

AGENDA  
HENDERSON CITY COUNCIL  
MAY 17, 2023  
**TIME 7:00 P.M.**

TARGET TIME  
**7:00 P.M.**

- I. Call to Order
- II. Minutes, April 19, 2023
- III. Requests to Appear Before the Council, Ordinances
  - A. Henderson Sauerkraut Day
  - B. Refuse/Recycle Contract
  - C. Henderson Library
  - D. City Attorney and Ordinances
  - E. Disaster Declaration
- IV. Reports
  - A. Police Chief-monthly-
  - B. Assistant Administrator-Car sale-tee grant, update application per state-policy
  - C. City Administrator-Activity Report-Sales Tax; Flood Control and Water Projects
  - D. City Council
    - A. Personnel Meeting and recommendations
- IV. Financial
  - A. Cash balance-4/30/2023; cash flow
  - B. Bills
- V. Old Business
- VII. New Business
  - A. Set Workshop-2023-24 Water/Street/access Project (May 31)
- VIII. Information Items
  - A. Revised Meeting Schedule
- V. Adjourn

8:00 P.M.

## MINUTES, HENDERSON CITY COUNCIL WEDNESDAY, APRIL 19, 2023

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson; present were Council Members Steve Sellner, Crystal Thomas, Randy Tiegs and Amy Hardel. Also present Tim Pautsch, Police Chief Eric Karels, City Attorney Jason Moran and Beth Cornish.

Motion Swenson, seconded Hardel to approve of the minutes of the March 15, 2023 meeting. Motion carried.

Police Chief Karels provided a written monthly report-he has held. Karels will continue at 75% time and Officer Jake Schneider will be working more hours.

Discussion on speeding and enforcement; checking in on solar options. Tiegs reported that early morning and around 4 P.M. are the worst times. He said ticketing and having a law enforcement presence is the best method of enforcement/compliance.

Second Reading of Ordinance 237 related to operations of the Henderson Public Library. Motion Tiegs, seconded Swenson to approve the ordinance, call for its publication, waive reading and enact/enforce terms after the Henderson Library Board meeting and new policies are put in place (approximately June 1, 2023). Motion unanimously carried.

City Attorney Moran provided updates on current nuisance ordinance letters and actions and recommended adopting Resolution 2023-03. Motion Sellner, seconded. Swenson to approve; motion carried.

Assistant Administrator Pautsch reported on MCFOA and Banyon and other financial/clerk treasurer updates and car sale.

Motion Tiegs, seconded Swenson to approve selling 2005 Chevy Impala due by 12pm on Monday, May 15, 2023-motion carried.

Moran also reported on legislative updates, pace things are moving and potential outcomes and what that might mean in the future.

City Administrator went over activity report 2023 sales tax legislative bill: flood mitigation projects and S.E.H. projects (written).

Motion Tiegs, seconded Sellner to adopt Resolution 2023-4 relating to supporting Sibley County on the flood mitigation project.

Motion Hardel, seconded Thomas to approve March 31, 2023 cash balances-Motion carried.

Motion Tiegs, seconded Hardel to approve the following city bills-Motion carried.

|                                |             |                                 |             |
|--------------------------------|-------------|---------------------------------|-------------|
| ADVANCED POWER SERVICES        | \$1,300.00  | MIDWEST TAPE, LLC               | \$95.94     |
| DONALD LEE BOEHNE              | \$7,015.00  | Minnesota Department of revenue | \$381.00    |
| BRUCE GUSTOFSON                | \$45.00     | MN DEPT OF LABOR AND INDUSTRY   | \$20.00     |
| BTR OF MINNESOTA LLC           | \$285.20    | MN RURAL WATER ASSOC.           | \$447.45    |
| BUESGENS TRUCKING              | \$160.00    | MN Valley Electric              | \$692.89    |
| CARL MARTINS                   | \$35.00     | MORRIS ELECTRONICS              | \$400.00    |
| CENGAGE LEARNING INC / GALE    | \$51.73     | NORTHWEST NATURAL GAS           | \$445.14    |
| CHRISTIAN, KEOGH, MORAN & KING | \$830.00    | GOPHER STATE ONE CALL           | \$4.05      |
| CITY OF LE SUEUR               | \$6,664.23  | RENEE BERGER                    | \$52.85     |
| DC BRAUN CO                    | \$12,825.00 | SEH                             | \$44,285.19 |
| DELTA DENTAL                   | \$176.25    | SIBLEY COUNTY TREASURER         | \$124.00    |
| DEMCO Inc                      | \$120.82    | TIMOTHY PAUTSCH                 | \$552.47    |
| ERIC KARELS                    | \$75.00     | TOSHA ANDERSON                  | \$292.32    |
| EXTREME MECHANICAL LLC         | \$1,800.00  | TOSHIBA AMERICA BUSINESS SOLUT  | \$23.17     |
| HAWKINS INC.                   | \$1,783.36  | TRAVERSE DES SIOUX LIBRARY SYS  | \$5,377.26  |
| HENDERSON LAWN CARE            | \$450.00    | TRUE VALUE                      | \$20.83     |
| HENDERSON POST OFFICE          | \$68.00     | UC LABORATORY                   | \$716.10    |
| INGRAM LIBRARY SERVICES        | \$754.50    | VERIZON WIRELESS                | \$746.81    |
| JAMES BAUMANN                  | \$642.33    | WAGARS RED OWL                  | \$1,076.81  |
| JENNIFER CUMMINS               | \$155.00    | XCEL ENERGY                     | \$4,771.75  |
| JOHNSON AGGREGATES             | \$113.47    | LEAGUE OF MN CITIES INS. TRUST  | \$37,714.00 |
| LEAGUE OF MN CITIES INS. TRUST | \$16,958.00 | SIBLEY COUNTY TREASURER         | \$221.50    |
| MATHESON TRI GAS INC.          | \$215.88    | LEAGUE OF MN CITIES INS. TRUST  | \$1,000.00  |
| MENARDS-MANKATO                | \$21.46     | HENDERSON POST OFFICE           | \$255.00    |
| Metro FiberNet LLC             | \$626.87    |                                 |             |
| METRO SALES, INC               | \$198.41    |                                 |             |
| MICROSOFT OFFICE 365           | \$12.83     |                                 |             |

stripe  
SEH

\$69.13  
\$1,186.50

Swenson discussed PSN

\$129.79

Swenson discussed working with MNDOT to get crosswalks installed on Minnesota state Highway 19 and Sibley County 6-he will work with the Street Superintendent and MNDOT.

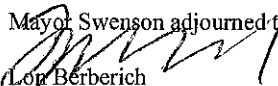
Hardel discussed having portable toilet placed on Community Building grounds,

Sellner will work with Boehne on grading alleys and blacktop patches on South Street.

Motion Tiegs, seconded Sellner to approve Henderson Baseball Association Hilltop Ballpark and Henderson Rollin Liquor License Application as submitted. Motion carried.

Motion Sellner, seconded Thomas to approve monthly meeting schedule-motion carried.

Mayor Swenson adjourned the meeting at 8:55 P.M.

  
Lon Berberich  
City Clerk



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
 651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

|                           |                      |                   |
|---------------------------|----------------------|-------------------|
| Name of organization      | Date of organization | Tax exempt number |
| HENDERSON SAUERKRAUT DAYS | 05/19/2021           | 271935037         |

|                                    |           |       |          |
|------------------------------------|-----------|-------|----------|
| Organization Address (No PO Boxes) | City      | State | Zip Code |
| 200 MARKET STREET                  | HENDERSON | MN    | 56044    |

|                                   |                |            |
|-----------------------------------|----------------|------------|
| Name of person making application | Business phone | Home phone |
| TIMOTHY PAUTSCH                   | 507-248-3234   |            |

|                    |  |  |                                       |
|--------------------|--|--|---------------------------------------|
| Date(s) of event   | Type of organization                                 | <input type="checkbox"/> Microdistillery | <input type="checkbox"/> Small Brewer |
| JUNE 23,24,25 2023 | <input type="checkbox"/> Club                        | <input type="checkbox"/> Charitable      | <input type="checkbox"/> Religious    |
|                    | <input checked="" type="checkbox"/> Other non-profit |  |                                       |

|                             |           |       |          |
|-----------------------------|-----------|-------|----------|
| Organization officer's name | City      | State | Zip Code |
| MEGHAN GRAHAM               | HENDERSON | MN    | 56044    |

|                             |           |       |          |
|-----------------------------|-----------|-------|----------|
| Organization officer's name | City      | State | Zip Code |
| CONNIE RAU                  | HENDERSON | MN    | 56044    |

|                             |           |       |          |
|-----------------------------|-----------|-------|----------|
| Organization officer's name | City      | State | Zip Code |
| TIFFANY DVORAK              | HENDERSON | MN    | 56044    |

Location where permit will be used. If an outdoor area, describe.  
 Bender Park Sauerkraut Days between South 2nd Street and South 3rd Street

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 NORTHERN STATE AGENCY, ST PAUL MN AGGREGATE 2 MILLION/1 MILLION

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF HENDERSON  
 City or County approving the license

5/17/2023  
 Date Approved

\$0  
 Fee Amount

JUNE 23, 2023 - JUNE 25, 2023  
 Permit Date

Event in conjunction with a community festival  Yes  No

CHENDERSON165@MCHSI.COM  
 City or County E-mail Address

960  
 Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**  
**No Temp Applications faxed or mailed. Only emailed.**  
**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**  
**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
 651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Date of organization Tax exempt number  
 HENDERSON LIONS CLUB 01/01/1970 74726

Organization Address (No PO Boxes) City State Zip Code  
 200 NO 3RD ST HENDERSON MN 56044

Name of person making application Business phone Home phone  
 TIMOTHY PAUTSCH 507-248-3234

Date(s) of event Type of organization  Microdistillery  Small Brewer  
 JUNE 23,24,25 2023  Club  Charitable  Religious  Other non-profit

Organization officer's name City State Zip Code  
 CURT SCHULTZ HENDERSON MN 56044

Organization officer's name City State Zip Code  
 WENDY BECK HENDERSON MN 56044

Organization officer's name City State Zip Code  
 LOU LONGHENRY HENDERSON MN 56044

