

AGENDA  
HENDERSON CITY COUNCIL  
WEDNESDAY, July 21, 2021  
**TIME 7:00 P.M.**

TARGET TIME  
**7:00 P.M.**

- I. Call to Order
- II. Minutes July 21,2021
- III. Requests to Appear Before the Council, Ordinances
  - A. Republic Contract and Introductions
  - B. Henderson Lions Club-Use of Grounds
  - C. S.E.H. Agreement, JPA
  - D. Rachel Miller
- IV. Reports
  - A. Police Chief-monthly-personnel on hiring
  - B. S.E.H. sewer project update, pilot study,
  - C. City Administrator-Arp funding-NW Gas contract
  - D. City Council
    - 1. Utility-start delinquency collections July 31
    - 2. Street, Mill Street & Blacktop projects
    - 3. HHPC-Keely Brenno resigned
- V. Financial
  - A. Cash balance-current
  - B. Bills
  - C. Ehlers-bond refinance, FMP, cash flow, financial plan, rate study
- VI. Old Business
- VII. New Business
  - A.) Liquor License
- VIII. Information Items
  - A. Revised Meeting Schedule
- IX. Adjourn

8:30 P.M.

## MINUTES, HENDERSON CITY COUNCIL Wednesday, July 21, 2021

Meeting called to order at 7:00 P.M. by Mayor Keith Swenson; present were council members Randy Tiegs, Steve Sellner, Janet Boese, and Amy Hardel. Also present were Police Chief Dimitri Ikonitski, City Attorney Jason Moran, Beth Cornish, Mike Gorham and Chris Knutson

Motion Tiegs, seconded Hardel to approve the minutes from the June 16, 2021 meeting. Motion carried.

Mike Gorham representing Northwest Natural Gas the city supplier discussed that their franchise agreement needs to be updated and discussed the status of pending cases with the Minnesota PUC relating to limiting the number of connections the company is allowed. The company will continue to provide updates on the case as it progresses. Rates were also discussed as part of the franchise agreement. The new agreement will be presented at an upcoming meeting.

Tiegs asked about odor and Gorman indicated the cause of those issues and that they have been corrected.

Police Chief Ikonitski presented the department monthly report. Jason Lehnardt will switch from full time to part time. Another candidate was interviewed to fill the full-time position, but no action was taken on hiring until the personnel committee can review the process and applicant. They will report back at the next meeting.

Chris Knutson reported on the sanitary sewer project. He recommended approving payment number 9. Discussion on performance and communication issues related to the project. Motion Boese, seconded Sellner to pay \$40,875.43. Motion carried 4-1 with Tiegs voting no.

Knutson presented information on doing the water quality pilot study. Motion Boese, seconded Tiegs to approve the proposal as submitted. Motion carried.

Knutson presented a change order for doing Mill Street as part of the GM contract. Motion Boese to consider for approval, seconded Swenson. Additional options were discussed with a consensus to ask GM if they could reduce the amount to \$140,000. (GM later indicated they would not accept that counter proposal-Boehne Construction, Neisen Paving and Parrott construction were later contacted to make proposals based on the specification presented and revised.). No vote was taken.

City Attorney Jason Moran provided input and an update on current cases and his first few weeks of Henderson City Attorney work.

City Administrator went over activity report, FEMA projects, new economic recovery program, small cities assistance program (Henderson gets \$25,605), pilot study and financial.

Discussion on making blacktop repairs. Sellner and Tiegs are continuing to work with Boehne.

Utility committee provided an updated report-going to start a collection process for delinquent customers effective July 30, 2021. Shutoff and assessment procedures are in the process of being started.

Boese, Tiegs and Sellner reported on the fire commission meeting. Budget is being reviewed, discussing equipment and safety issues.

Sellner discussed raising funds and looking into enacting a local sales tax. Attorney Moran has experience with this as well-updates and potential projects list later.

Swenson reported on trail project as part of the Sibley County 6 flood mitigation project.

Swenson reported on MNDOT discussions on the Highway 93 project, a special meeting may be needed to review a Joint Powers agreement.

