld@frontiernet.net

Steve Sellner Sellnerconstruction@gmai.com

"Amy Hardel" amyhardel@yahoo.com

CITY OF HENDERSON UTILITY RATES EFFECTIVE JANUARY 1, 2022

\$10 per month Water Debt Service Base effective August 1, 2010 (was \$15 per month)
 \$.81 per month Minnesota Department of Health Community Water Supply Service Connection Fee
 \$5.00 per month Environmental fee.

<i>Water</i>	<i>Effective August 1, 2010</i>	<i>Effective January 1, 2012</i>
<i>Residential</i>		
First 1000 gallons	\$4.50-per 1000 gallons used	same-
2000-3000	\$4.60	same
4000-6000	\$4.70	same
7000-9000	\$4.80	same
10,000-12,000	\$4.90	same
13,000 and above	\$5.00	same
 <i>Commercial</i>		
Up to 5000 gallons	same as water	\$4.50-per 1000 gallons used
6000-15000	“	\$4.60
16000-30000	“	\$4.70
31000-45000	“	\$4.80
46,000-60,000	“	\$4.90
60,000 and above	“	\$5.00

<i>Sanitary Sewer</i>	<i>Effective August 1, 2010</i>	<i>Effective January 1, 2012</i>
<i>Residential:</i>		
First 1000 gallons	\$7.00-per 1000 gallons	same
2000-3000	\$7.25	same
4000-6000	\$7.35	same
7000-9000	\$7.45	same
10,000 and above	\$7.50	same
 <i>Commercial</i>		
Up to 5000 gallons	same as sewer	\$7.00-per 1000 gallons used
6000-15000	“	\$7.25
16000-30000	“	\$7.35
31000-60000	“	\$7.45
60,000 and above	“	\$7.50

\$45 per month Wastewater Treatment Plant Debt Service Base effective 1/2012/ + \$20 more per month 1/1/2014 for Sanitary Sewer Debt Service Base

Minimum residential bill water and sewer \$92.31 per month (\$15.31 water, \$5 environmental, \$72 wastewater)

City of Henderson Hook/up-Connection Fees

Connection Charge Water:	\$1500
Water Meter Fee:	\$500
Connection Charge Sewer:	\$1500
Waste Water Treatment Plant:	\$2500
West Ridge	\$600 sewer
Maple Ridge	\$600 water

HENDERSON LAWN CARE

2022 PRICING

55 LIBRARY		
60 COMMUNITY BUILDING		
60 RETAINING WALL		
20 19 WEST		
80 COUNTY RD 6		
95 BENDERS NORTH		
75 BENDERS SOUTH		
60 19 EAST		
155 ALLISONS		
20 FIRE HALL		
E HENDERSON PUMP STATION TRIM	TRIM ONLY	15
SOUTH STREET	TRIM ONLY	65
4TH AND ELM DITCH TRIM	TRIM ONLY	25
MN ST 6TH TO 9TH TRIM	TRIM ONLY	40
MILL DITCH TRIM	TRIM ONLY	75
BENDERS NORTH DRAINAGE DITCH TRIM	TRIM ONLY	80
SOUTH POND FLOWER POT	TRIM ONLY	FREE
W MILL ST ST JOE'S	TRIM ONLY	30
65 93 SOUTH ENTERANCE & HILL		
50 BENDER PARK SHELTER		
65 19 EAST POND	TRIM ONLY	15
65 SLEDDING HILL	TRIM ONLY	20
65 WATER TOWER	TRIM ONLY	20
110 LEVY AND BOAT LANDING	TRIM ONLY	35
20 MAINTAINANCE SHOPS	TRIM ONLY	15
40 N AND S CREEK CHANNEL MOWING	TRIM ONLY	20
55 COUNTY 6 NORTH DITCH AND MAILBOX	TRIM ONLY	25
20 WEST OF SIBLEY ESTATES	TRIM ONLY	FREE