Location where permit will be used. If an outdoor area, describe.  
 200 NO THIRD STREET, BENDERPARK CONCESSION STAND

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 HOMETOWN INSURANCE, BI 50K/100K, PD 10K each occurrence, Loss of Means of Support 50K/100K, Pecuniary Loss 50K/100K, Annual Aggregate 310,000

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

CITY OF HENDERSON  
 City or County approving the license

5/17/2023  
 Date Approved

\$0  
 Fee Amount

JUNE 23, 2023 - JUNE 25, 2023  
 Permit Date

Event in conjunction with a community festival  Yes  No

CHENDERSON165@MCHSI.COM  
 City or County E-mail Address

960  
 Current population of city

\_\_\_\_\_  
 Please Print Name of City Clerk or County Official

\_\_\_\_\_  
 Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

**LG230 Application to Conduct Off-Site Gambling**

**No Fee**

**ORGANIZATION INFORMATION**

Organization Name: Henderson Lions Club License Number: 02647

Address: 624 Ridge Rd City: Henderson, MN Zip: 56044

Chief Executive Officer (CEO) Name: Dave Rinehart Daytime Phone: 5073807789

Gambling Manager Name: Brooke Wentzlaff Daytime Phone: 3202820815

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 06 / 24 / 23 to 06 / 24 / 23

Check the type of games that will be conducted:

- Raffle
- Pull-Tabs
- Bingo
- Tipboards
- Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: Bender Park Shelter

Street address and City (or township): ~~200 N 3rd St Henderson~~ 200 Market St. Zip: 56044 County: Sibley

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.
- No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Lessor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Lessor's Name: \_\_\_\_\_

**LG230 Application to Conduct Off-Site Gambling**

**Acknowledgment by Local Unit of Government: Approval by Resolution**

| <p align="center"><b>CITY APPROVAL<br/>for a gambling premises<br/>located within city limits</b></p>  | <p align="center"><b>COUNTY APPROVAL<br/>for a gambling premises<br/>located in a township</b></p>   |
|--|--|
| <p>City Name: <u>City of Henderson</u></p> <p>Date Approved by City Council: _____</p> <p>Resolution Number: _____<br/>(If none, attach meeting minutes.)</p> <p>Signature of City Personnel: _____</p>      | <p>County Name: _____</p> <p>Date Approved by County Board: _____</p> <p>Resolution Number: _____<br/>(If none, attach meeting minutes.)</p> <p>Signature of County Personnel: _____</p>   |
| <p>Title: _____ Date Signed: _____</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%; text-align: center;"> <p><b>Local unit of government<br/>must sign.</b></p> </div> | <p>Title: _____ Date Signed: _____</p> <p>TOWNSHIP NAME: _____</p> <p><b>Complete below only if required by the county.</b><br/>On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p> |

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

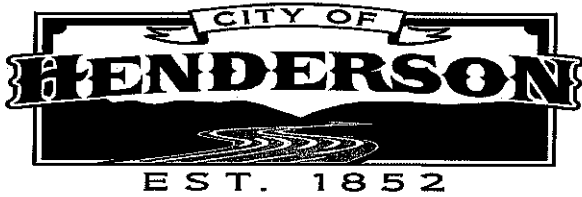
\_\_\_\_\_ Date \_\_\_\_\_

**Signature of CEO (must be CEO's signature; designee may not sign)**

|  |  |
|--|--|
| <p><b>Mail or fax to:</b></p> <p>Minnesota Gambling Control Board<br/>Suite 300 South<br/>1711 West County Road B<br/>Roseville, MN 55113<br/><b>Fax: 651-639-4032</b></p> | <p><b>No attachments required.</b></p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p> |
|--|--|

This publication will be made available in alternative format (i.e. large print, braille) upon request.

|  |   |
|--|---|
| <p><b>Data privacy notice:</b> The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p> | <p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p> |
|--|---|



Wednesday, May 17, 2023

RE: City of Henderson Endorsement of Henderson Sauerkraut Day's Parade Application

To Whom It May Concern:

The City of Henderson wholeheartedly and fully endorses the application of the Henderson Sauerkraut Day's Committee for conducting a parade on Sunday, June 25, 2023 in conjunction with annual Henderson Sauerkraut Day's celebration.

Use of City of Henderson streets and alleys as detour routes, traffic and law enforcement personnel and traffic control devices that have been included in this application have been approved and are acceptable to the City of Henderson.

If you have any questions or need additional information do not hesitate to contact me at 507-248-3234.

Sincerely,





May 8, 2023

Lon Berberich  
600 Main St, P.O. Box 433  
Henderson, MN 56044

Dear Mr. Berberich,

Republic Services has enjoyed our partnership with the City of Henderson and our team looks forward to extending this relationship into the future.

Our existing contract will expire on July 31, 2023. Per section 6, the contract will automatically renew for an additional five-year term unless either party submits a written notice of non-renewal. This letter serves as our official notice of non-renewal and our invitation to begin negotiating terms of a five-year contract extension that are more sustainable financially.

The last several years have brought intense pricing pressures to the trash and recycling industry. Record inflation combined with a shortage of commercial drivers across the country have had a huge impact on our industry. While general inflation has been eight to ten percent, our industry has seen cost increases as high as forty percent. The cost of labor, fuel, equipment, tires and other materials have been increasing rapidly with no signs of slowing.

Additionally, we are seeing persistently low commodity prices for the materials collected in curbside recycling programs. This does not mean that recycling is a bad decision, it simply means that it costs more than it used to. Recycling is still the right decision to make; recycling preserves resources, reduces emissions, and supports green jobs in a circular economy, it just costs more than it used to.

Henderson residents have seen only small annual price increases over the last 10 years, these increases have not kept up with the rapidly rising costs in the industry. We would like to work with staff and negotiate a 5-year renewal, we expect the cost to residents to increase between 6 and 8 dollars per month for trash and recycling service combined.



We understand that price increases may not be well received by all residents, but we are confident that this represents the financial commitment that is necessary to continue providing a world class customer experience.

This renewal would leave the city with a comprehensive trash and recycling collection program at an outstanding value. We look forward to working with your team in the future. Please let me know if you have any questions or concerns.

A handwritten signature in black ink, appearing to read "Matt Herman".

Matt Herman  
Manager Municipal Services

CITY OF HENDERSON

COUNTY OF SIBLEY

ORDINANCE NO.: 238

**AN ORDINANCE AMENDING ORDINANCE §306.07 - REGULATING MOTOR VEHICLES IN THE CORPORATE LIMITS OF THE CITY OF HENDERSON**

**Whereas**, the City Council for the City of Henderson, Sibley County, Minnesota, has the authority to regulate motor vehicles in its corporate limits; and

**Whereas**, the City Council for the City of Henderson met this day at a duly noticed and published public hearing and discussed this proposed ordinance. This proposed Amended Ordinance Amends City Ordinance §306.07.

**NOW THEREFORE**, the City Council for the City of Henderson hereby Ordains as follows:

1. That §306.07 shall read as follows:

**§306.07 MOTOR VEHICLES.**

1. No motor vehicle or trailer vehicle shall be parked in other than the designated parking spaces, or in such a manner as to obstruct the avenue of ingress or egress to the areas, except for the purpose of unloading equipment.
2. Motor vehicles may be operated only upon the native roads and parking areas, and may be parked only in such designated areas. They may not be driven on roads that are posted, chained, graded, or where such motor vehicles are prohibited.
3. Motor vehicles shall not be operated in excess of ten mph, nor in a negligent, reckless, or careless manner. Motor vehicles shall follow the posted speed limit if such is duly posted.
4. Motor vehicles must be parked on a gravel, asphalt, or concrete surface. Motor vehicles shall not be parked on the grass, lawn, or dirt area of any residential property.
5. Motor vehicles must be operable and in good working order when parked at, or stored at, or on, a residential property in the City.

6. Disused motor vehicles, junked vehicles, inoperable vehicles cannot be stored on residential property in the City's Limits.
7. Vehicles that are actively being worked on at a residential property shall be repaired within seventy-two (72) hours or stored in an enclosure out of the public's view (i.e.-shed, garage, fully enclosed area).
8. All motor vehicles parked or stored at or on a property in the City must have current registration.
9. In property zoned as residential in the City no more than a total of five (5) motor vehicles are permitted to be stored or parked at a property in the open.
10. In property zoned as residential in the City no more than a total of one (1) all-terrain vehicle is permitted to be stored or parked at a property in the open.
11. In property zoned as residential in the City no more than a total of one (1) camper is permitted to be stored or parked at a property in the open.
12. In property zoned as residential in the City no more than a total of one (1) boat is permitted to be stored or parked at a property in the open.
13. In property zoned as residential in the City no more than a total of two (2) trailers are permitted to be stored or parked at a property in the open.
14. In property zoned as residential in the City no more than a total combination of six (6) of the above items referenced in sections 9 through 13 is allowed.
15. Any violation of this ordinance shall be deemed a misdemeanor offense punishable by up to a fine of up to \$1,000 and/or incarceration of up to ninety (90) days in jail, or a combination thereof.
16. This Amended Ordinance shall be effective upon publication.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Keith Swenson, Mayor

ATTEST:

\_\_\_\_\_  
Lon Berberich

CITY OF HENDERSON

COUNTY OF SIBLEY

ORDINANCE NO.: 239

**AN ORDINANCE AMENDING ORDINANCE §801.04 - REGULATING PUBLIC NUISANCES AFFECTING PEACE AND SAFETY**

**Whereas**, the City Council for the City of Henderson, Sibley County, Minnesota, has the authority to regulate public nuisance properties in its corporate limits; and

**Whereas**, the City Council for the City of Henderson met this day at a duly noticed and published public hearing and discussed this proposed ordinance. This proposed Amended Ordinance Amends City Ordinance §801.04.

