

AGENDA
HENDERSON CITY COUNCIL
WEDNESDAY, APRIL 19, 2023
TIME 7:00 P.M.

TARGET TIME
7:00 P.M.

- I. Call to Order
- II. Minutes, March 15, 2023
- III. Requests to Appear Before the Council, Ordinances
 - A. Ordinance second reading, library changes
 - B. Nuisance Property Abatement
- IV. Reports
 - A. Police Chief-monthly-car sale
 - B. City Attorney-
 - C. S.E.H. project updates-water project proposal
 - D. Assistant Administrator-MCFOA
 - E. City Administrator-Activity Report-Sales Tax; Sibley Co 6 resolution
 - F. City Council
 - Board of Review
- IV. Financial
 - A. Cash balance-3/31//2023; cash flow
 - B. Bills
 - D. Financial Information
- V. Old Business
- VII. New Business
 - A. Licenses
- VIII. Information Items
 - A. Revised Meeting Schedule
- 8:30 P.M. V. Adjourn

MINUTES, HENDERSON CITY COUNCIL WEDNESDAY, MARCH 15, 2023

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson; present were Council Members Steve Sellner, Crystal Thomas and Amy Hardel. Also present Tim Pautsch, Police Chief Eric Karels, City Attorney Jason Moran, Phillip Wessberg, City Auditor Layne Kockelman and Beth Cornish.

Motion Hardel, seconded Sellner to approve of the minutes of the February 15, 2023 meeting. Motion carried.

Layne Kockelman from Abdo, Eick and Meyers presented the 2022 City of Henderson financial report and statement. Motion Thomas, seconded Hardel to accept and approve the report as submitted.

Police Chief Karels provided a written monthly report-he has held discussions with Excel new employees and things appear to be back on track for submitting lights out issues. New full-time police officer Carl Martin has taken a new job and his employment will be closed out by April 30, 2023. Discussion will be held with Officer Jake Schneider on working hours, Karels working more hours, hiring another full-time employee, etc. with follow-up at the April meeting. Recommendation to purchase a fire wall from Morris Electronics.

Motion Sellner, seconded Hardel to approve the Morris Electronics purchase. Motion carried.

Written updates on the street and utility project from Chris Knutson and flood control project from Luke Johnson from S.E.H.

Assistant Administrator Pautsch reported on attendance Tree grants and Banyon and financial updates.

City Attorney Moran resented proposed amendments to the Henderson City Code related to Library Board Appointments, Governance and Operations. Council Member Thomas introduced the ordinance for first reading. Second reading and consideration for passage will be held at the April 19 meeting.

Mayor Swenson appointed Beth Cornish and Crystal Thomas as new members to the Henderson Library Board, Motion Hardel, seconded Sellner to approve the appointment.

Moran also reported on legislative updates, pace things are moving and potential outcomes and what that might mean in the future.

City Administrator went over activity report 2023 sales tax legislative bill: flood mitigation projects, internal controls and financial reports.

Motion Hardel, seconded Thomas to approve February 28, 2023 cash balances-Motion carried.

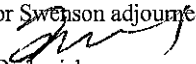
Motion Hardel, seconded Sellner to approve the following city bills-Motion carried.

ABDO	\$5,000.00	Metro FiberNet LLC	\$204.17
BANYON DATA SYSTEMS	\$2,520.00	METRO SALES, INC	\$112.75
BRUCE GUSTOFSON	\$135.00	MICROSOFT OFFICE 365	\$12.83
BUESGENS TRUCKING	\$100.00	MIDWEST TAPE, LLC	\$177.90
BUSINESS ESSENTIALS	\$53.27	Minnesota Department of revenue	\$755.89
C. BOEHNE CONSTRUCTION	\$8,162.50	MN DEPT OF HEALTH- WATER PRO.	\$1,047.00
CEMSTONE PRODUCTS COMPANY	\$141.56	MN Valley Electric	\$1,088.42
CENGAGE LEARNING INC / GALE	\$203.19	NORTHWEST NATURAL GAS	\$1,713.16
CHRISTIAN, KEOGH, MORAN & KING	\$383.75	ON EDGE SERVICES LLC	\$177.91
CITY OF LE SUEUR	\$6,314.61	GOPHER STATE ONE CALL	\$5.40
COLLABORATIVE SUMMER LIB PRGM	\$210.51	P.E.R.A.	\$3,525.09
DELTA DENTAL	\$181.20	QUILL CORPORATION	\$37.07
DEMCO Inc	\$129.13	RENEE BERGER	\$166.45
HAWKINS INC.	\$2,654.61	SEH	\$2,015.70
HENDERSON INDEPENDENT	\$48.40	TOSHIBA AMERICA BUSINESS SOLUT	\$25.97
HENDERSON LAWN CARE	\$200.00	TRUE VALUE	\$206.06
HENDERSON POST OFFICE	\$188.00	UC LABORATORY	\$716.10
INGRAM LIBRARY SERVICES	\$744.25	VERIZON WIRELESS	\$562.40
INTERNAL REVENUE SERVICE	\$3,486.80	XCEL ENERGY	\$4,568.83
JAMES BAUMANN	\$2,202.19	BANYON DATA SYSTEMS	\$5,025.00
KNOW BUDDY RESOURCES	\$123.70	DANIEL R REIMAN	\$570.18
KNUJ	\$164.00	WAGARS RED OWL	\$1,296.12
LEAGUE OF MN CITIES	\$635.62	CONSTRUCTION AND TREE SERVICE	\$7,000.00
MATHESON TRI GAS INC.	\$77.91	CITY OF LE SUEUR	\$6,191.62

Review of Workers Compensation and whether to add a detectible-consensus to leave as quoted.

Motion Sellner, seconded Thomas to approve monthly meeting schedule-motion carried.

Mayor Swenson adjourned the meeting at 8:55 P.M.


Lon Berberich
City Clerk

CITY OF HENDERSON
SIBLEY COUNTY, MINNESOTA

Ordinance No. _____

An Ordinance Amending §1002.01-Library Board-Appointments.

Whereas, the City Council for the City of Henderson, Sibley County, Minnesota met this ____ day of _____, 2023, and discussed current Ordinance §1002.01-Library Board-Appointments; and

Whereas, the City Council wishes to Amend Ordinance §1002.01 to reflect current State Law.

NOW THEREFORE, the City Council for the City of Henderson, hereby and herein Ordains as follows:

That Henderson Ordinance §1002.01 shall be Amended to read as follows:

§1002.01 Governed By.

The mayor of the city, with the approval of the Council shall appoint a Board of five Directors, but not more than one of whom shall, at any time, be a member of the governing body; such appointment to be made prior to the first meeting of such Library Board after the end of the fiscal year. Two such Directors shall hold office for one year, ~~three for two years, two for two years, and one for three years.~~ All terms shall end with the fiscal year. Annually thereafter, the Mayor, with the approval of the Council, shall appoint board members for the term of three years until their successors qualify a sufficient number of members to fill the places of those whose term or terms expire. ~~shall appoint for a term of two years and until successors qualify, a sufficient number of Directors to fill the places of those whose terms expire.~~ A library board member shall not be eligible to serve more than three consecutive three-year terms. All Library Board Members must be residents of the City of Henderson or Sibley County. A majority of the Board Members must be residents of the City of Henderson. The Library must be a member of a regional public library system.

Upon motion made, the same passed unanimously.

This Ordinance shall be effective upon publication.