EVERYTHING HIGHLIGHTED IN RED IS WHAT I MOW AND TRIM CURRENTLY
 ANYTHING HIGHLIGHTED IN BLACK BRUCE MOWS
 IF NEEDED WE ARE CAPABLE OF MOWING AND TRIMMING ALL OF THE CITY

HENDERSON, MN
Cash Balance Summary
January 2022



Fund	Begin	Receipts	Disbursements	JE	JE Payroll	Balance No Invest	T
Cash Act 10100 FIRST STATE BANK							
101 GENERAL FUN	\$14,762.89	\$12,472.65	\$72,731.58	\$0.00	\$0.00	(\$45,496.04)	0
205 COVIDCARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
206 COVID-19	\$50,816.25	\$0.00	\$0.00	\$0.00	\$0.00	\$50,816.25	0
250 COMMUNITY	\$42,310.06	\$0.00	\$0.00	\$0.00	\$0.00	\$42,310.06	0
301 DEBT SERVIC	(\$279,118.92)	\$0.00	\$0.00	\$0.00	\$0.00	(\$279,118.92)	0
303 2003 DEBT SE	\$29,819.73	\$0.00	\$15,198.00	\$0.00	\$0.00	\$14,621.73	0
304 2005A GO BO	(\$15,616.64)	\$0.00	\$36,910.00	\$0.00	\$0.00	(\$52,526.64)	0
307 2011C TAX AB	\$27,276.25	\$0.00	\$41,043.75	\$0.00	\$0.00	(\$13,767.50)	0
308 2013A eq cert	\$10,428.23	\$0.00	\$0.00	\$0.00	\$0.00	\$10,428.23	0
309 2014 Bond	(\$34,347.11)	\$0.00	\$47,462.50	\$0.00	\$0.00	(\$81,809.61)	0
310 1998 DEBT SE	\$571.89	\$0.00	\$0.00	\$0.00	\$0.00	\$571.89	0
311 2018EQUIPM	(\$3,153.86)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,153.86)	0
312 2018TAXABAT	\$28,065.81	\$0.00	\$0.00	\$0.00	\$0.00	\$28,065.81	0
313 2019A EQUIP	\$1,073.96	\$0.00	\$74,046.90	\$0.00	\$0.00	(\$72,972.94)	0
314 2020A water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
375 2002 GEN OB	\$593.05	\$0.00	\$54,280.00	\$0.00	\$0.00	(\$53,686.95)	0
379 GO Tax Incre	\$3,535.80	\$0.00	\$0.00	\$0.00	\$0.00	\$3,535.80	0
403 BENDERPARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
409 MN AND 6TH	\$0.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.68	0
410 2018 EQUIPM	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)	0
411 INFILTRATIO	\$176,556.50	\$0.00	\$0.00	\$0.00	\$0.00	\$176,556.50	0
412 2017-2023 W	\$205,850.25	\$0.00	\$0.00	\$0.00	\$0.00	\$205,850.25	0
601 WATER UTILI	\$16,882.34	\$5,836.40	\$289,635.68	\$0.00	\$0.00	(\$266,916.94)	0
602 SEWER UTILI	(\$526,000.12)	\$10,210.40	\$96,278.30	\$0.00	\$0.00	(\$612,068.02)	0
604 PFABOND	\$875,329.55	\$11,517.03	\$0.00	\$0.00	\$0.00	\$886,846.58	0
605 ENVIRONMEN	\$27,180.43	\$1,139.17	\$0.00	\$0.00	\$0.00	\$28,319.60	0
875 HENDERSON	\$6,462.30	\$0.00	\$0.00	\$0.00	\$0.00	\$6,462.30	0
903 GASB 34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
904 UNAMORTIZE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
	\$659,278.96	\$41,175.65	\$727,586.71	\$0.00	\$0.00	(\$27,132.10)	0

*Add \$68,000 remaining
 Jan*

28,000 Payrolls

*15,000 Balance 2/1/2022
 Do study with Elder on
 future cash flow rates &
 Implement - February*