**NOW THEREFORE**, the City Council for the City of Henderson hereby Ordains as follows:

1. That §801.04 shall read as follows:
- 2.

**§ 801.04 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.**

The following are declared to be nuisances affecting peace and safety:

(A) All snow and ice not removed from public sidewalks 24 hours after the snow or other precipitation causing the condition has ceased to fall;

(B) All trees, hedges, billboards or other obstructions which prevent persons from having a clear view of all traffic approaching an intersection;

(C) All wires and limbs of trees which are so close to the surface of a sidewalk or street as to constitute a danger to pedestrians or vehicles. All trees or branches of trees which are hazard trees or hazard branches as they would pose a threat to adjacent persons or property if not removed. All trees which, due to rot or dilapidation, need to be removed;

(D) All unnecessary noises and annoying vibrations;

(E) Obstructions and excavations affecting the ordinary use by the public of streets, alleys, sidewalks or public grounds, except under such conditions as are permitted by this code of other applicable law;

(F) Radio aerials or television antennas erected or maintained in a dangerous matter;

(G) Any use of property abutting on a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and the free uses of the streets or sidewalks;

(H) All hanging signs, awnings and other similar structures of streets and sidewalks, or so situated as to endanger public safety, or not constructed and maintained as provided by ordinance;

(I) The allowing of rain water, ice or snow to fall from any building or structure upon any street or sidewalk to flow across any sidewalk or on to adjacent property;

(J) Any barbed wire fence less than six feet above the ground and within three feet of a public sidewalk or way;

(K) All dangerous, unguarded machinery in any public place, so situated or operated on private property as to attract the public;

(L) Waste water cast upon or permitted to flow upon streets or other public property;

(M) Accumulations in the open or discarded or disused machinery, household appliances, automobile bodies or other material, in a manner conducive to the harboring of rats, mice, snakes or vermin, or the fire, health or safety hazards from such accumulations or from the fire, health or safety hazards from such accumulations or from the rank growth of vegetation among the items so accumulated;

(N) Accumulations in the open of junk, disused property, tin, limber, wire, garbage, containers, bins, brush, branches, tires, rims, parts of motor vehicles, motor vehicles in violation of any provision of the City's Code, building materials where no active construction under permit is occurring and which have been stored on the property in excessive of 30 days, disused furniture, or any other items in the open which detract from the property's appearance or value;

(O) Any well, hole or similar excavation which is left uncovered or in such other condition as to constitute a hazard to any child coming on the premises where it is located;

(P) Obstructions to the free flow of water in a natural waterway or a public street drain, gutter or ditch with trash and other materials;

(Q) The placing or throwing on any street, sidewalk or other public property of any glass, tacks, nails, bottles or other substances which may injure some person or animal or damage pneumatic tire when passing over such substance;

(R) The depositing of garbage or refuse on a public right-of-way or an adjacent private property;

(S) All other conditions or things are likely to cause injury to the person or property on anyone;

(T) Any violation of this ordinance shall be deemed a misdemeanor offense punishable by up to a fine of up to \$1,000 and/or incarceration of up to ninety (90) days in jail, or a combination thereof.

(U) This Amended Ordinance shall be effective upon publication.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Keith Swenson, Mayor

ATTEST:

\_\_\_\_\_  
Lon Berberich

**CITY OF HENDERSON  
RESOLUTION NO 2023-05**

**RESOLUTION BY CITY COUNCIL TO DECLARE PERIOD OF LOCAL EMERGENCY**

**WHEREAS, Mayor Keith Swenson** of the City of Henderson has found that the following situation exists; excessive amounts of rainfall in the Minnesota River basin and a conducive water table are causing high water, road closures, property damage, excessive operational and maintenance costs of equipment and facilities and that the City of Henderson is experiencing Minnesota River flooding in the moderate to and potentially major range per National Weather Service calculations and the North Central River Forecast Center probabilistic forecast.

**WHEREAS,** Mayor Keith Swenson has declared that the situation is a local emergency; and

**WHEREAS,** the city council agrees with the Mayor's findings and further finds that the situation will last longer than Wednesday, May 17, 2023

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HENDERSON MINNESOTA, THAT:**

1. The local emergency is recognized as beginning May 11, 2023 and will continue until flood waters recede enough to open the Henderson Minnesota River flood levee stop log closures on Minnesota State Highways 19 and 93
2. The declaration of a local emergency will invoke the city's disaster plan. The portions that are necessary for the response to and recovery from the emergency as well as the provisions of Minn Stat. 12.29 and 12.37.

Adopted by the City Council of the City of Henderson on this 17<sup>th</sup> day of May 2023.

Approved:

\_\_\_\_\_  
Mayor, Keith Swenson

Attested:

\_\_\_\_\_  
City Clerk, Timothy Pautsch



## 2005 CHEVY IMPALA BIDS

| Name                     | Bid    | Address      | Phone        |
|--------------------------|--------|--------------|--------------|
| <b>Bradley K Gleason</b> | \$1505 | Nicollet, MN | 507-381-3097 |
| <b>Mike Fuhrmann</b>     | \$425  |              | 952-913-8411 |

## **Local Board of Appeal and Equalization Meeting Policies and Procedures**

### **City of Henderson**

#### **Purpose**

The Assessor's Office estimates market value and determines property classification while striving to provide an accurate and equitable property assessment. As part of the annual property assessment process, the Local Board of Appeal and Equalization (LBAE) meeting is held to provide a fair, impartial hearing to review appeals from property owners concerning property valuations and classifications.

#### **Composition of the Board and Meeting Requirements**

The Local Board of Appeal and Equalization for the City of Henderson is made up of the City Council. At least one member at each LBAE meeting must have completed, within the last four years, the Appeals and Equalization Course developed by the Commissioner of Revenue. The LBAE meeting is subject to the same quorum requirements as Township Board/City Council meetings.

As provided in Minnesota Statute 274.01 Subd. 1 (a), the meetings must be held between April 1 and May 31. Any action taken after that date is considered invalid with the exception of clerical error corrections.

The meeting must be held at a centralized location within the County where the jurisdiction is located, or at the office of the Clerk.

The City Administrator/Clerk must keep an accurate record of the proceedings. There will be no official audio or video recording of any of the meetings. There shall be no unofficial audio or video recordings made unless agreed to by all participants and then they will not be made part of the official record.

#### **Duties of the LBAE**

- The Clerk must publish and post notice of the meeting at least ten days before the meeting. Publishing typically occurs in the local newspaper of the jurisdiction.
- Review, deliberate and make decisions on property valuation and classification appeals
- Reduce, increase or sustain property valuations
- May not consider exemptions or property tax programs or classifications that require an application
- May not adjust a valuation or classification that is to benefit the property if the property owner refuses inspection by the assessor pursuant to Minnesota Statute 274.01 Subd. 1(b)

- May not order changes to an entire class of property by a blanket percentage
- May not reduce the aggregate value of all property in the City by more than one percent of its whole valuation. A reduction in total assessed value for the jurisdiction by more than one percent invalidates all actions taken by the LBAE
- May not consider assessments of prior years.
- No LBAE board member shall participate or vote on any appeals regarding their own property or where the member either has a personal interest in the property or a conflict of interest. A conflict of interest exists when: a member has a material or vested interest in the property (whether current or anticipated); is a director, trustee, officer, employee, or agent of a company or institution directly involved in the property; is related by blood or marriage to an individual having any current or contemplated ownership interest in the property.
- No LBAE board member shall participate or vote on any appeals that are owned by the board member's relative, including a spouse, parent, stepparent, child, stepchild, grandparent, grandchild, brother, sister, uncle, aunt, nephew or niece pursuant to Minnesota Statute 274.01 Subd. 1(b). The relation may be by blood or by marriage. The appeal can still be heard as long as the remaining board members represent a quorum and contain at least one trained member.

#### Duties of the Property Owner

- It is recommended (not required) that the property owner schedule an appointment for the LBAE meeting with the Sibley County Assessor's Office prior to the start of the meeting using the contact information specified on the Valuation Notice
- Arrange with the Sibley County Assessor's Office a time for the assessor to perform both an interior and exterior inspection of the property if deemed necessary by the assessor. The owner or owner's representative must accompany the assessor on this inspection.
- Present data or information relevant to the market value or tax classification of the property being appealed

#### Duties of the Assessor's Office

- Set the date and time for the LBAE meeting and notify the jurisdiction in writing on or before February 15 of each year
- Schedule appointments for property owners to be heard at the LBAE in [REDACTED] intervals
- Arrange for both an interior and exterior inspection of the property if deemed necessary by the assessor
- Request additional relevant information from the property owner as needed

- Provide overall market value and classification information for the current assessment year as requested by the LBAE
- Provide data or information to support the market value or tax classification of the property being appealed when asked for by members of the LBAE
- Responsible for entering all changes made by the LBAE
- Responsible to notify appellants in writing of the LBAE decision
- Responsible for obtaining signatures and maintaining the certification form for each convened or reconvened meeting
- Complete the Department of Revenue record form and submit it to the Department of Revenue within ten days of adjournment

### Board Procedures

- Appeals will be heard according to the schedule of appointments made, unless prior arrangements have been made and are agreeable by all persons present at the meeting
- Appointments are typically scheduled in [REDACTED] intervals. The LBAE may grant more time for presentations, questions or deliberations if appropriate to the circumstance and is deemed necessary.
- Walk-ins without scheduled appointments must be heard as long as the meeting has not been adjourned and will be heard after all scheduled appointments are done
- Appeals may be in the form of in-person or in writing
- All questions to presenters should come from the LBAE members only, not from the general public, unless granted permission from the LBAE board
- Discussions shall be limited to the property and its valuation or classification under appeal
- The LBAE may table a decision on a property and schedule a reconvene meeting if they deem it necessary to request additional review
- If a reconvene meeting is necessary, it must reconvene within 20 days of the first meeting date
- A decision should be made immediately following discussion of the appeal, to the extent possible
- The decision shall be based solely on information presented at the meeting
- The decision shall be made by a motion, second, discussion and vote
- The assessor may present valuation or classification changes agreed upon between the assessor and appellant for the LBAE to consider
- The State Board of Equalization may, in its review, overturn local and county board decisions which appear contrary to Minnesota Laws
- There is no maximum or minimum time requirement for the meeting to be convened; however the general practice will be to adjourn after a [REDACTED] from the start of the meeting if all appeals have been heard

## Expectations

- LBAE members shall treat applicants, fellow LBAE members and staff respectfully at all times
- LBAE members shall at all time behave in a professional and respectful manner
- LBAE members must be impartial and should not act as an advocate for either the assessor or the appellant
- LBAE members should attempt to understand all facts presented to them in order to arrive at an objective and fair decision, ask for clarification when necessary, and seek additional information when required
- Decisions should be based upon the facts presented and in accordance with Minnesota Statutes and Department of Revenue guidance
- It is unethical for any LBAE member to accept or to agree to accept compensation of any kind from an appellant

Current and Follow-up Activities Status as of *May 17, 2023*

Levee & Disasters-Non graded Inspection May 18, 2023

Signs and repairs: installation and resell 2023-working with Lions Club, Bruce-more signs to install

Blacktop incl. crack sealing/sealcoat/repairs/patches-most done-tie others to water project

Compost pick-up and site: mostly cleaned up

2024 snow removal-decide in the fall

Allanson's/trails: improvements-waiting on funding approvals, sales tax-hearing in Senate, not in House bill

Community Building/Grounds- portable toilet

Boat landing area maintenance for 2023-same-underwater

2024 audit/budget/financial:

Checklists which will follow through to CIP-pending

Update on info south levee/93/6-Sibely County 6-bid 93 December; comments complete Sibley 6 bid pending

Hilltop baseball and facility use-activities starting, final plats getting formalized, deeds next.