Keith Swenson, Mayor

ATTEST:

Lon Berberich, City Administrator

CITY OF HENDERSON
SIBLEY COUNTY, MINNESOTA

Ordinance No. _____

An Ordinance Amending §1004.02-Library Board-Governed By.

Whereas, the City Council for the City of Henderson, Sibley County, Minnesota met this ____ day of _____, 2023, and discussed current Ordinance §1004.02-Library Board-Governed By; and

Whereas, the City Council wishes to Amend Ordinance §1004.02 to reflect current State Law and the fact that the Sibley County Library Board has been dissolved and the Henderson Library is now under local control.

NOW THEREFORE, the City Council for the City of Henderson, hereby and herein Ordains as follows:

That Henderson Ordinance §1004.02 shall be Amended to read as follows:

§1004.02 Governed By.

The board will be governed by the rules and regulations ~~adopted by the County~~ set forth in Minnesota Statutes Chapter 134 and those By-Laws Adopted by the Library Board. In the event that any such By-Law of the Board is inconsistent with State Law, State Law shall govern.

Upon motion made, the same passed unanimously.

This Ordinance shall be effective upon publication.

Keith Swenson, Mayor

ATTEST:

Lon Berberich, City Administrator

CITY OF HENDERSON
SIBLEY COUNTY, MINNESOTA

Ordinance No. _____

An Ordinance Establishing §1006.02-Library Board-Abolishment.

Whereas, the City Council for the City of Henderson, Sibley County, Minnesota met this ____ day of _____, 2023, and discussed Ordinance §1007.01-Library Board-Abolishment; and

Whereas, the City Council wishes to reflect current State Law.

NOW THEREFORE, the City Council for the City of Henderson, hereby and herein Ordains as follows:

That Henderson Ordinance §1007.01 shall read as follows:

§1007.01 Abolishment.

Upon recommendation of the library board, the City Council may abolish the library board at the end of any fiscal year provided that the City Council shall simultaneously establish a successor library board of either five, seven, or nine members by Resolution or Ordinance. The appointment of successor board members shall be made as provided in M.S.A. §134.09 Subd. 1, as it may be amended from time to time. The terms of successor board members shall be as provided in M.S.A. §134.09 Subd. 2.

Upon motion made, the same passed unanimously.

This Ordinance shall be effective upon publication.

Keith Swenson, Mayor

ATTEST:

Lon Berberich, City Administrator

CITY OF HENDERSON

SIBLEY COUNTY, MINNESOTA

RESOLUTION NO. 2023-03

**A RESOLUTION ORDERING THE ABATEMENT OF NUISANCE CONDITIONS
AT 215 SOUTH 5TH STREET, HENDERSON MN**

BE IT RESOLVED by the City Council of the City of Henderson, Sibley County, Minnesota as follows:

Section 1. Background.

1.01. The City of Henderson has inspected the following property on multiple occasions in 2023:

215 South 5th Street
Henderson, MN 56044

as demonstrated by the photos attached hereto.

1.02. Nuisance conditions were observed on this property at the time of each inspection, and an Ordinance Violation Notice was personally attached to the property. The Chief of Police has spoken with the occupant (Charles Johns) of the property and the apparent owner (Ruby Johns) of the property. The City Attorney has spoken with the apparent owner of the property. The building inspector has inspected the property and opined that it is a public nuisance.

In spite of all of the above remediation efforts the violations continue to this day.

Section 2. Findings.

2.01. The city council finds and declares the property listed above to be in violation of Henderson's City Ordinance Chapter 801 relating to Nuisance Property. Specifically, the property is in violation of Henderson City Ordinances Chapter 801 by allowing abandoned vehicles, junk vehicles, junk items, business equipment, and a large number of items of disused personal property to remain on the property.

2.02. It is in the public's best interest to have these nuisance conditions abated and the costs of abatement placed on the subject property's tax roll.

Section 3. Council Action.

3.01. The City Administrator and Chief of Police are hereby authorized to abate the nuisance conditions on the property listed above using city personnel and equipment or by private

contract. Abatement shall include authorization to hire tow trucks, rubbish haulers, and then remove the vehicles and items of property, impound it, and dispose of it.

3.02. The cost of abatement (removal, cleanup, disposal, and administrative) shall be recorded and become the personal responsibility of the occupant (Charles Johns) and owner (Ruby Johns). If unpaid, the City Administrator certify the costs as a special assessment on the subject property pursuant to Henderson City Code provisions, specifically Henderson Ordinance 801.07.

Adopted by the City Council of the City of Henderson, Minnesota, on April 19, 2023.

Keith Swenson, Mayor

ATTEST:

Lon Berberich, City Administrator

The City of Henderson is selling a 2005 Chevy Impala

(About 125,000 miles)

Bids can be mailed/delivered/sent to the City of Henderson, PO BOX 433, 600 Main St., Henderson, MN 56044 or chenderson165@mchsi.com.

Any questions call the Henderson City Offices at 507-248-3234. Buyer purchases vehicle in "as-is" condition.

The City of Henderson reserves the right to reject all bids. Bids must be received on or before May 15, 2023 by Noon.





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for All of Us[®]

MEMORANDUM

TO: Mayor and City Council
Lon Berberich, City Administrator
Tim Pautsch, Assistant City Administrator

FROM: Chris Knutson, PE (Lic. MN)

DATE: April 14, 2023

RE: Street and Utility Project Update

See below for updates on the proposed 2023/2024 Street and Utility Improvement Project

PROJECT UPDATE

SEH water modeling staff intend to be in town on April 25th to complete field measurements and discuss known problem areas for water pressure. Once the additional testing is complete and the water model is finalized, mapping of the existing conditions will be provided before proceeding with determining additional improvements that can be made.

Topographic survey will likely start around May 1st. A newsletter will be mailed to residents ahead of this work to make them aware of the Project and that SEH will have people in the neighborhood completing work. A copy of this notice is included. Once survey is complete, SEH will start preparing maps and plan to have a kickoff meeting with the City in late May or early June to confirm the scope of the project. This will happen after water main modeling is complete.

CONGRESSIONAL DIRECTED SPENDING REQUESTS

Some communities have been finding out the results of their congressional directed spending requests through House representatives. Henderson should expect to hear something, hopefully be the end of this month, regarding the request to Congressperson Fischbach. We have not yet heard anything from requests through Senators Tina Smith or Amy Klobuchar.

cdk

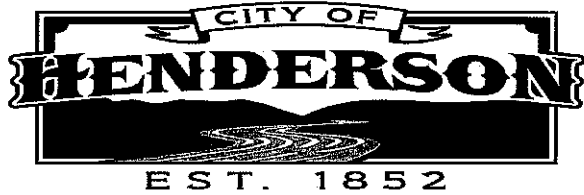
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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 11 Civic Center Plaza, Suite 200, Mankato, MN 56001-7710

507.388.1989 | 877.316.7636 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



NOTICE
April 17, 2023

This notice is to inform you that the City of Henderson is considering a street and utility reconstruction project in your neighborhood. The City has contracted with Short Elliott Hendrickson Inc. (SEH®) to perform topographical survey/measuring and to evaluate present street topography including elevations of street, driveways, building corners, and property lines adjacent to your property for the **proposed** project. The engineering firm will begin the survey and field review work in April after the snow melt. This survey will require extensive utility locates; we ask that you leave the flags, paint markings, and survey stakes that will be placed in the right of way and in the grass.