HENDERSON, MN

Cash Balance Summary

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December 2021

Fund	Begin	Receipts	Disbursements	JE	JE Payroll	Balance No Invest	T
Cash Act 10100 FIRST STATE BANK							
101 GENERAL FUN	\$116,254.54	\$741,984.84	\$658,596.67	\$0.00	(\$200,965.82)	\$14,762.89	0
205 COVIDCARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
206 COVID-19	\$0.00	\$50,816.25	\$0.00	\$0.00	\$0.00	\$50,816.25	0
250 COMMUNITY	\$2,196.70	\$46,500.00	\$6,386.64	\$0.00	\$0.00	\$42,310.06	0
301 DEBT SERVIC	(\$346,945.60)	\$69,326.68	\$367,041.25	\$365,541.25	\$0.00	(\$279,118.92)	0
303 2003 DEBT SE	\$44,664.93	\$1,500.00	\$532.40	(\$15,812.80)	\$0.00	\$29,819.73	0
304 2005A GO BO	\$1,568.56	\$100,000.00	\$1,292.40	(\$115,892.80)	\$0.00	(\$15,616.64)	0
307 2011C TAX AB	\$26,126.25	\$44,000.00	\$6,418.75	(\$36,431.25)	\$0.00	\$27,276.25	0
308 2013A eq cert	\$16,443.48	\$5,000.00	\$11,015.25	\$0.00	\$0.00	\$10,428.23	0
309 2014 Bond	\$545.39	\$0.00	\$2,837.50	(\$32,055.00)	\$0.00	(\$34,347.11)	0
310 1998 DEBT SE	\$571.89	\$0.00	\$0.00	\$0.00	\$0.00	\$571.89	0
311 2018EQUIPM	\$19,757.59	\$43,373.75	\$76,285.20	\$10,000.00	\$0.00	(\$3,153.86)	0
312 2018TAXABAT	\$26,169.99	\$27,000.00	\$25,104.18	\$0.00	\$0.00	\$28,065.81	0
313 2019A EQUIP	\$1,073.96	\$0.00	\$0.00	\$0.00	\$0.00	\$1,073.96	0
314 2020A water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
375 2002 GEN OB	\$515.65	\$60,000.00	\$1,976.20	(\$57,946.40)	\$0.00	\$593.05	0
379 GO Tax Incre	\$3,535.80	\$0.00	\$0.00	\$0.00	\$0.00	\$3,535.80	0
403 BENDERPARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
409 MN AND 6TH	\$0.68	\$0.00	\$1,400.00	\$1,400.00	\$0.00	\$0.68	0
410 2018 EQUIPM	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)	0
411 INFILTRATIO	\$1,279,515.32	\$0.00	\$1,102,958.82	\$0.00	\$0.00	\$176,556.50	0
412 2017-2023 W	\$254,432.55	\$0.00	\$48,582.30	\$0.00	\$0.00	\$205,850.25	0
601 WATER UTILI	\$129,311.67	\$137,792.76	\$170,356.60	(\$63,671.25)	(\$16,194.24)	\$16,882.34	0
602 SEWER UTILI	(\$585,570.50)	\$214,759.03	\$110,962.75	(\$37,281.25)	(\$6,944.65)	(\$526,000.12)	0
604 PFABOND	\$597,205.65	\$280,472.65	\$2,348.75	\$0.00	\$0.00	\$875,329.55	0
605 ENVIRONMEN	\$10,977.53	\$25,177.15	\$1,723.75	(\$7,250.50)	\$0.00	\$27,180.43	0
875 HENDERSON	\$6,462.30	\$10,000.00	\$0.00	(\$10,000.00)	\$0.00	\$6,462.30	0
903 GASB 34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
904 UNAMORTIZE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
	\$1,604,813.97	\$1,857,703.11	\$2,595,819.41	\$600.00	(\$224,104.71)	\$659,278.96	0