Motion Boese, seconded Swenson to approve the following city bills-motion carried

ABDO EICK & MEYERS, LLP	\$675.00	BRUCE GUSTOFSON	\$125.11
BACHMANS WHOLESALE NURSERY	\$6,159.41	BUESGENS TRUCKING	\$700.00
BADGER METER INC.	\$10.68	BUREAU OF CRIM. APPREHENSION	\$150.00
BOND TRUST SERVICES CORPORATIO	\$60,736.60	C. BOEHNE CONSTRUCTION	\$7,093.00
		CCP INDUSTRIES	\$69.66

CITY OF LE SUEUR	\$14,468.14	NAPA AUTO PARTS OF LE SUEUR	\$47.97
COMPUTER PLUS SOLUTIONS	\$3,380.42	NELSON & JONES, LTD.	\$2,013.00
CONSTRUCTION TREE SERVICE	\$3,200.00	NORTHWEST NATURAL GAS	\$110.58
DIANE FRAUENDIENST	\$2,000.00	NUESSMEIER ELECTRIC, INC	\$472.50
EVOLUTION MEDIA & DESIGN, LLC	\$305.00	POMPS TIRE SERVICE INC	\$859.12
EXCEL ENERGY	\$5,162.26	PRAIRIE TRAIL ELECTRIC	\$30.30
FIRST STATE BANK	\$8,511.09	QUILL.COM	\$73.18
GALL'S INC.	\$52.48	REPUBLIC SERVICES	\$454.37
GM CONTRACTING	\$40,875.43	SEH	\$30,000.00
HAWKINS INC.	\$2,398.92	SIBLEY COUNTY TREASURER	\$5,610.00
HENDERSON AREA FIRE DISTRICT	\$7,961.38	SIWEK LUMBER & MILLWORK	\$42.50
HENDERSON INDEPENDENT	\$2,383.38	SPRING TOUCH	\$372.97
HENDERSON LAWN CARE	\$2,679.00	TACTICAL SOLUTIONS	\$34.00
HENDERSON POST OFFICE	\$330.00	DANIEL R REIMAN	\$131.84
HENDERSON TOWNSHIP	\$1,488.63	THE MULCH STORE	\$1,204.00
HOMETOWN BANK	\$25.00	TOM FRAUENDIENST	\$175.00
JAGUAR	\$394.93	TOSHIBA BUSINESS SOLUTIONS	\$28.88
JAMES BAUMANN	\$3,184.16	TRUE VALUE	\$314.34
KOPISCHKE SEAMLESS GUTTER	\$880.00	UC LABORATORY	\$796.48
LON BERBERICH	\$480.29	VERIZON WIRELESS	\$118.05
MAGUIRE IRON, INC.	\$46,419.00	WAGARS RED OWL	\$1,321.60
MATHESON TRI GAS INC.	\$30.81	BREMER BANK	\$6,149.00
MEDIACOM	\$321.72		
MN Valley Electric	\$757.02		

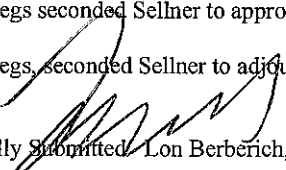
Berberich went over updated preliminary updated budget and financial information based on the completed 2020 audit and approved journal entries. Also, current and projected fund balances and the tax levy were looked at. The preliminary budget will include a 2-3% tax levy increase.

Discussion on the Henderson Lions Club applying for a On sale nonprofit expect license for every Tuesday starting July 27 and ending September 28, 2021. Motion Bovee, seconded Swenson to approve the application and waive/not charge any license fees. Motion carried.

Review of revised appointments-Mayor Swenson appointed himself to the Personnel Committee moved Amy Hardel to the Chamber representative and Janet Boese to the Library Board. Motion Boese, seconded Hardel to approve these appointments. Motion carried.

Motion Tiegs seconded Sellner to approve the revised meeting schedule-motion carried.

Motion Tiegs, seconded Sellner to adjourn the meeting-adjourned at 9:48 P.M.

Respectfully Submitted,  Lon Berberich, City Clerk.