The potential project area includes all or parts of:

- Minnesota Street, west of Fourth Street S
- Mill Street, west of Sixth Street S
- 6th Street S, south of Mill Street
- 7th Street S, south of Mill Street
- 8th Street S, south of Minnesota Street
- 9th Street S, south of Minnesota Street
- 8th Street N, north of Market Street

The improvements will vary as each of the project streets have a different need. Generally, the project will include full or partial water main replacement, sanitary sewer replacement, trail and/or sidewalks, and street reconstruction. The project is still in the very early stages of review and the extents of these improvements will be better determined as the project progresses through design. The primary goal of the project is to replace aging water main and sanitary sewer and may be slightly increased or decreased as required.

As part of the project, field pressure testing will also be completed by City and SEH staff. This will include operation of multiple hydrants within the city. This testing will assist designers determine improvements necessary for the water main system to improve pressure and distribution of drinking water.

A neighborhood meeting will be scheduled to discuss the **proposed** Street and Utility Improvement Project at a later date, likely in June or July. A notice of this meeting will be forthcoming. Additional project updates will be provided on the City of Henderson website, www.henderson-mn.com, as they are available. Thank you in advance for your cooperation. If you have any questions or concerns, please call Project Manager Chris Knutson, SEH, at 507.237.8383, or me at 507.248.3234.

Lon Berberich
City Administrator

Current and Follow-up Activities Status as of *April 19, 2023*

Levee & Disasters-Inspection May 3, 2022 -no written follow up from Corps

Signs and repairs: installation and resell 2023-working with Lions Club, Bruce-more signs to install

Blacktop incl. crack sealing/sealcoat/repairs/patches-2023 projects?-minimal, tie to water project

Compost pick-up and site: mostly cleaned up

2024 snow removal-decide in the fall

Allanson's/trails: improvements-waiting on funding approvals, sales tax-hearing in Senate, not in House bill

Community Building/Grounds-basketball hoop, portable toilet

Boat landing area maintenance for 2023-same

2024 audit/budget/financial:

Checklists which will follow through to CIP-pending

Update on info south levee/93/6-Sibely County 6-New 93 project manager MN, bid December; comments complete Sibley 6, see attached and resolution

Hilltop baseball and facility use-activities starting, final plats getting formalized.

Library Ordinance update-April, effective May or June 1, 2023?? Decide-if approved will publish April 27

Resolution-2023-4, Sibley County 6 Flood Mitigation

WHEREAS, plans for Project No. 072-606-056 showing proposed alignment, profiles grades and cross-sections for the construction, reconstruction or improvement of County State-Aid Highway No. 6 within the limits of the City as a State Aid Project have been prepared and presented to the City.

NOW, THEREFORE, BE IT RESOLVED: That said plans be in all things approved.

Dated this 19th day of April, 2023.

CERTIFICATION

State of Minnesota

County of Sibley

City of Henderson

I hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented this 19th day of April, 2023 and adopted by the City Council of the City of Henderson at a meeting therefor held on the 19th day of April 2023, as disclosed by the records of said City in my possession.

City Administrator
Lon Berberich

HENDERSON, MN

Cash Balance Summary1

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March 31, 2023

Fund	Begin	Receipts	Disbursements	JE	JE Payroll	Balance No Invest	T
Cash Act 10100 FIRST STATE BANK							
101 GENERAL FUN	\$195,072.41	\$35,551.48	\$131,609.95	\$38,239.23	(\$78,322.96)	\$58,930.21	0
205 COVIDCARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
206 COVID-19	\$3,664.52	\$0.00	\$0.00	\$0.00	\$0.00	\$3,664.52	0
250 COMMUNITY	\$3,450.64	\$600.00	\$2,873.21	\$0.00	\$0.00	\$1,177.43	0
290 LIBRARY FUN	\$7,163.89	\$92,020.65	\$25,064.82	(\$38,444.23)	(\$9,930.00)	\$25,745.49	0
301 DEBT SERVIC	\$121,140.43	\$0.00	\$247,472.45	\$0.00	\$0.00	(\$126,332.02)	0
303 2003 DEBT SE	\$12,532.19	\$0.00	\$15,255.00	\$0.00	\$0.00	(\$2,722.81)	0
304 2005A GO BO	\$0.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.36	0
307 2011C TAX AB	\$24,557.50	\$0.00	\$40,300.00	\$0.00	\$0.00	(\$15,742.50)	0
308 2013A eq cert	\$6,580.73	\$0.00	\$0.00	\$0.00	\$0.00	\$6,580.73	0
309 2014 Bond	\$90.10	\$0.00	\$31,116.67	\$0.00	\$0.00	(\$31,026.57)	0
310 1998 DEBT SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
311 2018EQUIPM	\$373.30	\$30,588.75	\$37,996.26	\$0.00	\$0.00	(\$7,034.21)	0
312 2018TAXABAT	\$28,860.25	\$0.00	\$27,451.49	\$0.00	\$0.00	\$1,408.76	0
313 2019A EQUIP	\$39.06	\$0.00	\$76,580.48	\$0.00	\$0.00	(\$76,541.42)	0
314 2020A water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
375 2002 GEN OB	\$13,182.25	\$0.00	\$55,935.00	\$0.00	\$0.00	(\$42,752.75)	0
379 GO Tax Incre	\$638.00	\$0.00	\$0.00	\$0.00	\$0.00	\$638.00	0
403 BENDERPARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
409 MN AND 6TH	\$0.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.68	0
410 2018 EQUIPM	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)	0
411 INFILTRAATI	\$99,796.44	\$0.00	\$0.00	\$0.00	\$0.00	\$99,796.44	0
412 2017-2023 W	\$44,113.45	\$0.00	\$2,015.70	\$0.00	\$0.00	\$42,097.75	0
413 TH 93 LEVEE	(\$3,144.36)	\$13,711.61	\$11,890.14	\$0.00	\$0.00	(\$1,322.89)	0
414 HEND TRAIL	(\$13,617.50)	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,617.50)	0
601 WATER UTILI	\$20,529.95	\$37,262.29	\$289,230.71	\$0.00	(\$3,912.78)	(\$235,351.25)	0
602 SEWER UTILI	(\$659,610.43)	\$50,927.77	\$172,004.06	\$205.00	(\$3,201.37)	(\$783,683.09)	0
604 PFABOND	\$642,086.79	\$53,046.47	\$991.25	\$0.00	\$0.00	\$694,142.01	0
605 ENVIRONMEN	\$20,591.79	\$5,833.16	\$15,803.34	\$0.00	\$0.00	\$10,621.61	0
	<u>\$568,092.08</u>	<u>\$319,542.18</u>	<u>\$1,183,590.53</u>	<u>\$0.00</u>	<u>(\$95,367.11)</u>	<u>(\$391,323.38)</u>	<u>0</u>

+7.01
(391,330.45)
~~*391,330.45*~~

2023 BANK RECONCILIATION REPORT/projected balance sheet

	January	February	March	April	May	June	July	August	September	October	November	December
Beg. Bal.	\$ 568,090.90	\$ 146,028.68	\$ (335,773.63)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)
Receipts	\$ 99,041.70	\$ 163,622.99	\$ 56,767.93									
Payments	\$ (521,070.59)	\$ (645,622.30)	\$ (112,324.75)									
Payroll												
return check												
other net je/adj	\$	200.00										
JE/rrrections	\$ (93.33)	\$ (3.00)										
Ending Bal	\$ 146,028.68	\$ (335,773.63)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)
Bank Bal.	\$ 203,594.14	\$ 39,206.47	\$ 25,397.37									
Out. Rec/Dis	\$ (57,565.46)	\$ (374,980.10)	\$ (416,727.82)									
Dep in transit												
JE ?												
JE ?												
Recon. Bal.	\$ 146,028.68	\$ (335,773.63)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)	\$ (391,330.45)