Library Ordinance update-effective June 1

# CITY OF HENDERSON

Personnel Committee Keith Swenson and Amy Hardel

RE Meeting/*Findings, Monday, May 8, 2023, 4 P.M.*

- I. Bruce Gustafson-back to regular hours and duties with some permanent restrictions that should not affect his job duties
- II. James Kroehler-continuing regular part time duties-report on infiltration study
- III. Tasha Anderson/Library staff-transitioning to Henderson Library Board employee with rest of staff
- IV. Tim Pautsch-recommend appointment to Clerk Treasurer effective May 1, 2023, and amend agreement through December 31, 2023, and City administrator January 1, 2024-pay rates stay per the original agreement
- V. Eric Karels and Henderson Police Department-Karels remains 75% time; Jake Schneider going to continue working part time; will accumulation enough salary to draw police PERA/recommend authorizing him to be a contributing member.
- VI. Lon Berberich-continue as administrator through December 31, 2023 with audit assistance in January 0f 2024.

**2023 BANK RECONCILIATION REPORT/projected balance sheet**

|                  | January         | February        | March           | April           | May             | June            | July            | August          | September       | October         | November        | December        |
|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Beg. Bal.        | \$ 568,090.90   | \$ 146,028.68   | \$ (335,773.63) | \$ (391,330.45) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) |
| Receipts         | \$ 99,041.70    | \$ 163,622.89   | \$ 56,767.93    | \$ 145,748.04   |                 |                 |                 |                 |                 |                 |                 |                 |
| Payments         | \$ (521,010.59) | \$ (645,622.30) | \$ (112,324.75) | \$ (200,515.74) |                 |                 |                 |                 |                 |                 |                 |                 |
| Payroll          |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| return check     |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| other net je/adj |                 | \$ 200.00       |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| JE/corrections   | \$ (93.33)      | \$ (3.00)       |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| Ending Bal       | \$ 146,028.68   | \$ (335,773.63) | \$ (391,330.45) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) |
| Bank Bal.        | \$ 203,594.14   | \$ 39,206.47    | \$ 25,397.37    | \$ 36,445.76    |                 |                 |                 |                 |                 |                 |                 |                 |
| Out. Rec/Dis     | \$ (57,565.46)  | \$ (374,980.10) | \$ (416,727.82) | \$ (598,543.31) |                 |                 |                 |                 |                 |                 |                 |                 |
| Dep in transit   |                 |                 | \$ 116,000.00   |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| JE ?             |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| JE ?             |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| Recon. Bal.      | \$ 146,028.68   | \$ (335,773.63) | \$ (391,330.45) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) | \$ (446,097.55) |

**Review of EOM including cancelled checks, void checks, check sequencing, payees, vendors, JE's, receipts, balances, bank statements, monthly bills, etc.**

Council Members Amy Hardel and Randall Tieggs:

|           | Date | Name/Initial |
|-----------|------|--------------|
| Jan       |      |              |
| Feb       |      |              |
| March     |      |              |
| April     |      |              |
| May       |      |              |
| June      |      |              |
| July      |      |              |
| August    |      |              |
| September |      |              |
| October   |      |              |
| November  |      |              |
| December  |      |              |



**HENDERSON, MN**  
**Cash Balance Summary1**

05/17/23 3:33 PM

Page 1

| Fund                   | Begin          | Receipts     | Disbursements  | JE            | JE<br>Payroll  | Balance<br>No Invest | T |
|------------------------|----------------|--------------|----------------|---------------|----------------|----------------------|---|
| 10100 FIRST STATE BANK |                |              |                |               |                |                      |   |
| 101 GENERAL FUN        | \$195,072.41   | \$45,497.14  | \$218,053.46   | \$38,239.23   | (\$103,433.91) | (\$42,678.59)        | 0 |
| 205 COVIDCARES         | \$0.00         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.00               | 0 |
| 206 COVID-19           | \$3,664.52     | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$3,664.52           | 0 |
| 250 COMMUNITY          | \$3,450.64     | \$600.00     | \$2,873.21     | \$0.00        | \$0.00         | \$1,177.43           | 0 |
| 290 LIBRARY FUN        | \$7,163.89     | \$113,569.90 | \$36,808.63    | (\$38,444.23) | (\$13,068.70)  | \$32,412.23          | 0 |
| 301 DEBT SERVIC        | \$121,140.43   | \$0.00       | \$247,472.45   | \$0.00        | \$0.00         | (\$126,332.02)       | 0 |
| 303 2003 DEBT SE       | \$12,532.19    | \$0.00       | \$15,255.00    | \$0.00        | \$0.00         | (\$2,722.81)         | 0 |
| 304 2005A GO BO        | \$0.36         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.36               | 0 |
| 307 2011C TAX AB       | \$24,557.50    | \$0.00       | \$40,300.00    | \$0.00        | \$0.00         | (\$15,742.50)        | 0 |
| 308 2013A eq cert      | \$6,580.73     | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$6,580.73           | 0 |
| 309 2014 Bond          | \$90.10        | \$0.00       | \$31,116.67    | \$0.00        | \$0.00         | (\$31,026.57)        | 0 |
| 310 1998 DEBT SE       | \$0.00         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.00               | 0 |
| 311 2018EQUIPM         | \$373.30       | \$30,588.75  | \$37,996.26    | \$0.00        | \$0.00         | (\$7,034.21)         | 0 |
| 312 2018TAXABAT        | \$28,860.25    | \$0.00       | \$27,451.49    | \$0.00        | \$0.00         | \$1,408.76           | 0 |
| 313 2019A EQUIP        | \$39.06        | \$0.00       | \$76,580.48    | \$0.00        | \$0.00         | (\$76,541.42)        | 0 |
| 314 2020A water        | \$0.00         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.00               | 0 |
| 375 2002 GEN OB        | \$13,182.25    | \$0.00       | \$55,935.00    | \$0.00        | \$0.00         | (\$42,752.75)        | 0 |
| 379 GO Tax Incre       | \$638.00       | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$638.00             | 0 |
| 403 BENDERPARK         | \$0.00         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.00               | 0 |
| 409 MN AND 6TH         | \$0.68         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.68               | 0 |
| 410 2018 EQUIPM        | (\$0.36)       | \$0.00       | \$0.00         | \$0.00        | \$0.00         | (\$0.36)             | 0 |
| 411 INFILTRAATI        | \$99,796.44    | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$99,796.44          | 0 |
| 412 2017-2023 W        | \$44,113.45    | \$0.00       | \$3,202.20     | \$0.00        | \$0.00         | \$40,911.25          | 0 |
| 413 TH 93 LEVEE        | (\$3,144.36)   | \$70,886.94  | \$56,175.33    | \$0.00        | \$0.00         | \$11,567.25          | 0 |
| 414 HEND TRAIL         | (\$13,617.50)  | \$0.00       | \$0.00         | \$0.00        | \$0.00         | (\$13,617.50)        | 0 |
| 601 WATER UTILI        | \$20,529.95    | \$53,118.14  | \$297,061.67   | \$0.00        | (\$5,212.29)   | (\$228,625.87)       | 0 |
| 602 SEWER UTILI        | (\$659,610.43) | \$69,855.60  | \$189,917.11   | \$205.00      | (\$4,264.62)   | (\$783,731.56)       | 0 |
| 604 PFABOND            | \$642,086.79   | \$72,718.33  | \$1,036.68     | \$0.00        | \$0.00         | \$713,768.44         | 0 |
| 605 ENVIRONMEN         | \$20,591.79    | \$8,448.96   | \$16,258.22    | \$0.00        | \$0.00         | \$12,782.53          | 0 |
|                        | \$568,092.08   | \$465,283.76 | \$1,353,493.86 | \$0.00        | (\$125,979.52) | (\$446,097.54)       | 0 |