HENDERSON, MN

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*Check Summary Register©

10100 Unposted

	Name	Check Date	Check Amt
10100 FIRST STATE BANK			
Unposted	AMERICAN LEGAL PUBLISHING	1/19/2022	\$2,137.00
Unposted	BADGER METER INC.	1/19/2022	\$10.68
Unposted	BOND TRUST SERVICES CORPO	1/19/2022	\$410,261.25
Unposted	BRUCE GUSTOFSON	1/19/2022	\$45.00
Unposted	BUESGENS TRUCKING	1/19/2022	\$1,550.00
Unposted	BUREAU OF CRIM. APPREHENS	1/19/2022	\$150.00
Unposted	COMMUNITY EDUCATION	1/19/2022	\$1,000.00
Unposted	CONSTRUCTION TREE SERVICE	1/19/2022	\$3,791.00
Unposted	DELTA DENTAL	1/19/2022	\$173.96
Unposted	DENNIS GRAHAM	1/19/2022	\$50.00
Unposted	DIANE FRAUENDIENST	1/19/2022	\$2,000.00
Unposted	EXCEL ENERGY	1/19/2022	\$4,523.20
Unposted	FIRST STATE BANK	1/19/2022	\$235,498.10
Unposted	GOHPER STATE ONE CALL	1/19/2022	\$63.50
Unposted	HENDERSON AREA FIRE DISTRI	1/19/2022	\$31,030.00
Unposted	HENDERSON INDEPENDENT	1/19/2022	\$159.00
Unposted	JAGUAR	1/19/2022	\$423.62
Unposted	LEAGUE OF MN CITIES	1/19/2022	\$270.00
Unposted	LON BERBERICH	1/19/2022	\$761.00
Unposted	MATHESON TRI GAS INC.	1/19/2022	\$33.26
Unposted	MATT SAXE CHEVROLET BUICK	1/19/2022	\$38.11
Unposted	MEDIACOM	1/19/2022	\$176.90
Unposted	MICROSOFT OFFICE 365	1/19/2022	\$12.83
Unposted	MINN DEPT OF HEALTH-LICENS	1/19/2022	\$140.00
Unposted	MN Valley Electric	1/19/2022	\$679.00
Unposted	NAPA AUTO PARTS OF LE SUEU	1/19/2022	\$541.15
Unposted	NELSON & JONES, LTD.	1/19/2022	\$312.50
Unposted	NUESSMEIER ELECTRIC, INC	1/19/2022	\$1,376.56
Unposted	RITWAY BUSINESS FORMS	1/19/2022	\$113.00
Unposted	SEH	1/19/2022	\$22,214.93
Unposted	STEVE FRIES	1/19/2022	\$875.00
Unposted	TOSHIBA BUSINESS SOLUTION	1/19/2022	\$47.75
Unposted	TRUE VALUE	1/19/2022	\$97.15
Unposted	VERIZON WIRELESS	1/19/2022	\$117.45
Unposted	WAGARS RED OWL	1/19/2022	\$1,972.04
	Total Checks		\$722,644.94