Review of EOM including cancelled checks, void checks, check sequencing, payees, vendors, JE's, receipts, balances, bank statements, invoices, monthly bills, etc.
 Council Members Army Hardel and Randall Tiegs:

	Date	Name/Initial
Jan		
Feb		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

2023 cash flow sheet

	January	February	March	April	May	June	July	August	September	October	November	December
Beg. Bal.	\$ 588,000.00	\$ 146,028.00	\$ (335,972.00)	\$ (391,528.92)	\$ (441,528.92)	\$ (431,528.92)	\$ (141,528.92)	\$ 48,471.08	\$ 58,471.08	\$ 78,471.08	\$ 118,471.08	\$ 118,471.08
Receipts	\$ 117,000.00	\$ 184,000.00	\$ 56,767.83	\$ 140,000.00	\$ 70,000.00	\$ 380,000.00	\$ 280,000.00	\$ 70,000.00	\$ 80,000.00	\$ 110,000.00	\$ 70,000.00	\$ 540,000.00
Payments	\$ (480,000.00)	\$ (646,000.00)	\$ (112,324.75)	\$ (190,000.00)	\$ (60,000.00)	\$ (90,000.00)	\$ (70,000.00)	\$ (60,000.00)	\$ (60,000.00)	\$ (70,000.00)	\$ (70,000.00)	\$ (170,000.00)
Payroll												
return check												
other net je/adj												
JE/corrections												
short term cash/warrant												
Ending Bal	\$ 205,000.00	\$ (335,972.00)	\$ (391,528.92)	\$ (441,528.92)	\$ (431,528.92)	\$ (141,528.92)	\$ 48,471.08	\$ 58,471.08	\$ 78,471.08	\$ 118,471.08	\$ 118,471.08	\$ 488,471.08
Bank Bal.	\$ 205,000.00	\$ 40,000.00	\$ 25,000.00									
Out. Rec/DIs												
Dep in transit												
JE ?												
JE ?												
Recon. Bal.	\$ 205,000.00	\$ 40,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Review of EOM including cancelled checks, void checks, check sequencing, payees, vendors, JE's, receipts, balances, bank statements, invoices, monthly bills, etc.
 Council Members Amy Harde and Randall Tiegs: _____ Date _____ Name/Initial _____

	Jan	Feb	March	April	May	June	July	August	September	October	November	December
Jan												
Feb												
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												

HENDERSON, MN

Cash Balance Summary1

04/19/23 3:48 PM

Page 1

Fund	Begin	Receipts	Disbursements	JE	JE Payroll	Balance No Invest	T
Cash Act 10100 FIRST STATE BANK							
101 GENERAL FUN	\$195,072.41	\$40,857.28	\$211,608.75	\$38,239.23	(\$90,609.72)	(\$28,049.55)	0
205 COVIDCARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
206 COVID-19	\$3,664.52	\$0.00	\$0.00	\$0.00	\$0.00	\$3,664.52	0
250 COMMUNITY	\$3,450.64	\$600.00	\$2,873.21	\$0.00	\$0.00	\$1,177.43	0
290 LIBRARY FUN	\$7,163.89	\$111,569.90	\$36,423.23	(\$38,444.23)	(\$11,413.30)	\$32,453.03	0
301 DEBT SERVIC	\$121,140.43	\$0.00	\$247,472.45	\$0.00	\$0.00	(\$126,332.02)	0
303 2003 DEBT SE	\$12,532.19	\$0.00	\$15,255.00	\$0.00	\$0.00	(\$2,722.81)	0
304 2005A GO BO	\$0.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.36	0
307 2011C TAX AB	\$24,557.50	\$0.00	\$40,300.00	\$0.00	\$0.00	(\$15,742.50)	0
308 2013A eq cert	\$6,580.73	\$0.00	\$0.00	\$0.00	\$0.00	\$6,580.73	0
309 2014 Bond	\$90.10	\$0.00	\$31,116.67	\$0.00	\$0.00	(\$31,026.57)	0
310 1998 DEBT SE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
311 2018EQUIPM	\$373.30	\$30,588.75	\$37,996.26	\$0.00	\$0.00	(\$7,034.21)	0
312 2018TAXABAT	\$28,860.25	\$0.00	\$27,451.49	\$0.00	\$0.00	\$1,408.76	0
313 2019A EQUIP	\$39.06	\$0.00	\$76,580.48	\$0.00	\$0.00	(\$76,541.42)	0
314 2020A water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
375 2002 GEN OB	\$13,182.25	\$0.00	\$55,935.00	\$0.00	\$0.00	(\$42,752.75)	0
379 GO Tax Incre	\$638.00	\$0.00	\$0.00	\$0.00	\$0.00	\$638.00	0
403 BENDERPARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
409 MN AND 6TH	\$0.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.68	0
410 2018 EQUIPM	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)	0
411 INFILTRAATI	\$99,796.44	\$0.00	\$0.00	\$0.00	\$0.00	\$99,796.44	0
412 2017-2023 W	\$44,113.45	\$0.00	\$2,015.70	\$0.00	\$0.00	\$42,097.75	0
413 TH 93 LEVEE	(\$3,144.36)	\$13,711.61	\$56,175.33	\$0.00	\$0.00	(\$45,608.08)	0
414 HEND TRAIL	(\$13,617.50)	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,617.50)	0
601 WATER UTILI	\$20,529.95	\$47,130.08	\$296,491.73	\$0.00	(\$4,554.94)	(\$233,386.64)	0
602 SEWER UTILI	(\$659,610.43)	\$63,280.30	\$189,386.75	\$205.00	(\$3,726.78)	(\$789,238.66)	0
604 PFABOND	\$642,086.79	\$65,584.59	\$991.25	\$0.00	\$0.00	\$706,680.13	0
605 ENVIRONMEN	\$20,591.79	\$7,646.36	\$15,939.17	\$0.00	\$0.00	\$12,298.98	0
	\$568,092.08	\$380,968.87	\$1,344,012.47	\$0.00	(\$110,304.74)	(\$505,256.26)	0