**\*Check Summary Register©**

10100 Unposted

|                               | Name                          | Check Date | Check Amt          |
|-------------------------------|-------------------------------|------------|--------------------|
| <b>10100 FIRST STATE BANK</b> |                               |            |                    |
| Unposted                      | ANDERSON & SKUBITZ            | 5/17/2023  | \$350.00           |
| Unposted                      | BELLE PLAINE BLOCK & TILE, IN | 5/17/2023  | \$34.20            |
| Unposted                      | BROOKE WENTZLAFF              | 5/17/2023  | \$2,471.85         |
| Unposted                      | BRUCE GUSTOFSON               | 5/17/2023  | \$94.78            |
| Unposted                      | C. BOEHNE CONSTRUCTION        | 5/17/2023  | \$6,412.50         |
| Unposted                      | CHRISTIAN, KEOGH, MORAN & K   | 5/17/2023  | \$1,570.00         |
| Unposted                      | CITY OF LE SUEUR              | 5/17/2023  | \$8,840.37         |
| Unposted                      | CONSTRUCTION AND TREE SER     | 5/17/2023  | \$5,475.00         |
| Unposted                      | DANIEL R REIMAN               | 5/17/2023  | \$107.26           |
| Unposted                      | DC BRAUN CO                   | 5/17/2023  | \$3,525.00         |
| Unposted                      | DELTA DENTAL                  | 5/17/2023  | \$141.00           |
| Unposted                      | DON SIEBERG                   | 5/17/2023  | \$225.00           |
| Unposted                      | EMPIRE PIPE SERVICE           | 5/17/2023  | \$2,240.00         |
| Unposted                      | ERIC KARELS                   | 5/17/2023  | \$311.79           |
| Unposted                      | FONDIE ENTERPRISES, INC.      | 5/17/2023  | \$500.00           |
| Unposted                      | GERARD ALOISIO                | 5/17/2023  | \$645.00           |
| Unposted                      | GOPHER STATE ONE CALL         | 5/17/2023  | \$13.50            |
| Unposted                      | HAWKINS INC.                  | 5/17/2023  | \$30.00            |
| Unposted                      | HENDERSON AREA FIRE DISTRI    | 5/17/2023  | \$22,771.98        |
| Unposted                      | HENDERSON INDEPENDENT         | 5/17/2023  | \$377.00           |
| Unposted                      | HENDERSON LAWN CARE           | 5/17/2023  | \$3,780.00         |
| Unposted                      | I & S GROUP, INC.             | 5/17/2023  | \$758.06           |
| Unposted                      | JAMES BAUMANN                 | 5/17/2023  | \$1,788.73         |
| Unposted                      | JOHNNY ON THE SPOT            | 5/17/2023  | \$93.00            |
| Unposted                      | KAREN ZIMNY                   | 5/17/2023  | \$487.08           |
| Unposted                      | KOHL'S SWEEPING SERVICE, IN   | 5/17/2023  | \$5,180.00         |
| Unposted                      | LARRY NOVOTNY                 | 5/17/2023  | \$230.00           |
| Unposted                      | MENARDS-MANKATO               | 5/17/2023  | \$701.40           |
| Unposted                      | METRONET                      | 5/17/2023  | \$607.22           |
| Unposted                      | MICROSOFT OFFICE 365          | 5/17/2023  | \$12.83            |
| Unposted                      | MIKE SPELLMAN                 | 5/17/2023  | \$300.00           |
| Unposted                      | MISS PRINT LLC                | 5/17/2023  | \$225.00           |
| Unposted                      | MN Valley Electric            | 5/17/2023  | \$1,087.01         |
| Unposted                      | MORRIS ELECTRONICS            | 5/17/2023  | \$250.00           |
| Unposted                      | NORTHWEST NATURAL GAS         | 5/17/2023  | \$167.00           |
| Unposted                      | POMPS TIRE SERVICE INC        | 5/17/2023  | \$648.00           |
| Unposted                      | QUILL CORPORATION             | 5/17/2023  | \$29.99            |
| Unposted                      | RACO MANUFACTURING            | 5/17/2023  | \$825.00           |
| Unposted                      | SEH                           | 5/17/2023  | \$11,070.28        |
| Unposted                      | SPRING TOUCH                  | 5/17/2023  | \$6,231.28         |
| Unposted                      | STEVE FRIES                   | 5/17/2023  | \$174.31           |
| Unposted                      | SUFUDU                        | 5/17/2023  | \$1,400.00         |
| Unposted                      | TOSHIBA AMERICA BUSINESS S    | 5/17/2023  | \$30.61            |
| Unposted                      | TRUE VALUE                    | 5/17/2023  | \$104.84           |
| Unposted                      | UC LABORATORY                 | 5/17/2023  | \$716.10           |
| Unposted                      | VERIZON WIRELESS              | 5/17/2023  | \$122.23           |
| Unposted                      | WAGARS RED OWL                | 5/17/2023  | \$822.00           |
| Unposted                      | WILLIAM DENO                  | 5/17/2023  | \$510.72           |
| Unposted                      | WM MUELLER AND SONS           | 5/17/2023  | \$308.00           |
| Unposted                      | XCEL ENERGY                   | 5/17/2023  | \$3,944.60         |
|                               | <b>Total Checks</b>           |            | <b>\$98,741.52</b> |

# HENDERSON, MN

05/17/23 2:43 PM

Page 1

## Payments

Current Period: MAY 2023

| Payments Batch May2023CityBills |  | \$98,741.52                           |                          |
|---------------------------------|--|---------------------------------------|--------------------------|
| Refer                           | 352 <u>QUILL.COM</u>                   | -                                     |                          |
| Cash Payment                    | E 101-41400-200 OFFICE SUPPLIES        | Quill Renewal                         | \$29.99                  |
|                                 | Invoice 31893268                       |                                       |                          |
| Transaction Date                | 5/17/2023                              | FIRST STATE BANK 10100                | <b>Total</b> \$29.99     |
| Refer                           | 353 <u>METRO FIBERNET LLC</u>          | -                                     |                          |
| Cash Payment                    | E 101-41000-321 TELEPHONE              | (507) 248-3234 City Office            | \$37.64                  |
|                                 | Invoice                                |                                       |                          |
| Cash Payment                    | E 101-42100-321 TELEPHONE              | (507) 248-3591 Police Office          | \$39.09                  |
|                                 | Invoice                                |                                       |                          |
| Cash Payment                    | E 101-41000-321 TELEPHONE              | (507) 248-3235 City Office Line 2     | \$31.02                  |
|                                 | Invoice                                |                                       |                          |
| Cash Payment                    | E 101-42100-321 TELEPHONE              | (507) 248-3814 Fax                    | \$31.04                  |
|                                 | Invoice                                |                                       |                          |
| Cash Payment                    | E 101-41000-321 TELEPHONE              | (507) 214-0080 Elevator               | \$28.16                  |
|                                 | Invoice                                |                                       |                          |
| Cash Payment                    | E 101-41000-325 WIFI                   | Fiber/WiFi/Internet                   | \$440.27                 |
|                                 | Invoice                                |                                       |                          |
| Transaction Date                | 5/17/2023                              | FIRST STATE BANK 10100                | <b>Total</b> \$607.22    |
| Refer                           | 354 <u>CONSTRUCTION AND TREE SERVI</u> | -                                     |                          |
| Cash Payment                    | E 601-49400-400 REPAIRS & MAINTENA     | dig & repair water leak               | \$3,625.00               |
|                                 | Invoice 3912                           |                                       |                          |
| Cash Payment                    | E 601-49400-400 REPAIRS & MAINTENA     | dig & repair riser pipe               | \$1,850.00               |
|                                 | Invoice 3912                           |                                       |                          |
| Transaction Date                | 5/17/2023                              | FIRST STATE BANK 10100                | <b>Total</b> \$5,475.00  |
| Refer                           | 355 <u>MORRIS ELECTRONICS</u>          | -                                     |                          |
| Cash Payment                    | E 101-42100-300 PROFESSIONAL SERV      | PD computer IT support 4/30/2023      | \$250.00                 |
|                                 | Invoice 2687                           |                                       |                          |
| Transaction Date                | 5/17/2023                              | FIRST STATE BANK 10100                | <b>Total</b> \$250.00    |
| Refer                           | 356 <u>SEH</u>                         | -                                     |                          |
| Cash Payment                    | E 413-42520-303 ENGINEERING            | Invoice # 17 TH 93 Levee Final Design | \$4,665.76               |
|                                 | Invoice 445243                         |                                       |                          |
| Cash Payment                    | E 412-49400-303 ENGINEERING            | 2024 Street & Utility Project         | \$6,404.52               |
|                                 | Invoice 446163                         |                                       |                          |
| Transaction Date                | 5/17/2023                              | FIRST STATE BANK 10100                | <b>Total</b> \$11,070.28 |
| Refer                           | 362 <u>UC LABORATORY</u>               | -                                     |                          |
| Cash Payment                    | E 602-49451-300 PROFESSIONAL SERV      | water testing                         | \$716.10                 |
|                                 | Invoice 115960                         |                                       |                          |
| Transaction Date                | 5/17/2023                              | FIRST STATE BANK 10100                | <b>Total</b> \$716.10    |
| Refer                           | 363 <u>HENDERSON INDEPENDENT</u>       | -                                     |                          |
| Cash Payment                    | E 101-41400-352 GENERAL NOTICES &      | B of A&E Week 1 public notice         | \$77.63                  |
|                                 | Invoice                                |                                       |                          |
| Cash Payment                    | E 101-41400-352 GENERAL NOTICES &      | street sweeping                       | \$44.00                  |
|                                 | Invoice                                |                                       |                          |
| Cash Payment                    | E 101-41400-352 GENERAL NOTICES &      | B of A&E Week 2 public notice         | \$57.38                  |
|                                 | Invoice                                |                                       |                          |