***Check Detail Register©**
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 FIRST STATE BANK					
0	01/12/22	AMERICAN LEGAL PUBLISHING			
		G 101-20200	ACCOUNTS PAYABLE	\$2,137.00	101-41000-300 Codification
			Total	\$2,137.00	
0	01/14/22	BADGER METER INC.			
		G 601-20200	ACCOUNTS PAYABLE	\$10.68	80087765 601-49400-220 SELLULAR LTE SERV
			Total	\$10.68	
0	01/14/22	BOND TRUST SERVICES CORPORATIO			
		E 307-00000-601	PRINCIPAL	\$35,000.00	GO Tax Abatement 2011C
		E 307-00000-611	INTEREST	\$5,943.75	GO TAX ABATEMENT 2011C
		E 307-00000-621	FISCAL FEES	\$100.00	GO TAXA ABATMENT 2011C
		E 601-47000-601	PRINCIPAL	\$30,000.00	GO WATER REV 2014C
		E 601-47000-611	INTEREST	\$7,828.75	GO WATER REV BOND 2014C
		E 601-47000-621	FISCAL FEES	\$100.00	GO WATER REV BOND 2014C
		E 309-00000-621	FISCAL FEES	\$100.00	GO BONDS SERIES 2014A
		E 309-00000-601	PRINCIPAL	\$45,000.00	GO BONDS SERIES 2014A
		E 309-00000-611	INTEREST	\$2,362.50	GO BONDS SERIES 2014A
		E 601-47000-601	PRINCIPAL	\$40,000.00	GO BONDS SERIES 2014A
		E 601-47000-611	INTEREST	\$1,700.00	GO UTILITY REVENUE SERIERS 2007B
		E 601-47000-621	FISCAL FEES	\$100.00	GO UTILTIY REVENUE SERIES 2007B
		E 304-35613-601	PRINCIPAL	\$35,700.00	GO UTILITY REVENUE SERIES SERIES 2007B
		E 304-35613-611	INTEREST	\$1,210.00	GO Refunding Seriews 2011B
		E 601-47000-601	PRINCIPAL	\$58,800.00	GO Refunding Series 2011B
		E 601-47000-611	INTEREST	\$1,994.00	GO REFUNDING SERIES 2011B
		E 602-47000-601	PRINCIPAL	\$48,300.00	GO REFUNDING SERIES 2011B
		E 602-47000-611	INTEREST	\$1,638.00	GO REFUNDING SERIES 2011B
		E 303-35612-601	PRINCIPAL	\$14,700.00	GO REFUNDING SERIES 2011B
		E 375-00000-601	PRINCIPAL	\$52,500.00	GO REFUNDING SERIES 2011B
		E 303-35612-611	INTEREST	\$498.00	GO REFUNDING SERIES 2011B
		E 375-00000-601	PRINCIPAL	\$1,780.00	GO REFUNDING SERIES 2011B
		E 601-00000-611	INTEREST	\$3,459.20	GO REFUNDING SERIES 2011B
		E 602-47000-611	INTEREST	\$21,447.05	GO Revenue Series 2020A
			Total	\$410,261.25	GO Revenue Series 2020A
0	01/14/22	BRUCE GUSTOFSON			
		E 101-43000-320	COMMUNICATION/TELE	\$45.00	January phone reimbursement
			Total	\$45.00	
0	01/12/22	BUESGENS TRUCKING			
		G 101-20200	ACCOUNTS PAYABLE	\$1,550.00	101-43100-405 Snow plow and removal
			Total	\$1,550.00	
0	01/14/22	BUREAU OF CRIM. APPREHENSION			
		G 101-20200	ACCOUNTS PAYABLE	\$150.00	0000685346 101-42100-315 cjdn Access Fee
			Total	\$150.00	
0	01/14/22	COMMUNITY EDUCATION			
		E 101-45221-300	PROFESSIONAL SERVIC	\$1,000.00	sliding hill charges winter