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*Check Summary Register©

10100 Unposted

Name	Check Date	Check Amt
10100 FIRST STATE BANK		
Unposted	ADVANCED POWER SERVICES	4/19/2023 \$1,300.00
Unposted	BRUCE GUSTOFSON	4/19/2023 \$45.00
Unposted	BTR OF MINNESOTA LLC	4/19/2023 \$285.20
Unposted	BUESGENS TRUCKING	4/19/2023 \$160.00
Unposted	CARL MARTINS	4/19/2023 \$35.00
Unposted	CENGAGE LEARNING INC / GAL	4/19/2023 \$51.73
Unposted	CHRISTIAN, KEOGH, MORAN & K	4/19/2023 \$830.00
Unposted	CITY OF LE SUEUR	4/19/2023 \$6,664.23
Unposted	DC BRAUN CO	4/19/2023 \$12,825.00
Unposted	DELTA DENTAL	4/19/2023 \$176.25
Unposted	DEMCO Inc	4/19/2023 \$120.82
Unposted	DONALD LEE BOEHNE	4/19/2023 \$7,015.00
Unposted	ERIC KARELS	4/19/2023 \$75.00
Unposted	EXTREME MECHANICAL LLC	4/19/2023 \$1,800.00
Unposted	GOPHER STATE ONE CALL	4/19/2023 \$4.05
Unposted	HAWKINS INC.	4/19/2023 \$1,783.36
Unposted	HENDERSON LAWN CARE	4/19/2023 \$450.00
Unposted	HENDERSON POST OFFICE	4/19/2023 \$68.00
Unposted	INGRAM LIBRARY SERVICES	4/19/2023 \$754.50
Unposted	JAMES BAUMANN	4/19/2023 \$642.33
Unposted	JENNIFER CUMMINS	4/19/2023 \$155.00
Unposted	JOHNSON AGGREGATES	4/19/2023 \$113.47
Unposted	LEAGUE OF MN CITIES INS. TRU	4/19/2023 \$16,958.00
Unposted	MATHESON TRI GAS INC.	4/19/2023 \$215.88
Unposted	MENARDS-MANKATO	4/19/2023 \$21.46
Unposted	Metro FiberNet LLC	4/19/2023 \$626.87
Unposted	METRO SALES, INC	4/19/2023 \$198.41
Unposted	MICROSOFT OFFICE 365	4/19/2023 \$12.83
Unposted	MIDWEST TAPE, LLC	4/19/2023 \$95.94
Unposted	Minnesota Department of revenu	4/19/2023 \$381.00
Unposted	MN DEPT OF LABOR AND INDUS	4/19/2023 \$20.00
Unposted	MN RURAL WATER ASSOC.	4/19/2023 \$447.45
Unposted	MN Valley Electric	4/19/2023 \$692.89
Unposted	MORRIS ELECTRONICS	4/19/2023 \$400.00
Unposted	NORTHWEST NATURAL GAS	4/19/2023 \$445.14
Unposted	RENEE BERGER	4/19/2023 \$52.85
Unposted	SEH	4/19/2023 \$44,285.19
Unposted	SIBLEY COUNTY TREASURER	4/19/2023 \$124.00
Unposted	TIMOTHY PAUTSCH	4/19/2023 \$552.47
Unposted	TOSHA ANDERSON	4/19/2023 \$292.32
Unposted	TOSHIBA AMERICA BUSINESS S	4/19/2023 \$23.17
Unposted	TRAVERSE DES SIOUX LIBRARY	4/19/2023 \$5,377.26
Unposted	TRUE VALUE	4/19/2023 \$20.83
Unposted	UC LABORATORY	4/19/2023 \$716.10
Unposted	VERIZON WIRELESS	4/19/2023 \$746.81
Unposted	WAGARS RED OWL	4/19/2023 \$1,076.81
Unposted	XCEL ENERGY	4/19/2023 \$4,771.75
Total Checks		\$113,909.37

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***Check Summary Register©**

10100 Unposted

	Name	Check Date	Check Amt
10100 FIRST STATE BANK			
Unposted	LEAGUE OF MN CITIES INS. TRU	4/19/2023	\$37,714.00
Unposted	SIBLEY COUNTY TREASURER	4/19/2023	\$221.50
		Total Checks	\$37,935.50

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***Check Summary Register©**

10100 Unposted

Name	Check Date	Check Amt
10100 FIRST STATE BANK		
Unposted	LEAGUE OF MN CITIES INS. TRU	4/19/2023
		\$1,000.00
	Total Checks	\$1,000.00

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Payments

Current Period: APRIL 2023

Payments Batch April2023Bills_1

\$113,909.37

Refer	261	TOSHA ANDERSON	-		
Cash Payment	E 290-45500-434	PROGRAM SERVICES	library craft/activity bag supplies reimbursement		\$292.32
Invoice	2023-1				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$292.32
Refer	264	METRO FIBERNET LLC	-		
Cash Payment	E 101-41000-321	TELEPHONE	(507) 248-3234 City Office		\$38.51
Invoice					
Cash Payment	E 101-42100-321	TELEPHONE	(507) 248-3591 Police Office		\$37.30
Invoice					
Cash Payment	E 101-41000-321	TELEPHONE	(507) 248-3235 City Office Line 2		\$30.36
Invoice					
Cash Payment	E 101-42100-321	TELEPHONE	(507) 248-3814 Fax		\$30.36
Invoice					
Cash Payment	E 290-45500-321	TELEPHONE	(507) 248-3880 Library		\$35.36
Invoice					
Cash Payment	E 101-41000-321	TELEPHONE	(507) 214-0080 Elevator		\$27.58
Invoice					
Cash Payment	E 101-41000-325	WIFI	Fiber/WiFi/Internet		\$427.40
Invoice					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$626.87
Refer	266	MORRIS ELECTRONICS	-		
Cash Payment	E 101-42100-300	PROFESSIONAL SERV	computer install and remote service 3/15/23		\$400.00
Invoice	2104				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$400.00
Refer	267	SEH	-		
Cash Payment	E 413-42520-303	ENGINEERING	Invoice 16 TH 93 Levee Final Design		\$44,285.19
Invoice	443130				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$44,285.19
Refer	268	MN DEPT OF LABOR AND INDUST	-		
Cash Payment	E 101-42400-387	PERMIT SUR CHARGE	2023 Q1 Building Permit Surcharge		\$20.00
Invoice					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$20.00
Refer	272	HAWKINS INC.	-		
Cash Payment	E 601-49400-216	CHEMICAL & CH PROD	chlorine cylinder x3		\$30.00
Invoice	6422581				
Cash Payment	E 601-49400-580	CAPITAL-OTHER EQUI	Booster Pump		\$1,220.00
Invoice	6435490				
Cash Payment	E 601-49400-580	CAPITAL-OTHER EQUI	Ejector		\$500.00
Invoice	6435490				
Cash Payment	E 601-49400-430	MISCELLANEOUS	freight fuel surcharge		\$3.36
Invoice	6435490				
Cash Payment	E 601-49400-216	CHEMICAL & CH PROD	chlorine cylinder x3		\$30.00
Invoice	6447151				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$1,783.36
Refer	273	UC LABORATORY	-		

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Payments

Current Period: APRIL 2023

Cash Payment	E 602-49451-300	PROFESSIONAL SERV	water testing		\$716.10
Invoice 115652					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$716.10
Refer	275	MN VALLEY ELECTRIC			
Cash Payment	E 101-43160-390	STREET LIGHTING	Security Lights		\$103.00
Invoice					
Cash Payment	E 101-45213-381	ELECTRICITY	Bus Garage		\$20.68
Invoice					
Cash Payment	E 101-45221-381	ELECTRICITY	Sliding Hill		\$43.00
Invoice					
Cash Payment	E 602-49471-381	ELECTRICITY	29326 Henderson Station Rd		\$526.21
Invoice					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$692.89
Refer	276	TRUE VALUE			
Cash Payment	E 101-43110-220	REPAIR & MAINTENAN	Shop supplies		\$20.83
Invoice PO 937					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$20.83
Refer	284	CHRISTIAN KEOGH, MORAN & KIN			
Cash Payment	E 101-41600-304	LEGAL	criminal		\$160.00
Invoice 20					
Cash Payment	E 101-41610-304	LEGAL	civil		\$670.00
Invoice 20					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$830.00
Refer	285	WAGARS RED OWL			
Cash Payment	E 101-42152-212	UNLEADED GASOLINE	Police		\$651.73
Invoice 895					
Cash Payment	E 101-43153-212	UNLEADED GASOLINE	1 ton		\$70.00
Invoice 895					
Cash Payment	E 101-43154-212	UNLEADED GASOLINE	Dumptruck		\$113.00
Invoice 895					
Cash Payment	E 101-43101-212	UNLEADED GASOLINE	Loader		\$242.08
Invoice 895					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$1,076.81
Refer	286	NORTHWEST NATURAL GAS			
Cash Payment	E 290-45500-370	HEATING	Library		\$81.53
Invoice					
Cash Payment	E 101-41940-370	HEATING	City Hall		\$48.44
Invoice					
Cash Payment	E 101-43110-370	HEATING	City Shop		\$79.32
Invoice					
Cash Payment	E 601-49401-370	HEATING	Water Tower		\$23.44
Invoice					
Cash Payment	E 101-41941-370	HEATING	Meeting		\$212.41
Invoice					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$445.14
Refer	287	MICROSOFT OFFICE 365			