9813 Flying Cloud Dr  
 Eden Prairie, MN  
 RepublicServices.com/Support

Lon Berberich  
 City of Henderson  
 600 Main St  
 P O Box 433  
 Henderson, MN 56044  
[Lonber3@mchsi.com](mailto:Lonber3@mchsi.com)

August 10, 2021

Re: Municipal Materials Management Agreement Terms and Conditions: 7.1 and 7.2 Exhibit

The agreement between Republic Services and the city of Henderson has a rate increase due August 1, 2021. The scheduled rates for MSW collection schedule are outline in the contract as:

August 1, 2020 – July 31, 2021	August 1, 2021 – July 31, 2022
\$8.64	\$8.90
\$10.51	\$10.83
\$12.36	\$12.73

The scheduled rates for Single Sort Recyclable collection are outlined in the contract as:

August 1, 2020 – July 31, 2021	August 1, 2021 – July 31, 2022
\$4.24	\$4.37

The Recycling Processing Rate- Annual Recycling Adjustment has been evaluated for possible adjustments as particularly address in Section 7.2 of the Agreement.

2020-2021 Monthly Rate was intended to be: \$ .75/month. In error Republic invoiced it at \$ .25/month. Residents saw \$ .75 on their individual quarterly invoice.

The rate adjustment to reconcile commodity market has, in fact gone down in the past 12 months.

The calculation used brings that monthly rate down from \$ .75 to \$ .47.

Taking the past error into consideration, we are informing you that the resident quarterly invoice will go up from \$ .75 to \$1.41

*The resident will see a \$ .66 quarterly increase.*

Republic invoiced the residents of Henderson for their July/ Aug/ Sept 2021 billing. The next bill cycle will be on Sept 15, 2021 for Oct / Nov /Dec.

Sincerely,

Deb Gatz – Municipal Administrator    dd: (763) 972-4119 cell: (612) 845-0979

[Dgatz@republicservices.com](mailto:Dgatz@republicservices.com)

Matthew Herman – Municipal Sales Manager    dd: (763) 972-4176 cell: (612) 845-2799

[MHerman2@RepublicServices.com](mailto:MHerman2@RepublicServices.com)

Sounds good.

On Fri, Aug 13, 2021 at 3:04 PM Lon Berberich <lonber3@mchsi.com> wrote:

> I will put you on the city council agenda Wednesday the 18th, you can

> explain it to them and get their thoughts.

>

> Hi Lon,

> The Henderson Lions Club, in conjunction with the Ladies Tourist Club, are

> starting a recycling project to collect plastic that is not recyclable

> under the current program.

> Arlington and Le Sueur have done these projects recently and we will "win"

> a bench made of recycled plastic for downtown.

> I was wondering if we could place a collection bin somewhere around the

> community building, since people come in to pay bills, etc. Lions members

> will be clearing out the bin regularly.

> Materials such as plastic overwrap and plastic grocery bags will be part of

> the items collected.

> A story for the newspaper will give residents a heads up to start saving

> items to recycle very soon and a follow up story will run when the bins

> arrive.

> We are also asking Wagar's as the program gives us two bins, and we will be

> looking for a third one to place on the south side of town, preferably up

> the hill.

> Please let me know your thoughts.

> Thanks for your consideration,

> Beth Cornish

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lonber3@mchsi.com

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**RE: Henderson Levee Agreements**

From: jmoran

To: lonber3    Sellnerconstruction    keithswenson    jabld    Amy Hardel    randy ties

Cc: Rachel Pichelmann

Thank you Lon for keeping me in the loop on this. From a legal perspective, everything right preliminarily approved by me and we should plow-ahead at this point.

Jason L. Moran  
 Attorney at Law  
 Christian, Keogh, Moran and King  
 City Attorney-Le Center, Waterville, Elysian, Madison Lake, Janesville, Cleveland, Henderson,  
 65 South Park Ave.  
 P.O. Box 156  
 Le Center, MN 56057  
 Tel-(507) 357-2278  
 Fax-(507) 357-2270

-----Original Message-----

From: Lon Berberich <lonber3@mchsi.com>  
 Sent: Wednesday, August 11, 2021 2:05 PM  
 To: Sellnerconstruction <Sellnerconstruction@gmail.com>; keithswenson <keithswenson@mchsi.com>  
 Cc: Rachel Pichelmann <rpichelmann@sehinc.com>; Moran, Jason <jmoran@co.le-sueur.mn.us>  
 Subject: Fwd: Henderson Levee Agreements

Following this timeline this morning 1 below got accomplished *to where we are at*  
 Should be able to complete steps 2 & 3 after the next city council meeting and approval of the  
 MNDOT should be able to complete 4 after 2/3 are submitted.