HENDERSON, MN

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$1,000.00	
0	01/14/22	CONSTRUCTION TREE SERVICES			
		E 101-45200-300	PROFESSIONAL SERVIC	\$3,791.00	
			Total	\$3,791.00	Remove trees, clean up mess
0	01/19/22	DELTA DENTAL			
		E 101-42110-130	PAID HEALTH INSURAN	\$173.96	
			Total	\$173.96	February dental - ACH
0	01/12/22	DENNIS GRAHAM			
		G 601-20200	ACCOUNTS PAYABLE	\$50.00	
			Total	\$50.00	601-49400-300 water samples
0	01/14/22	DIANE FRAUENDIENST			
		E 101-41000-300	PROFESSIONAL SERVIC	\$2,000.00	
			Total	\$2,000.00	January 22 service
0	01/18/22	EXCEL ENERGY			
		G 602-20200	ACCOUNTS PAYABLE	\$304.27	602-xxxx-381
		G 101-20200	ACCOUNTS PAYABLE	\$3,025.94	101-xxxx-381
		G 601-20200	ACCOUNTS PAYABLE	\$1,192.99	601-xxxx-381
			Total	\$4,523.20	
0	01/18/22	FIRST STATE BANK			
		E 313-00000-601	PRINCIPAL	\$72,000.00	2019A
		E 313-00000-611	INTEREST	\$2,046.90	2019A
		E 601-47000-601	PRINCIPAL	\$133,902.00	2019A
		E 601-47000-611	INTEREST	\$3,801.39	2019A
		E 602-47000-601	PRINCIPAL	\$23,098.00	2019A
		E 602-47000-611	INTEREST	\$649.81	2019A
			Total	\$235,498.10	
0	01/14/22	HENDERSON AREA FIRE DISTRICT			
		E 101-42200-300	PROFESSIONAL SERVIC	\$11,500.00	2022 captial outlay truck contribution
		E 101-42200-300	PROFESSIONAL SERVIC	\$19,530.00	First half contribution 2022
			Total	\$31,030.00	
0	01/12/22	HENDERSON INDEPENDENT			
		G 101-20200	ACCOUNTS PAYABLE	\$107.00	101-41110.351
		G 601-20200	ACCOUNTS PAYABLE	\$52.00	601-49400-351 HYDRANT FLUSHING
			Total	\$159.00	
0	01/14/22	JAGUAR COMMUNICATIONS			
		E 101-41000-325	JAGUAR WIFI	\$225.00	MANAGED WIFI
		E 101-42100-321	TELEPHONE	\$43.42	507-248-3591
		E 101-41000-321	TELEPHONE	\$63.78	507-248-3234, 507-248-3235
		E 101-45500-321	TELEPHONE	\$37.55	507-248-3880
		E 101-41000-321	TELEPHONE	\$28.92	507-214-0080
		E 101-43100-321	TELEPHONE	\$24.95	507-248-3814
			Total	\$423.62	

***Check Detail Register©**
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
0 E 101-42100-315	01/18/22	LEAGUE OF MN CITIES CONTRACTUAL SERVIC Total		\$270.00 \$270.00	Patrol
0 G 101-20200 E 101-41400-430 E 101-41000-321	01/19/22	LON BERBERICH ACCOUNTS PAYABLE MISCELLANEOUS TELEPHONE Total		\$71.12 \$192.24 \$497.64 \$761.00	101-4100-430 - Inspections Adobe Signature access phoe reimburesment 6 months
0 G 101-20200	01/12/22	MATHESON TRI GAS INC ACCOUNTS PAYABLE Total		\$33.26 \$33.26	101-43100-220
0 G 101-20200	01/12/22	MATT SAXE CHEVROLET BUICK ACCOUNTS PAYABLE Total		\$38.11 \$38.11	101-43100-220
0 E 101-42100-321	01/14/22	MEDIACOM TELEPHONE Total		\$176.90 \$176.90	Jan billing - police
0 E 101-41400-430	01/14/22	MICROSOFT OFFICE 365 MISCELLANEOUS Total		\$12.83 \$12.83	January ACH
0 E 101-45210-335	01/14/22	MINN DEPT OF HEALTH-LICENSE LICENSES/PERMITS Total		\$140.00 \$140.00	Allansons Park 2022
0 G 101-20200 G 602-20200 G 602-20200	01/12/22	MN VALLEY ELECTRIC ACCOUNTS PAYABLE ACCOUNTS PAYABLE ACCOUNTS PAYABLE Total		\$13.00 \$93.00 \$573.00 \$679.00	101-45221-381 602-49472-381 602-49471-381
0 G 101-20200	01/12/22	NAPA AUTO PARTS OF LE SUEUR ACCOUNTS PAYABLE Total		\$541.15 \$541.15	101-43100-400 - oil, 3 battery, battery deposit
0 E 101-41610-304	01/19/22	NELSON & JONES, LTD. LEGAL Total		\$312.50 \$312.50	review new ordinances
0 E 601-49400-400	01/14/22	NUESSMEIER ELECTRIC, INC REPAIRS & MAINTENAN Total		\$1,376.56 \$1,376.56	WELL #2 HEATERS
0 G 601-20200 G 602-20200	01/19/22	ONE CALL CONCEPTS, INC ACCOUNTS PAYABLE ACCOUNTS PAYABLE		\$6.75 \$6.75	601-49400-311 602-49450-311