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Payments

Current Period: APRIL 2023

Cash Payment	E 101-41400-430 MISCELLANEOUS	Microsoft Office subscription		\$12.83
Invoice				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$12.83
Refer	288 VERIZON WIRELESS			
Cash Payment	E 101-42100-320 COMMUNICATION/TEL	(507) 473-5991 PD1		\$41.11
Invoice 9931396066				
Cash Payment	E 101-42100-320 COMMUNICATION/TEL	(507) 479-0603 PD2		\$41.11
Invoice 9931396066				
Cash Payment	E 101-42100-320 COMMUNICATION/TEL	(952) 378-5697 Eric Karels		\$40.01
Invoice 9931396066				
Cash Payment	E 290-45500-325 WIFI	Library Hotspots		\$624.58
Invoice 9931396066				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$746.81
Refer	289 TOSHIBA			
Cash Payment	E 101-41000-406 COPIER MAINTENANC	Monthly office copier maintenance charge		\$23.17
Invoice 6000463				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$23.17
Refer	293 HENDERSON LAWN CARE			
Cash Payment	E 101-41940-319 CLEANING/CHARGES	community building clean 3/22/23		\$50.00
Invoice 903				
Cash Payment	E 101-41940-319 CLEANING/CHARGES	community building clean 4/5/23		\$50.00
Invoice 903				
Cash Payment	E 101-41940-319 CLEANING/CHARGES	community building clean 4/11/23		\$50.00
Invoice 903				
Cash Payment	E 101-45213-327 LAWN MOWING	Hilltop dethatch and bag		\$300.00
Invoice 903				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$450.00
Refer	294 INGRAM LIBRARY SERVICES			
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$15.41
Invoice 75097816				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$14.86
Invoice 75097817				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$323.44
Invoice 75097818				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$24.33
Invoice 75097819				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$43.04
Invoice 75149517				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$12.63
Invoice 75149518				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$31.28
Invoice 75218362				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$16.79
Invoice 75261240				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$39.26
Invoice 75330532				
Cash Payment	E 290-45500-435 BOOKS, MAPS & PUBL	library books		\$11.67
Invoice 75330533				

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Payments

Current Period: APRIL 2023

Cash Payment	E 290-45500-435	BOOKS, MAPS & PUBL	library books		\$17.37
Invoice	75438268				
Cash Payment	E 290-45500-435	BOOKS, MAPS & PUBL	library books		\$33.05
Invoice	75438269				
Cash Payment	E 290-45500-435	BOOKS, MAPS & PUBL	library books		\$136.77
Invoice	75438270				
Cash Payment	E 290-45500-435	BOOKS, MAPS & PUBL	library books		\$20.41
Invoice	75526630				
Cash Payment	E 290-45500-435	BOOKS, MAPS & PUBL	library books		\$14.19
Invoice	75526631				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$754.50
Refer	295	METRO SALES, INC			
Cash Payment	E 290-45500-315	CONTRACTUAL SERVI	library copier Feb/Mar usage charge		\$80.84
Invoice	INV2247927				
Cash Payment	E 290-45500-315	CONTRACTUAL SERVI	library copier April 2023 base charge		\$10.00
Invoice	INV2257465				
Cash Payment	E 290-45500-315	CONTRACTUAL SERVI	library copier Mar/Apr 2023 usage charge		\$107.57
Invoice	INV2267618				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$198.41
Refer	297	CENGAGE LEARNING INC / GALE			
Cash Payment	E 290-45500-435	BOOKS, MAPS & PUBL	library books		\$51.73
Invoice	81014672				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$51.73
Refer	298	BRUCE GUSTOFSON			
Cash Payment	E 101-43000-320	COMMUNICATION/TEL	telephone		\$45.00
Invoice					
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$45.00
Refer	299	MATHESON TRI GAS INC			
Cash Payment	E 101-43110-220	REPAIR & MAINTENAN	shop -- acetylene		\$84.74
Invoice	27510590				
Cash Payment	E 101-42100-210	OPERATING SUPPLIE	PD medical oxygen cylinders x 3		\$131.14
Invoice	27547220				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$215.88
Refer	300	DELTA DENTAL			
Cash Payment	E 290-45500-130	PAID HEALTH INSURA	dental insurance		\$35.25
Invoice	CNS0001203069				
Cash Payment	E 101-43000-130	PAID HEALTH INSURA	dental insurance		\$35.25
Invoice	CNS0001203069				
Cash Payment	E 101-42110-130	PAID HEALTH INSURA	dental insurance		\$35.25
Invoice	CNS0001203069				
Cash Payment	E 101-41000-130	PAID HEALTH INSURA	dental insurance		\$70.50
Invoice	CNS0001203069				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$176.25
Refer	302	DEMCO INC			
Cash Payment	E 290-45500-434	PROGRAM SERVICES	library program supplies		\$120.82
Invoice	7263182				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$120.82

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Payments

Current Period: APRIL 2023

Refer 303 MIDWEST TAPE, LLC					
Cash Payment	E 290-45500-435	BOOKS, MAPS & PUBL	library DVD's		\$80.95
				Invoice 503570782	
Cash Payment	E 290-45500-435	BOOKS, MAPS & PUBL	library DVD's		\$14.99
				Invoice 503608548	
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$95.94
Refer 304 XCEL ENERGY					
Cash Payment	E 101-45200-381	ELECTRICITY	Allanson's Park		\$16.23
				Invoice	
Cash Payment	E 101-43110-381	ELECTRICITY	200 Market St -- Garage		\$81.20
				Invoice	
Cash Payment	E 101-42501-381	ELECTRICITY	south pumping station		\$40.54
				Invoice	
Cash Payment	E 601-49410-381	ELECTRICITY	well pump fort road		\$943.37
				Invoice	
Cash Payment	E 601-49411-381	ELECTRICITY	pump house		\$147.05
				Invoice	
Cash Payment	E 101-41940-381	ELECTRICITY	community hall		\$287.80
				Invoice	
Cash Payment	E 101-45211-381	ELECTRICITY	Bender Park		\$60.66
				Invoice	
Cash Payment	E 290-45500-381	ELECTRICITY	Library		\$570.17
				Invoice	
Cash Payment	E 101-42502-381	ELECTRICITY	north pumping station		\$90.38
				Invoice	
Cash Payment	E 601-49402-381	ELECTRICITY	booster station		\$225.99
				Invoice	
Cash Payment	E 101-43144-381	ELECTRICITY	flag pole		\$19.77
				Invoice	
Cash Payment	E 602-49470-381	ELECTRICITY	400 Oak St. -- lift station		\$251.06
				Invoice	
Cash Payment	E 101-42503-381	ELECTRICITY	pump house		\$13.23
				Invoice	
Cash Payment	E 101-43001-381	ELECTRICITY	124 N 2nd st		\$16.23
				Invoice	
Cash Payment	E 101-43160-390	STREET LIGHTING	street lighting		\$2,008.07
				Invoice	
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$4,771.75
Refer 305 ONE CALL CONCEPTS, INC					
Cash Payment	E 601-49400-311	GOPHER ONE CALL	Gopher State One Call		\$2.02
				Invoice 3030461	
Cash Payment	E 602-49450-311	GOPHER ONE CALL	Gopher State One Call		\$2.03
				Invoice 3030461	
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total	\$4.05
Refer 306 ADVANCED POWER SERVICES					
Cash Payment	E 602-49471-300	PROFESSIONAL SERV	generator inspection Henderson st		\$525.00
				Invoice 4309	
Cash Payment	E 602-49470-300	PROFESSIONAL SERV	generator inspection main station		\$525.00
				Invoice 4309	