# HENDERSON, MN

05/17/23 2:43 PM

Page 2

## Payments

Current Period: MAY 2023

|                  |                 |                              |                            |                         |
|------------------|-----------------|------------------------------|----------------------------|-------------------------|
| Cash Payment     | E 101-41400-352 | GENERAL NOTICES &            | street sweeping            | \$43.99                 |
| Invoice          |                 |                              |                            |                         |
| Cash Payment     | E 101-41400-352 | GENERAL NOTICES &            | city car for sale, 2 weeks | \$154.00                |
| Invoice          |                 |                              |                            |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK             | 10100                      | <b>Total</b> \$377.00   |
| Refer            | 364             | MN VALLEY ELECTRIC           | -                          |                         |
| Cash Payment     | E 101-43160-390 | STREET LIGHTING              | Security Lights            | \$103.00                |
| Invoice          |                 |                              |                            |                         |
| Cash Payment     | E 101-45213-381 | ELECTRICITY                  | Bus Garage                 | \$34.24                 |
| Invoice          |                 |                              |                            |                         |
| Cash Payment     | E 101-45221-381 | ELECTRICITY                  | Sliding Hill               | \$30.00                 |
| Invoice          |                 |                              |                            |                         |
| Cash Payment     | E 602-49471-381 | ELECTRICITY                  | 29326 Henderson Station Rd | \$919.77                |
| Invoice          |                 |                              |                            |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK             | 10100                      | <b>Total</b> \$1,087.01 |
| Refer            | 365             | TRUE VALUE                   | -                          |                         |
| Cash Payment     | E 101-43110-220 | REPAIR & MAINTENAN           | Shop                       | \$28.25                 |
| Invoice          |                 | PO 938                       |                            |                         |
| Cash Payment     | E 101-42100-240 | SMALL TOOLS & EQUI           | Police                     | \$10.49                 |
| Invoice          |                 | PO 938                       |                            |                         |
| Cash Payment     | E 101-45210-220 | REPAIR & MAINTENAN           | Allanson's Park            | \$26.54                 |
| Invoice          |                 | PO 938                       |                            |                         |
| Cash Payment     | E 101-45213-210 | OPERATING SUPPLIE            | Hilltop                    | \$39.56                 |
| Invoice          |                 | PO 938                       |                            |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK             | 10100                      | <b>Total</b> \$104.84   |
| Refer            | 372             | CHRISTIAN KEOGH, MORAN & KIN | -                          |                         |
| Cash Payment     | E 101-41610-304 | LEGAL                        | civil statement 21         | \$970.00                |
| Invoice          |                 |                              |                            |                         |
| Cash Payment     | E 101-41600-304 | LEGAL                        | criminal statement 21      | \$600.00                |
| Invoice          |                 |                              |                            |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK             | 10100                      | <b>Total</b> \$1,570.00 |
| Refer            | 373             | WAGARS RED OWL               | -                          |                         |
| Cash Payment     | E 101-42152-212 | UNLEADED GASOLINE            | Police                     | \$545.36                |
| Invoice          | 897             |                              |                            |                         |
| Cash Payment     | E 101-43153-212 | UNLEADED GASOLINE            | 1 ton                      | \$190.00                |
| Invoice          | 897             |                              |                            |                         |
| Cash Payment     | E 101-43154-212 | UNLEADED GASOLINE            | Dumptruck                  | \$10.15                 |
| Invoice          | 897             |                              |                            |                         |
| Cash Payment     | E 101-43101-212 | UNLEADED GASOLINE            | Loader                     | \$15.00                 |
| Invoice          | 897             |                              |                            |                         |
| Cash Payment     | E 101-45211-212 | UNLEADED GASOLINE            | Bender Park                | \$61.49                 |
| Invoice          | 897             |                              |                            |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK             | 10100                      | <b>Total</b> \$822.00   |
| Refer            | 374             | NORTHWEST NATURAL GAS        | -                          |                         |
| Cash Payment     | E 101-41940-370 | HEATING                      | City Hall                  | \$20.80                 |
| Invoice          |                 |                              |                            |                         |
| Cash Payment     | E 101-43110-370 | HEATING                      | City Shop                  | \$35.51                 |
| Invoice          |                 |                              |                            |                         |

# HENDERSON, MN

05/17/23 2:43 PM

Page 3

## Payments

Current Period: MAY 2023

|                  |                                    |  |              |          |
|------------------|------------------------------------|--|--------------|----------|
| Cash Payment     | E 601-49401-370 HEATING            | Water Tower                              |              | \$9.92   |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 101-41941-370 HEATING            | Meeting                                  |              | \$100.77 |
| Invoice          |                                    |  |              |          |
| Transaction Date | 5/17/2023                          | FIRST STATE BANK 10100                   | <b>Total</b> | \$167.00 |
| Refer            | 375 MICROSOFT OFFICE 365           | -  |              |          |
| Cash Payment     | E 101-41400-430 MISCELLANEOUS      | Microsoft Office subscription            |              | \$12.83  |
| Invoice          |                                    |  |              |          |
| Transaction Date | 5/17/2023                          | FIRST STATE BANK 10100                   | <b>Total</b> | \$12.83  |
| Refer            | 376 VERIZON WIRELESS               | -  |              |          |
| Cash Payment     | E 101-42100-320 COMMUNICATION/TEL  | (507) 473-5991 PD1                       |              | \$41.11  |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 101-42100-320 COMMUNICATION/TEL  | (507) 479-0603 PD2                       |              | \$41.11  |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 101-42100-320 COMMUNICATION/TEL  | (952) 378-5697 Eric Karels               |              | \$40.01  |
| Invoice          |                                    |  |              |          |
| Transaction Date | 5/17/2023                          | FIRST STATE BANK 10100                   | <b>Total</b> | \$122.23 |
| Refer            | 377 TOSHIBA                        | -  |              |          |
| Cash Payment     | E 101-41000-406 COPIER MAINTENANC  | Monthly office copier maintenance charge |              | \$30.61  |
| Invoice          | 6021408                            |  |              |          |
| Transaction Date | 5/17/2023                          | FIRST STATE BANK 10100                   | <b>Total</b> | \$30.61  |
| Refer            | 386 BRUCE GUSTOFSON                | -  |              |          |
| Cash Payment     | E 101-43000-320 COMMUNICATION/TEL  | telephone                                |              | \$45.00  |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 101-42500-330 TRANSPORTATION     | mileage reimb 76 miles                   |              | \$49.78  |
| Invoice          |                                    |  |              |          |
| Transaction Date | 5/17/2023                          | FIRST STATE BANK 10100                   | <b>Total</b> | \$94.78  |
| Refer            | 388 DELTA DENTAL                   | -  |              |          |
| Cash Payment     | E 101-43000-130 PAID HEALTH INSURA | May 2023 Premiums                        |              | \$35.25  |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 101-42110-130 PAID HEALTH INSURA | May 2023 Premiums                        |              | \$35.25  |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 101-41000-130 PAID HEALTH INSURA | May 2023 Premiums                        |              | \$70.50  |
| Invoice          |                                    |  |              |          |
| Transaction Date | 5/17/2023                          | FIRST STATE BANK 10100                   | <b>Total</b> | \$141.00 |
| Refer            | 392 XCEL ENERGY                    | -  |              |          |
| Cash Payment     | E 101-45200-381 ELECTRICITY        | Allanson's Park                          |              | \$16.36  |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 101-43110-381 ELECTRICITY        | 200 Market St -- Garage                  |              | \$77.78  |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 101-42501-381 ELECTRICITY        | south pumping station                    |              | \$47.35  |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 601-49410-381 ELECTRICITY        | well pump fort road                      |              | \$647.29 |
| Invoice          |                                    |  |              |          |
| Cash Payment     | E 601-49411-381 ELECTRICITY        | pump house                               |              | \$128.13 |
| Invoice          |                                    |  |              |          |

# HENDERSON, MN

05/17/23 2:43 PM

Page 4

## Payments

Current Period: MAY 2023

|                  |                 |                        |   |                         |
|------------------|-----------------|------------------------|---|-------------------------|
| Cash Payment     | E 101-41940-381 | ELECTRICITY            | community hall                                | \$311.75                |
| Invoice          |                 |                        |   |                         |
| Cash Payment     | E 101-45211-381 | ELECTRICITY            | Bender Park                                   | \$57.60                 |
| Invoice          |                 |                        |   |                         |
| Cash Payment     | E 101-42502-381 | ELECTRICITY            | north pumping station                         | \$62.73                 |
| Invoice          |                 |                        |   |                         |
| Cash Payment     | E 601-49402-381 | ELECTRICITY            | booster station                               | \$207.15                |
| Invoice          |                 |                        |   |                         |
| Cash Payment     | E 101-43144-381 | ELECTRICITY            | flag pole                                     | \$23.12                 |
| Invoice          |                 |                        |   |                         |
| Cash Payment     | E 602-49470-381 | ELECTRICITY            | 400 Oak St. -- lift station                   | \$335.19                |
| Invoice          |                 |                        |   |                         |
| Cash Payment     | E 101-42503-381 | ELECTRICITY            | pump house                                    | \$13.23                 |
| Invoice          |                 |                        |   |                         |
| Cash Payment     | E 101-43001-381 | ELECTRICITY            | 124 N 2nd st                                  | \$16.23                 |
| Invoice          |                 |                        |   |                         |
| Cash Payment     | E 101-43160-390 | STREET LIGHTING        | street lighting                               | \$2,000.69              |
| Invoice          |                 |                        |   |                         |
| Transaction Date | 5/17/2023       |                        | FIRST STATE BANK 10100                        | <b>Total</b> \$3,944.60 |
| Refer            | 393             | ONE CALL CONCEPTS, INC | -   |                         |
| Cash Payment     | E 601-49400-311 | GOPHER ONE CALL        | Gopher State One Call                         | \$6.75                  |
| Invoice          | 3040461         |                        |   |                         |
| Cash Payment     | E 602-49450-311 | GOPHER ONE CALL        | Gopher State One Call                         | \$6.75                  |
| Invoice          | 3040461         |                        |   |                         |
| Transaction Date | 5/17/2023       |                        | FIRST STATE BANK 10100                        | <b>Total</b> \$13.50    |
| Refer            | 394             | KAREN ZIMNY            | -   |                         |
| Cash Payment     | E 101-42100-300 | PROFESSIONAL SERV      | PD Background Check 16.5 hours @ 29.52/hour   | \$487.08                |
| Invoice          |                 |                        |   |                         |
| Transaction Date | 5/17/2023       |                        | FIRST STATE BANK 10100                        | <b>Total</b> \$487.08   |
| Refer            | 405             | ANDERSON & SKUBITZ     | -   |                         |
| Cash Payment     | E 101-41610-304 | LEGAL                  | special prosecution for the City of Henderson | \$350.00                |
| Invoice          | 24003           |                        |   |                         |
| Transaction Date | 5/17/2023       |                        | FIRST STATE BANK 10100                        | <b>Total</b> \$350.00   |
| Refer            | 410             | I & S GROUP, INC.      | -   |                         |
| Cash Payment     | E 206-45213-300 | PROFESSIONAL SERV      | Henderseon baseball field survey plat         | \$758.06                |
| Invoice          | 92027           |                        |   |                         |
| Transaction Date | 5/17/2023       |                        | FIRST STATE BANK 10100                        | <b>Total</b> \$758.06   |
| Refer            | 411             | WM MUELLER AND SONS    | -   |                         |
| Cash Payment     | E 101-43100-220 | REPAIR & MAINTENAN     | gravel  | \$308.00                |
| Invoice          | 285927          |                        |   |                         |
| Transaction Date | 5/17/2023       |                        | FIRST STATE BANK 10100                        | <b>Total</b> \$308.00   |
| Refer            | 412             | MENARDS                | -   |                         |
| Cash Payment     | E 101-42500-220 | REPAIR & MAINTENAN     | Clear Poly for Levee                          | \$347.92                |
| Invoice          | 44898           |                        |   |                         |
| Cash Payment     | E 101-43110-220 | REPAIR & MAINTENAN     | adj. Wrench                                   | \$17.99                 |
| Invoice          | 44898           |                        |   |                         |