The city will do 5/6 ASP after received from MNDOT and hopefully MNDOT can complete 7/8 shortl  
 That will complete the JPA.

The whole process starts over with different St. Paul MNDOT hierarchy for the cooperative cons  
 side note the Highway 19 part of the project will start/begin in 2022.

Plan is to have a few updated plan presentations at rollin nights yet this fall and an open hc  
 I have also attached the framework for the JPA agreement WITHOUT the scope of work that Rachel

----- Forwarded Message -----

From: "matthew young" <matthew.young@state.mn.us>  
 To: "lonber3" <lonber3@mchsi.com>, "keithswenson" <keithswenson@mchsi.com>  
 Cc: "Peter Harff, DOT" <peter.harff@state.mn.us>, "Susan Museus, DOT" <susan.museus@state.mn.us>



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lonber3@mchsi.com

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----- Forwarded Message -----

From: "matthew young" <matthew.young@state.mn.us>

To: "lonber3" <lonber3@mchsi.com>, "keithswenson" <keithswenson@mchsi.com>

Cc: "Peter Harff, DOT" <peter.harff@state.mn.us>, "Susan Museus, DOT" <susan.museus@state.mn.us>

Sent: Friday, August 6, 2021 9:12:55 AM

Subject: Henderson Levee Agreements

Good Morning Lon,

Susan let me know about a discussion you had the other day. The intent of this email is to cla

I understand your concerns. Like you, I was expecting the GO bond funds to go straight to the

There will be three distinct contracts used to distribute the GO bond funds. They are:

Joint Powers Agreement (JPA). This is to transfer funds for the design of the levee, and every  
SEH covered in the scope of work for the JPA will be reimbursed. Think of it like a consultant  
the city and not completed in phases. One agreement reduces administration time, this agreemer

The process to get the JPA executed is to:

- \* City and MnDOT finalize the scope of work that I sent you the other day to make sure it
- \* City prepares a budget to deliver that scope of work including both City and SEH costs a
- \* City completes the Pre-Award Audit with info from both the City and SEH.
- \* MnDOT prepares the JPA contract language and attaches the scope and budget.
- \* City gets a Council resolution to approve the JPA.
- \* City signs the JPA.
- \* MnDOT signs the JPA.
- \* The work can commence.

Cooperative Construction Agreement. The City and MnDOT enter into a cooperative construction a  
agreement will also include the City paying for construction and administration of city costs

Construction Contract. MnDOT will get the construction contractor on board and pay them direct

Always feel free to reach out to me when questions arise.

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lonber3@mchsi.com

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**RE: 7212-21(93) Joint Powers DRAFT Henderson Project**

From: Behrens, Roger F (MMB)

To: matthew young   jmoran   lonber3   Peter Harff, DOT   Rachel Pichelmann

Jason:

In addition, the legislation itself requires that the funds only be used, " to raise the roadway elevation and prevent closures

Subd. 35.**Henderson; Trunk Highway 93 to U.S. Highway 169 Reconstruction**

For projects eligible for general obligation bond proceeds that are associated with the reconstruction

Roger Behrens  
Capital Bonding Coordinator | Debt Management Division  
651-201-8131  
Minnesota Management and Budget  
658 Cedar Street, Saint Paul, MN 55155  
mn.gov/mmb

-----Original Message-----

From: Young, Matthew (DOT) &lt;matthew.young@state.mn.us&gt;

Sent: Monday, August 16, 2021 1:54 PM

To: Moran, Jason &lt;jmoran@co.le-sueur.mn.us&gt;; lonber3@mchsi.com; Harff, Peter (DOT) &lt;peter.harff@state.mn.us&gt;; rpiche

Cc: Behrens, Roger F (MMB) &lt;Roger.Behrens@state.mn.us&gt;

Subject: RE: 7212-21(93) Joint Powers DRAFT Henderson Project

Mr. Moran,

I checked in with Capital Bonding Coordinator with MMB this morning regarding your request that any remaining funds stay remainder funds.