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Payments

Current Period: APRIL 2023

Cash Payment	E 602-49470-400	REPAIRS & MAINTENA	Battery replacement on main station lift	\$250.00
Invoice 4309				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total \$1,300.00
Refer	307 MN RURAL WATER ASSOC.			
Cash Payment	E 601-49400-433	DUES AND SUBSCRIP	Membership for 2023-2024	\$149.15
Invoice				
Cash Payment	E 602-49450-433	DUES AND SUBSCRIP	Membership for 2023-2024	\$149.15
Invoice				
Cash Payment	G 601-15500	PREPAID EXPENSES	Membership for 2023-2024	\$74.58
Invoice				
Cash Payment	G 602-15500	PREPAID EXPENSES	Membership for 2023-2024	\$74.57
Invoice				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total \$447.45
Refer	308 TIMOTHY PAUTSCH			
Cash Payment	E 101-41000-440	CONFERENCES & EDU	Pautsch Hotel reimb. MCFOA conference	\$368.28
Invoice				
Cash Payment	E 101-41000-330	TRANSPORTATION	199.2 miles, MCFOA mileage	\$130.48
Invoice 2023-2 3/21/2023				
Cash Payment	E 101-41000-330	TRANSPORTATION	82.0 miles, Loss Control workshop mileage	\$53.71
Invoice 2023-2 4/5/2023				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total \$552.47
Refer	313 EXTREME MECHANICAL LLC			
Cash Payment	E 101-41940-403	REPAIRS/IMPROVEME	remove/replace 3 toilets city hall	\$1,800.00
Invoice 061018				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total \$1,800.00
Refer	314 TRAVERSE DES SIOUX LIBRARY S			
Cash Payment	E 290-45500-300	PROFESSIONAL SERV	2023 member service fees first half	\$4,288.26
Invoice 2416				
Cash Payment	E 290-45500-300	PROFESSIONAL SERV	2023 Overdrive fees	\$1,089.00
Invoice 2416				
Transaction Date	4/19/2023	FIRST STATE BANK	10100	Total \$5,377.26
Refer	312 LEAGUE OF MN CITIES INS. TRUS			
Cash Payment	G 101-15500	PREPAID EXPENSES	2024 LMCIT prepaid prop/cas expenses	\$2,169.83
Invoice				
Cash Payment	G 290-15500	PREPAID EXPENSES	2024 LMCIT prepaid prop/cas expenses	\$260.39
Invoice				
Cash Payment	G 601-15500	PREPAID EXPENSES	2024 LMCIT prepaid prop/cas expenses	\$222.02
Invoice				
Cash Payment	G 602-15500	PREPAID EXPENSES	2024 LMCIT prepaid prop/cas expenses	\$151.46
Invoice				
Cash Payment	G 605-15500	PREPAID EXPENSES	2024 LMCIT prepaid prop/cas expenses	\$22.63
Invoice				
Cash Payment	E 101-41000-363	INS. VEHICLE	hired & non-owned vehicles coverage	\$31.67
Invoice				
Cash Payment	E 101-42210-363	INS. VEHICLE	1942 Ford Truck & 1917 Fire truck	\$39.17
Invoice				

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Cash Payment	E 101-42110-363	INS. VEHICLE	PD 2005 Chevy, 2012 Chevy, 2019 Ford Explorer	\$1,038.33
Invoice				
Cash Payment	E 101-43153-363	INS. VEHICLE	2001 F350 truck	\$74.58
Invoice				
Cash Payment	E 101-43154-363	INS. VEHICLE	2015 Mack Dump truck	\$237.92
Invoice				
Cash Payment	E 101-41940-362	INS. PROPERTY	city hall	\$2,639.41
Invoice				
Cash Payment	E 290-45500-362	INS. PROPERTY	library	\$1,188.75
Invoice				
Cash Payment	E 601-49401-362	INS. PROPERTY	water tower	\$515.79
Invoice				
Cash Payment	E 602-49490-362	INS. PROPERTY	sewer administration/pipeline	\$96.88
Invoice				
Cash Payment	E 601-49410-362	INS. PROPERTY	well pump, fort road	\$141.67
Invoice				
Cash Payment	E 101-45210-362	INS. PROPERTY	allanson's park	\$194.58
Invoice				
Cash Payment	E 101-42210-362	INS. PROPERTY	fire hall	\$501.67
Invoice				
Cash Payment	E 101-45200-362	INS. PROPERTY	parks and open spaces	\$890.83
Invoice				
Cash Payment	E 601-49411-362	INS. PROPERTY	pump house, SO 5th street	\$312.92
Invoice				
Cash Payment	E 101-42502-362	INS. PROPERTY	north pumping station	\$87.92
Invoice				
Cash Payment	E 101-42501-362	INS. PROPERTY	south pumping station	\$62.92
Invoice				
Cash Payment	E 101-45211-362	INS. PROPERTY	Bender Park	\$1,089.17
Invoice				
Cash Payment	E 101-45212-362	INS. PROPERTY	boat landing	\$8.33
Invoice				
Cash Payment	E 101-43110-362	INS. PROPERTY	street shop	\$586.67
Invoice				
Cash Payment	E 101-45221-362	INS. PROPERTY	sliding hill	\$42.08
Invoice				
Cash Payment	E 101-43160-362	INS. PROPERTY	street lights	\$560.00
Invoice				
Cash Payment	E 602-49470-362	INS. PROPERTY	lift pumps Oak & 4th	\$64.58
Invoice				
Cash Payment	E 602-49471-362	INS. PROPERTY	lift station 29300 Henderson station rd	\$83.33
Invoice				
Cash Payment	E 101-41000-362	INS. PROPERTY	city storage building	\$77.50
Invoice				
Cash Payment	E 101-41000-361	INS. GEN LIABILITY	general governemnt liability	\$452.80
Invoice				
Cash Payment	E 101-42110-361	INS. GEN LIABILITY	police admin liability	\$2,021.35
Invoice				