# HENDERSON, MN

05/17/23 2:43 PM

Page 5

## Payments

Current Period: MAY 2023

|                  |                 |  |  |                         |
|------------------|-----------------|--|--|-------------------------|
| Cash Payment     | E 101-43110-220 | REPAIR & MAINTENAN                         | 4 gallon water                           | \$6.49                  |
| Invoice          | 44898           |  |  |                         |
| Cash Payment     | E 101-45213-530 | CAPITAL-IMPROVEME                          | 13 KW Tankless Water Heater Hilltop      | \$329.00                |
| Invoice          | 45524           |  |  |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK                           | 10100                                    | <b>Total</b> \$701.40   |
| Refer            | 415             | <u>BELLE PLAINE BLOCK &amp; TILE, INC.</u> |  |                         |
| Cash Payment     | E 101-42500-220 | REPAIR & MAINTENAN                         | Mastic Rope for hwy 19 flood control     | \$34.20                 |
| Invoice          | 0121944-IN      |  |  |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK                           | 10100                                    | <b>Total</b> \$34.20    |
| Refer            | 416             | <u>ERIC KARELS</u>                         |  |                         |
| Cash Payment     | E 101-42152-212 | UNLEADED GASOLINE                          | Fuel for Squad                           | \$41.12                 |
| Invoice          |                 |  |  |                         |
| Cash Payment     | E 101-42100-430 | MISCELLANEOUS                              | medical supplies for squad               | \$270.67                |
| Invoice          |                 |  |  |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK                           | 10100                                    | <b>Total</b> \$311.79   |
| Refer            | 417             | <u>THE MASTER S SERVANT</u>                |  |                         |
| Cash Payment     | E 101-42152-220 | REPAIR & MAINTENAN                         | Squad oil change & tire rotation         | \$107.26                |
| Invoice          | 24085           |  |  |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK                           | 10100                                    | <b>Total</b> \$107.26   |
| Refer            | 419             | <u>POMPS TIRE SERVICE INC</u>              |  |                         |
| Cash Payment     | E 101-42152-400 | REPAIRS & MAINTENA                         | PD new tires                             | \$648.00                |
| Invoice          | 210650564       |  |  |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK                           | 10100                                    | <b>Total</b> \$648.00   |
| Refer            | 420             | <u>DC BRAUN CO</u>                         |  |                         |
| Cash Payment     | E 602-49470-400 | REPAIRS & MAINTENA                         | replace stationary wear ring Oak St lift | \$825.00                |
| Invoice          | 1479            |  |  |                         |
| Cash Payment     | E 602-49470-300 | PROFESSIONAL SERV                          | labor                                    | \$1,250.00              |
| Invoice          | 1479            |  |  |                         |
| Cash Payment     | E 602-49471-300 | PROFESSIONAL SERV                          | intermediate lift station                | \$1,450.00              |
| Invoice          | 1485            |  |  |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK                           | 10100                                    | <b>Total</b> \$3,525.00 |
| Refer            | 421             | <u>C. BOEHNE CONSTRUCTION</u>              |  |                         |
| Cash Payment     | E 101-43100-405 | SNOW REMOVAL                               | Quad axle dump truck, 12.5 hours         | \$1,500.00              |
| Invoice          | 1374            |  |  |                         |
| Cash Payment     | E 101-43100-405 | SNOW REMOVAL                               | tandem plow truck, 8 hours               | \$800.00                |
| Invoice          | 1374            |  |  |                         |
| Cash Payment     | E 101-43100-405 | SNOW REMOVAL                               | skidloader, 15.5 hours                   | \$1,937.50              |
| Invoice          | 1374            |  |  |                         |
| Cash Payment     | E 101-43100-400 | REPAIRS & MAINTENA                         | asphalt trucking, bucketing, labor       | \$2,175.00              |
| Invoice          | 1373            |  |  |                         |
| Transaction Date | 5/17/2023       | FIRST STATE BANK                           | 10100                                    | <b>Total</b> \$6,412.50 |
| Refer            | 423             | <u>FONDIE ENTERPRISES, INC.</u>            |  |                         |
| Cash Payment     | E 101-45213-327 | LAWN MOWING                                | lawn rolling @ hilltop baseball park     | \$300.00                |
| Invoice          | 1202            |  |  |                         |
| Cash Payment     | E 101-45200-327 | LAWN MOWING                                | lawn rolling @ Hummingbird Garden        | \$200.00                |
| Invoice          | 1202            |  |  |                         |

# HENDERSON, MN

05/17/23 2:43 PM

Page 6

## Payments

Current Period: MAY 2023

|                  |                                   |   |              |            |
|------------------|-----------------------------------|---|--------------|------------|
| Transaction Date | 5/17/2023                         | FIRST STATE BANK 10100                    | <b>Total</b> | \$500.00   |
| Refer            | 427 SPRING TOUCH                  |   |              |            |
| Cash Payment     | E 101-45213-300 PROFESSIONAL SERV | prepay Hilltop lawncare services          |              | \$3,569.85 |
| Invoice          |                                   |   |              |            |
| Cash Payment     | E 101-45211-300 PROFESSIONAL SERV | prepay Bender Park lawncare services      |              | \$2,661.43 |
| Invoice          |                                   |   |              |            |
| Transaction Date | 5/17/2023                         | FIRST STATE BANK 10100                    | <b>Total</b> | \$6,231.28 |
| Refer            | 431 JOHNNY ON THE SPOT            |   |              |            |
| Cash Payment     | E 101-45213-300 PROFESSIONAL SERV | portable toilet rental at Hilltop         |              | \$93.00    |
| Invoice          | 5664                              |   |              |            |
| Transaction Date | 5/17/2023                         | FIRST STATE BANK 10100                    | <b>Total</b> | \$93.00    |
| Refer            | 432 JAMES BAUMANN                 |   |              |            |
| Cash Payment     | E 101-42400-300 PROFESSIONAL SERV | 5/10/2023 Inspections                     |              | \$1,788.73 |
| Invoice          |                                   |   |              |            |
| Transaction Date | 5/17/2023                         | FIRST STATE BANK 10100                    | <b>Total</b> | \$1,788.73 |
| Refer            | 435 BROOKE WENTZLAFF              |   |              |            |
| Cash Payment     | E 101-45221-530 CAPITAL-IMPROVEME | reimb. 8 picnic tables, pickleball system |              | \$1,571.85 |
| Invoice          |                                   |   |              |            |
| Cash Payment     | E 101-45211-530 CAPITAL-IMPROVEME | reimb. bleachers bender park              |              | \$900.00   |
| Invoice          |                                   |   |              |            |
| Transaction Date | 5/17/2023                         | FIRST STATE BANK 10100                    | <b>Total</b> | \$2,471.85 |
| Refer            | 436 STEVE FRIES                   |   |              |            |
| Cash Payment     | E 101-45221-530 CAPITAL-IMPROVEME | reimb. skating rink/pickleball improv     |              | \$174.31   |
| Invoice          |                                   |   |              |            |
| Transaction Date | 5/17/2023                         | FIRST STATE BANK 10100                    | <b>Total</b> | \$174.31   |
| Refer            | 437 WILLIAM DENO                  |   |              |            |
| Cash Payment     | E 101-45211-530 CAPITAL-IMPROVEME | reimb. for drinking fountain              |              | \$510.72   |
| Invoice          |                                   |   |              |            |
| Transaction Date | 5/17/2023                         | FIRST STATE BANK 10100                    | <b>Total</b> | \$510.72   |
| Refer            | 729 HENDERSON LAWN CARE           |   |              |            |
| Cash Payment     | E 101-45213-300 PROFESSIONAL SERV | Hilltop Field Cleanup                     |              | \$80.00    |
| Invoice          | 904                               |   |              |            |
| Cash Payment     | E 101-41940-319 CLEANING/CHARGES  | Community Building Clean                  |              | \$200.00   |
| Invoice          | 904                               |   |              |            |
| Cash Payment     | E 101-42200-327 LAWN MOWING       | Firehall Mowing                           |              | \$20.00    |
| Invoice          | 904                               |   |              |            |
| Cash Payment     | E 101-43126-327 LAWN MOWING       | Roads & Bridges Mowing                    |              | \$900.00   |
| Invoice          | 904                               |   |              |            |
| Cash Payment     | E 101-45210-327 LAWN MOWING       | Allanson's Mowing                         |              | \$305.00   |
| Invoice          | 904                               |   |              |            |
| Cash Payment     | E 101-45211-327 LAWN MOWING       | Bender Park Mowing                        |              | \$415.00   |
| Invoice          | 904                               |   |              |            |
| Cash Payment     | E 101-45213-327 LAWN MOWING       | Hilltop Field Mowing                      |              | \$920.00   |
| Invoice          | 904                               |   |              |            |
| Cash Payment     | E 101-45221-327 LAWN MOWING       | Sliding Hill Area Mowing                  |              | \$65.00    |
| Invoice          | 904                               |   |              |            |