***Check Detail Register©**
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-311		GOPHER ONE CALL		\$25.00	Annual Facility Operator Fee Annual Facility Operator fee
E 602-49450-311		GOPHER ONE CALL		\$25.00	
		Total		\$63.50	
0	01/12/22	RITEWAY BUSINESS FORMS			
G 101-20200		ACCOUNTS PAYABLE		\$113.00	101-41400-203 w2 1099
		Total		\$113.00	
0	01/19/22	SEH			
G 601-20200		ACCOUNTS PAYABLE		\$4,965.00	601-49400-305 - WTP Study 101-42530-303 invoice 3 101-45230-303 trail plan
G 101-20200		ACCOUNTS PAYABLE		\$13,117.43	
G 101-20200		ACCOUNTS PAYABLE		\$4,132.50	
		Total		\$22,214.93	
0	01/12/22	STEVE FRIES			
G 101-20200		ACCOUNTS PAYABLE		\$875.00	101-45211-220 park bench in bender
		Total		\$875.00	
0	01/19/22	TOSHIBA			
E 101-41000-406		COPIER MAINTENANCE		\$10.62	Allowance 101-41000-406 - CPC Billing
G 101-20200		ACCOUNTS PAYABLE		\$37.13	
		Total		\$47.75	
0	01/12/22	TRUE VALUE			
G 101-20200		ACCOUNTS PAYABLE		\$21.36	101-42100-220
G 101-20200		ACCOUNTS PAYABLE		\$70.80	101-43100-220
G 601-20200		ACCOUNTS PAYABLE		\$4.99	601-49400-220
		Total		\$97.15	
0	01/12/22	VERIZON WIRELESS			
G 101-20200		ACCOUNTS PAYABLE		\$117.45	101-42100-320
		Total		\$117.45	
0	01/12/22	WAGARS RED OWL			
G 101-20200		ACCOUNTS PAYABLE		\$659.23	101-43100-212 -December
G 101-20200		ACCOUNTS PAYABLE		\$368.21	101-42152-212 -December
G 101-20200		ACCOUNTS PAYABLE		\$12.50	101-45200-212 - November
G 101-20200		ACCOUNTS PAYABLE		\$120.01	101-43100-212 - November
G 101-20200		ACCOUNTS PAYABLE		\$263.44	101-42152-212 - November
G 101-20200		ACCOUNTS PAYABLE		\$36.00	101-45200-212 - October
G 101-20200		ACCOUNTS PAYABLE		\$260.55	101-43100-212 - October
G 101-20200		ACCOUNTS PAYABLE		\$252.10	101-42152-212 - Occtober
		Total		\$1,972.04	
10100 FIRST STATE BANK				\$722,644.94	

***Check Detail Register©**
10100 Unposted

Check # Check Date Vendor Name Amount Invoice Comment

Fund Summary

10100 FIRST STATE BANK

101 GENERAL FUND			\$68,199.60		
303 2003 DEBT SERVICE			\$15,198.00		
304 2005A GO BONDSREF370			\$36,910.00		
307 2011C TAX ABATEMENT			\$41,043.75		
309 2014 Bond			\$47,462.50		
313 2019A EQUIPMENT CERTS			\$74,046.90		
375 2002 GEN OBLIGATION IMPR BOND			\$54,280.00		
601 WATER UTILITY FUND			\$289,369.31		
602 SEWER UTILITY FUND			\$96,134.88		
			<hr/>		
			\$722,644.94		

REPORT OF OUTSTANDING INDEBTEDNESS

At December 31, 2021

To: County Auditor/Treasurer
Sibley County, Minnesota

From: City of Henderson
Reporting Governmental Unit

Bonded Indebtedness - All Bonds	Column 1 Amount *	Column 2 [1] Amount Used For Transportation
1 Bonds Outstanding January 1, 2021.....	5779000	
2 Issued During 2021.....	0	
3 Paid During 2021.....	774000	
4 Bonds Outstanding December 31, 2021	5000500	
5 Interest Paid On Bonds (Transportation Only).....		