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Cash Payment Invoice	E 101-43100-361	INS. GEN LIABILITY	streets liability	\$183.95
Cash Payment Invoice	E 101-45200-361	INS. GEN LIABILITY	parks & open spaces liability	\$28.30
Cash Payment Invoice	E 290-45500-361	INS. GEN LIABILITY	library liability	\$113.20
Cash Payment Invoice	E 601-49440-361	INS. GEN LIABILITY	wateradmin liability	\$139.70
Cash Payment Invoice	E 602-49450-361	INS. GEN LIABILITY	sewer liability	\$199.65
Cash Payment Invoice	E 602-49490-361	INS. GEN LIABILITY	sewer admin liability	\$312.85
Cash Payment Invoice	E 605-00000-361	INS. GEN LIABILITY	environmental liability	\$113.20
Transaction Date	4/19/2023		FIRST STATE BANK 10100	Total \$16,958.00
Refer	315 <i>MENARDS</i>			
Cash Payment Invoice	E 101-43110-220	REPAIR & MAINTENAN	shop tools & supplies	\$21.46
Transaction Date	4/19/2023		FIRST STATE BANK 10100	Total \$21.46
Refer	316 <i>SIBLEY COUNTY TREASURER</i>			
Cash Payment Invoice	E 101-45200-430	MISCELLANEOUS	solid waste tax	\$16.00
Cash Payment Invoice	E 101-41000-430	MISCELLANEOUS	solid waste tax	\$54.00
Cash Payment Invoice	E 290-45500-430	MISCELLANEOUS	solid waste tax	\$18.00
Cash Payment Invoice	E 101-42200-430	MISCELLANEOUS	solid waste tax	\$36.00
Transaction Date	4/19/2023		FIRST STATE BANK 10100	Total \$124.00
Refer	322 <i>BUESGENS TRUCKING</i>			
Cash Payment Invoice	E 101-43100-220	REPAIR & MAINTENAN	gravel to fill pot holes	\$160.00
Transaction Date	4/19/2023		FIRST STATE BANK 10100	Total \$160.00
Refer	324 <i>RENEE BERGER</i>			
Cash Payment Invoice	E 290-45500-434	PROGRAM SERVICES	library program supplies reimbursement	\$52.85
Transaction Date	4/19/2023		FIRST STATE BANK 10100	Total \$52.85
Refer	325 <i>BOEHNE CONSTRUCTION LLC</i>			
Cash Payment Invoice	E 101-43100-405	SNOW REMOVAL	Walking path snow removal	\$2,070.00
Cash Payment Invoice	E 101-43100-405	SNOW REMOVAL	city hall snow removal	\$1,500.00
Cash Payment Invoice	E 101-43100-405	SNOW REMOVAL	library snow removal	\$1,600.00
Cash Payment Invoice	E 101-43100-405	SNOW REMOVAL	firehall and sidewalks snow removal	\$1,695.00
Cash Payment Invoice	E 101-43100-405	SNOW REMOVAL	Library, Firehall, City Hall snow removal	\$150.00

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Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$7,015.00
Refer	326 HENDERSON POST OFFICE	-		
Cash Payment	E 101-42100-430 MISCELLANEOUS	2023 po box 125 rental fee		\$68.00
Invoice				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$68.00
Refer	327 ERIC KARELS	-		
Cash Payment	E 101-42152-220 REPAIR & MAINTENAN	car wash card reimbursement		\$75.00
Invoice				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$75.00
Refer	329 JAMES BAUMANN	-		
Cash Payment	E 101-42400-300 PROFESSIONAL SERV	2023 First quarter permits		\$642.33
Invoice				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$642.33
Refer	331 JOHNSON AGGREGATES	-		
Cash Payment	E 101-43100-220 REPAIR & MAINTENAN	aggregate rock		\$113.47
Invoice	18792			
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$113.47
Refer	333 BTR OF MINNESOTA LLC	-		
Cash Payment	E 101-43153-400 REPAIRS & MAINTENA	light assembly for F350		\$285.20
Invoice	41033			
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$285.20
Refer	334 MINNESOTA DEPT OF REVENUE	-		
Cash Payment	G 601-20830 STATE TAX	2023 Q1 sales tax		\$208.94
Invoice				
Cash Payment	G 101-20830 STATE TAX	2023 Q1 use tax		\$172.06
Invoice				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$381.00
Refer	335 CARL MARTINS	-		
Cash Payment	E 101-42152-212 UNLEADED GASOLINE	gas purchase reimbursement		\$35.00
Invoice				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$35.00
Refer	337 DC BRAUN CO	-		
Cash Payment	E 101-42501-400 REPAIRS & MAINTENA	south pumping station repairs		\$1,875.00
Invoice	1477			
Cash Payment	E 101-42502-400 REPAIRS & MAINTENA	north pumping station repairs		\$4,375.00
Invoice	1477			
Cash Payment	E 602-49470-400 REPAIRS & MAINTENA	oak street lift pump reconditioned		\$6,575.00
Invoice	1477			
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$12,825.00
Refer	344 JENNIFER CUMMINS	-		
Cash Payment	E 101-42100-300 PROFESSIONAL SERV	PD computer setup, OCT 2022		\$93.00
Invoice				
Cash Payment	E 101-42100-300 PROFESSIONAL SERV	PD NIBRS compliance, MAR 2023		\$62.00
Invoice				
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$155.00

Payments

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Refer	345 CITY OF LE SUEUR			
Cash Payment	E 602-49451-300 PROFESSIONAL SERV	March 2023 Wastewater Tx		\$6,664.23
Invoice	INV02289			
Transaction Date	4/19/2023	FIRST STATE BANK 10100	Total	\$6,664.23

Fund Summary

	10100 FIRST STATE BANK
101 GENERAL FUND	\$37,560.19
290 LIBRARY FUND	\$9,871.06
413 TH 93 LEVEE	\$44,285.19
601 WATER UTILITY FUND	\$4,890.00
602 SEWER UTILITY FUND	\$17,167.10
605 ENVIRONMENTAL	\$135.83
	<u>\$113,909.37</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$113,909.37
Total	<u>\$113,909.37</u>

CITY OF HENDERSON/STATE OF MINNESOTA

Application for On-Sale Non-Profit Ballpark Liquor License

To the City Council:

I, Law Berben, Jr - Henderson Baseball Association
Of the City of Henderson, County of Sibley
State of Minnesota, hereby make application for an On-Sale Liquor License to sell such
Liquor under and pursuant to an ordinance passed by the City Council of Henderson; and
Minnesota Statutes, Chapter 340A, as amended, providing for licensing and regulating
the sale of liquor.

I was born on 10/26/1956 at Shaw, MN
My age today is 66, I live at Henderson
I am representing Henderson Baseball Association
I am the Manager
of _____

License is in connection with Baseball Games at Hilltop & Pavilion
Located at Hilltop Park vicinity Exclusive Lot
The License is for 180 day(s), beginning at 12:01 a.m. on
May 3, 2023 and expiring at 11:59 p.m. on November 6, 2023.

With this application, I have submitted:

- License fee of \$50.00
- Certificate of Insurance

Signed: [Signature]
Date: 9/19/2023

Henderson City Council Meetings April 21, 2023

Friday, April 28, 2023	Payroll	TBA
Monday, May 1, 2023	Utility	4:00 P.M.
Monday, May 8, 2023	Personnel	4:00 P.M.
Friday, May 12, 2023	Payroll	TBA
Wednesday, May 17, 2023	Park Board???	6:00 P.M.
Wednesday, May 17, 2023	Bills, Budget and Finance	5-6:30 P.M.
Wednesday, May 17, 2023	City Council	7:00 PM
Wednesday, May 31, 2023	Payroll	TBA

Posting pursuant to Minn Stat. 475.705 subd. 1 the Open Meeting Law.

Lon Berberich
City Clerk