# HENDERSON, MN

05/17/23 2:43 PM

Page 7

## Payments

Current Period: MAY 2023

|                  |                                 |                   |  |                          |
|------------------|---------------------------------|-------------------|--|--------------------------|
| Cash Payment     | E 601-49401-327                 | LAWN MOWING       | Water Tower Mowing                                       | \$65.00                  |
| Invoice 904      |                                 |                   |  |                          |
| Cash Payment     | E 101-41940-327                 | LAWN MOWING       | Community Building Mowing                                | \$180.00                 |
| Invoice 904      |                                 |                   |  |                          |
| Cash Payment     | E 101-45200-327                 | LAWN MOWING       | Parks & Open Spaces Mowing                               | \$630.00                 |
| Invoice 904      |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$3,780.00  |
| Refer            | 443 MISS PRINT LLC              |                   |  |                          |
| Cash Payment     | E 101-41400-204                 | LETTER HEADS      | city letterhead envelopes, no window                     | \$225.00                 |
| Invoice 121      |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$225.00    |
| Refer            | 444 MIKE SPELLMAN               |                   |  |                          |
| Cash Payment     | E 101-41940-403                 | REPAIRS/IMPROVEME | repair outside light time clock, convert 3 lights to LED | \$300.00                 |
| Invoice          |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$300.00    |
| Refer            | 445 CITY OF LE SUEUR            |                   |  |                          |
| Cash Payment     | E 602-49451-300                 | PROFESSIONAL SERV | April 2023 Wastewater Treatment                          | \$8,840.37               |
| Invoice INV02319 |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$8,840.37  |
| Refer            | 446 EMPIRE PIPE SERVICE         |                   |  |                          |
| Cash Payment     | E 411-49460-300                 | PROFESSIONAL SERV | Sanitary Sewer Inspection                                | \$2,240.00               |
| Invoice 3873     |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$2,240.00  |
| Refer            | 448 HENDERSON AREA FIRE DISTRIC |                   |  |                          |
| Cash Payment     | E 101-42200-300                 | PROFESSIONAL SERV | July 2023 Contribution                                   | \$22,771.98              |
| Invoice          |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$22,771.98 |
| Refer            | 449 GERARD ALOISIO              |                   |  |                          |
| Cash Payment     | E 250-46553-300                 | PROFESSIONAL SERV | Prairie Lakes grant - 2023 Sauerkraut days               | \$645.00                 |
| Invoice          |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$645.00    |
| Refer            | 450 DON SIEBERG                 |                   |  |                          |
| Cash Payment     | E 250-46553-300                 | PROFESSIONAL SERV | Prairie Lakes grant - 2023 Sauerkraut days               | \$225.00                 |
| Invoice          |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$225.00    |
| Refer            | 451 SUFUDU                      |                   |  |                          |
| Cash Payment     | E 250-46553-300                 | PROFESSIONAL SERV | Prairie Lakes grant - 2023 Sauerkraut days               | \$1,400.00               |
| Invoice          |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$1,400.00  |
| Refer            | 452 LARRY NOVOTNY               |                   |  |                          |
| Cash Payment     | E 250-46553-300                 | PROFESSIONAL SERV | Prairie Lakes grant - 2023 Sauerkraut days               | \$230.00                 |
| Invoice          |                                 |                   |  |                          |
| Transaction Date | 5/17/2023                       | FIRST STATE BANK  | 10100  | <b>Total</b> \$230.00    |
| Refer            | 455 HAWKINS INC.                |                   |  |                          |

# HENDERSON, MN

05/17/23 2:43 PM

Page 8

## Payments

Current Period: MAY 2023

|                  |                                  |                    |                       |              |            |
|------------------|----------------------------------|--------------------|-----------------------|--------------|------------|
| Cash Payment     | E 601-49400-216                  | CHEMICAL & CH PROD | 3x chlorine cylinders |              | \$30.00    |
| Invoice 6470940  |                                  |                    |                       |              |            |
| Transaction Date | 5/17/2023                        | FIRST STATE BANK   | 10100                 | <b>Total</b> | \$30.00    |
| Refer            | 456 KOHLS SWEEPING SERVICE, INC. |                    |                       |              |            |
| Cash Payment     | E 101-43126-300                  | PROFESSIONAL SERV  | street sweeping       |              | \$5,180.00 |
| Invoice 2388     |                                  |                    |                       |              |            |
| Transaction Date | 5/17/2023                        | FIRST STATE BANK   | 10100                 | <b>Total</b> | \$5,180.00 |
| Refer            | 457 RACO MANUFACTURING           |                    |                       |              |            |
| Cash Payment     | E 601-49400-315                  | CONTRACTUAL SERVI  | Alarm Agent Service   |              | \$825.00   |
| Invoice SO-94044 |                                  |                    |                       |              |            |
| Transaction Date | 5/17/2023                        | FIRST STATE BANK   | 10100                 | <b>Total</b> | \$825.00   |

### Fund Summary

|                                    | 10100 FIRST STATE BANK |
|------------------------------------|------------------------|
| 101 GENERAL FUND                   | \$60,435.76            |
| 206 COVID-19                       | \$758.06               |
| 250 COMMUNITY DEVELOPMENT/EDA      | \$2,500.00             |
| 411 INFILTRAATION, SANITARY, STORM | \$2,240.00             |
| 412 2017-2023 WATER DEBT           | \$6,404.52             |
| 413 TH 93 LEVEE                    | \$4,665.76             |
| 601 WATER UTILITY FUND             | \$7,394.24             |
| 602 SEWER UTILITY FUND             | \$14,343.18            |
|                                    | <hr/>                  |
|                                    | \$98,741.52            |

|  |                   |
|--|-------------------|
| Pre-Written Checks                     | \$0.00            |
| Checks to be Generated by the Computer | \$98,741.52       |
| Total                                  | <hr/> \$98,741.52 |

# HENDERSON, MN

## Cash Balance Summary1

05/17/23 3:41 PM

Page 1

| Fund                          | Begin          | Receipts     | Disbursements  | JE            | JE<br>Payroll  | Balance<br>No Invest | T |
|-------------------------------|----------------|--------------|----------------|---------------|----------------|----------------------|---|
| <b>10100 FIRST STATE BANK</b> |                |              |                |               |                |                      |   |
| 101 GENERAL FUN               | \$195,072.41   | \$52,085.90  | \$284,858.24   | \$38,239.23   | (\$115,997.35) | (\$115,458.05)       | 0 |
| 205 COVIDCARES                | \$0.00         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.00               | 0 |
| 206 COVID-19                  | \$3,664.52     | \$0.00       | \$814.06       | \$0.00        | \$0.00         | \$2,850.46           | 0 |
| 250 COMMUNITY                 | \$3,450.64     | \$600.00     | \$5,373.21     | \$0.00        | \$0.00         | (\$1,322.57)         | 0 |
| 290 LIBRARY FUN               | \$7,163.89     | \$113,678.21 | \$37,601.34    | (\$38,444.23) | (\$14,930.62)  | \$29,865.91          | 0 |
| 301 DEBT SERVIC               | \$121,140.43   | \$0.00       | \$247,472.45   | \$0.00        | \$0.00         | (\$126,332.02)       | 0 |
| 303 2003 DEBT SE              | \$12,532.19    | \$0.00       | \$15,255.00    | \$0.00        | \$0.00         | (\$2,722.81)         | 0 |
| 304 2005A GO BO               | \$0.36         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.36               | 0 |
| 307 2011C TAX AB              | \$24,557.50    | \$0.00       | \$40,300.00    | \$0.00        | \$0.00         | (\$15,742.50)        | 0 |
| 308 2013A eq cert             | \$6,580.73     | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$6,580.73           | 0 |
| 309 2014 Bond                 | \$90.10        | \$0.00       | \$31,116.67    | \$0.00        | \$0.00         | (\$31,026.57)        | 0 |
| 310 1998 DEBT SE              | \$0.00         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.00               | 0 |
| 311 2018EQUIPM                | \$373.30       | \$30,588.75  | \$37,996.26    | \$0.00        | \$0.00         | (\$7,034.21)         | 0 |
| 312 2018TAXABAT               | \$28,860.25    | \$0.00       | \$27,451.49    | \$0.00        | \$0.00         | \$1,408.76           | 0 |
| 313 2019A EQUIP               | \$39.06        | \$0.00       | \$76,580.48    | \$0.00        | \$0.00         | (\$76,541.42)        | 0 |
| 314 2020A water               | \$0.00         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.00               | 0 |
| 375 2002 GEN OB               | \$13,182.25    | \$0.00       | \$55,935.00    | \$0.00        | \$0.00         | (\$42,752.75)        | 0 |
| 379 GO Tax Incre              | \$638.00       | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$638.00             | 0 |
| 403 BENDERPARK                | \$0.00         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.00               | 0 |
| 409 MN AND 6TH                | \$0.68         | \$0.00       | \$0.00         | \$0.00        | \$0.00         | \$0.68               | 0 |
| 410 2018 EQUIPM               | (\$0.36)       | \$0.00       | \$0.00         | \$0.00        | \$0.00         | (\$0.36)             | 0 |
| 411 INFILTRAATI               | \$99,796.44    | \$0.00       | \$2,240.00     | \$0.00        | \$0.00         | \$97,556.44          | 0 |
| 412 2017-2023 W               | \$44,113.45    | \$0.00       | \$9,606.72     | \$0.00        | \$0.00         | \$34,506.73          | 0 |
| 413 TH 93 LEVEE               | (\$3,144.36)   | \$70,886.94  | \$60,841.09    | \$0.00        | \$0.00         | \$6,901.49           | 0 |
| 414 HEND TRAIL                | (\$13,617.50)  | \$0.00       | \$0.00         | \$0.00        | \$0.00         | (\$13,617.50)        | 0 |
| 601 WATER UTILI               | \$20,529.95    | \$62,378.92  | \$304,867.00   | \$0.00        | (\$5,793.94)   | (\$227,752.07)       | 0 |
| 602 SEWER UTILI               | (\$659,610.43) | \$81,081.60  | \$204,596.63   | \$205.00      | (\$4,740.52)   | (\$787,660.98)       | 0 |
| 604 PFABOND                   | \$642,086.79   | \$85,296.84  | \$1,036.68     | \$0.00        | \$0.00         | \$726,346.95         | 0 |
| 605 ENVIRONMEN                | \$20,591.79    | \$9,732.17   | \$16,258.22    | \$0.00        | \$0.00         | \$14,065.74          | 0 |
|                               | \$568,092.08   | \$506,329.33 | \$1,460,200.54 | \$0.00        | (\$141,462.43) | (\$527,241.56)       | 0 |

## Henderson City Council Meetings May 19, 2023

|                          |                           |            |
|--------------------------|---------------------------|------------|
| Wednesday, May 31, 2023  | Payroll                   | TBA        |
| Wednesday, May 31, 2023  | workshop                  | 6:00 P.M.? |
| Thursday, June 1, 2023   | Utility                   | 4:00 P.M   |
| Wednesday, June 14, 2023 | Payroll                   | TBA        |
| Wednesday, June 21, 2023 | Bills, Budget and Finance | 6:30 P.M.  |
| Wednesday, June 21, 2023 | City Council              | 7:00 PM    |

Posting pursuant to Minn Stat. 475.705 subd. 1 the Open Meeting Law.

Lon Berberich  
City Administrator