Type of Bonds	Amount	Amount Used For Transportation
6 General Obligation.....	970000	
7 General Obligation Tax Increment.....	0	
8 General Obligation Special Assessment	135000	
9 General Obligation Revenue.....	3900000	
10 Revenue.....		
11 Other (Identify).....		
12 Total Bonds Outstanding **.....	5005000	
13 Refunding***.....	388000	
14 State Aid or Tax Anticipation Certificates.....		
15 Other Long-term Indebtedness..... Special		
16 Other Short-term Indebtedness..... GO Revenue/PFA		
17 Interest Paid On Long-term Debt (Transportation Only).....		

Debt Service Funds			
	Title	Type	Fund Balance
18	GO Debt	GO	87000
19	GO TIF	TIF	1000
20	Special Assessment	Special	61000
21	All General Obligation	GO Revenue/old PFA	86000
22			
23	Escrow Account Balance		15000

I do hereby certify that this statement is correct

Lon Berberich
Principal Accounting Officer

507-248-3234
Phone Number

1/15/2022
Date

Note: * Include all bonded debt except refunded bonds.

** This amount should agree with line 4

*** Refunding bonds are also included in Bonded Indebtedness and Type of Bonds

[1] For Questions on Column 2, please call Mike Kilanowski, MN Dept. of Transportation at (651) 366-4870 or email him at Michael.Kilanowski@state.mn.us

Minn. Stat. Section 471.70 requires that this form be completed and filed with the
County Auditor on or before February first of each year.

Amount Used For Transportation Required by FHWA Form-536

City	Year	Value	City Tax	City Tax w/ Credit	Total Tax	Total Tax w/ Credit
Arlington	2021	150,000	992	992	2,226	2,226
Belle Plaine	2021	150,000	1,065	1,065	2,012	2,012
Cleveland	2021	150,000	928	928	2,383	2,383
Gaylord	2021	150,000	1,457	1,457	2,670	2,670
Gibbon	2021	150,000	2,053	2,053	3,266	3,266
Green Isle	2021	150,000	1,952	1,952	3,160	3,160
Henderson	2021	150,000	1,027	1,027	2,177	2,177
Le Sueur	2021	150,000	985	985	2,164	2,164

Low-High

Low-High

Guidance for using the Property Tax Calculator

The data contained in the calculator represents only one way of looking at city finances and budgets. To compare tax rates and property tax levies, the annual property tax tables available on the League's site are useful. For revenue and expenditure information, look to data from the Office of the State Auditor.

You can make comparisons over time for a given city to see the changes in taxes owed to the city and to all local jurisdictions. When doing so, keep in mind that home values fluctuate over time as well, so using different median or typical values for different years may be more accurate.

You can make comparisons between cities to see differences in taxes owed within different communities. Again, keep in mind that purchasing power varies widely across the state. While a \$200,000 home may be very typical in one community and therefore generate a typical tax bill using the calculator, a \$200,000 home may be the exception in another community.

It can be more accurate to use different home values for different communities, depending on what is typical in those communities. In other words, buyers may be able to get a three-bedroom house for \$200,000 in one city but have to pay \$400,000 for that same house in another community.

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Glossary of terms

City tax

Henderson City Council Meeting/Notice January 21, 2021

Friday, January 28 , 2022	Payroll	TBA
Monday, February 14, 2022	Payroll	TBA
Wednesday, February 16, 2022	Budget and Finance-	6:30 P.M.
Wednesday, February 16, 2022	City Council	7:00 PM
Monday, February 28, 2022	Payroll	TBA
Wednesday, April 20, 2022	Board of Appeal	6:00 P.M.

2022 Annual Meeting JANUARY 22, 2022

Park Board??

Posting pursuant to Minn Stat. 475.705 subd. 1 the Open Meeting Law.

Lon Berberich
City Clerk