"Section 6.01 The Advances. The State Entity agrees, on the terms and subject to the conditions set forth herein, to make Advances to the Public Entity if the amount of the Advances to the Public Entity is less than the amount of the G.O. Grant delineated in Section 1.01, then the State Entity and the Public Entity, in accordance with the provisions contained in Section 2.11, the State Entity's obligation to make Advances shall terminate as

This language states there can never be any excess funds because the grant agreement must be amended to the amount at

Matt Young  
MnDOT Project Manager  
District 7 - Mankato  
507-317-7855



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The Document

was 32 pages  
in email copied in

August 18, 2021

RE: City of Henderson  
South Levee Modification Project  
SEH No. HENDE 159909 14.00

Lon Berberich  
City Administrator  
City of Henderson  
600 Main Street, PO Box 433  
Henderson, MN 56044

Dear Mr. Berberich:

In October 2020, the Minnesota State Legislature approved a bonding bill which included a \$1.8 million appropriation for the City of Henderson for projects that are "associated with the reconstruction of marked Trunk Highway 93 from Henderson to marked U.S. Highway 169, to raise the roadway elevation and prevent closures due to river flooding." This money was primarily intended to cover the City's costs associated with modifications to the South Levee system which are related to the road raise project being led by MnDOT.

MnDOT has prepared a draft scope of work which is Exhibit C of the Joint Powers Agreement between the City of Henderson and MnDOT. That scope of work (provided to SEH by Matt Young of MnDOT on August 16, 2021) is attached to this letter and was used to develop a detailed cost estimate which is also attached. The scope of work includes the following major tasks: project management, permitting and regulatory agency coordination, levee design and plan preparation, detailed design, utility coordination, a levee study, and construction design support. SEH intends to commence work by conducting the levee study to evaluate up to three options for levee alignment: a 200' shift south, a 100' shift south, and the existing alignment. Once a preferred option is selected, SEH will continue with the design and corresponding permitting and regulatory agency coordination.

The estimated cost of completing the work described in the attached scope of work is included as an attachment along with corresponding assumptions. SEH's pre-award audit packet which was requested by MnDOT is also attached. If you have any questions about the attached information, please contact me at 651-724-8245.

Sincerely,

*Rachel Pichelmann*

Rachel Pichelmann, PE, CFM (PE Lic. IA, IN, MN, SD)  
Sr. Water Resources Engineer

REP  
Attachments

c: Brad Woznak (SEH)

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 11 Civic Center Plaza, Suite 200, Mankato, MN 56001-7710

507.388.1989 | 877.316.7636 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

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**ATTACHMENT 1**

**Draft Scope of Work Provided by  
MnDOT on August 16, 2021**

### **Project Scope of Work Overview**

This contract will include planning, preliminary surveying, preliminary (layout) design, public involvement, environmental documentation, hydraulic engineering, and determination of right-of-way needs for construction of levee modifications in the City of Henderson (City).

This project will be led by City of Henderson, administered through a Joint Powers Agreement with the Department of Transportation, (State).

The City will contract with a professional/technical design consultant to perform the work. The City has contracted with Short Elliott Hendrickson (SEH) to perform the work. "Contractor" as referred to in this scope of work will refer to the City and its professional/technical design consultant. The City will be responsible for all oversight and direction of its design consultant.

The anticipated elements of the construction project are further summarized as:

- Construction of levee modifications on the south side of Henderson.

### **Contract scope of work overview**

The scope of work will be for engineering / design / project development and will include:

1. Project Management
2. Permitting, regulatory agency coordination
3. Levee Design and Plan Preparation
4. Detailed Design
5. Utility Coordination
6. Levee Study
7. Construction Design Support

#### **1. Project Management (Source Type 1010)**

Project management will include work necessary for communication and completion of the project tasks on time and within budget.

##### **1.1. Administration**

Administration of the project will include meetings, progress reports, invoicing, preparation of contract amendment requests (if necessary), cost and schedule updates, other non-technical work, communication with the necessary project personnel, and all other work to ensure all the project tasks are completed on time, within budget, and in accordance with State and Federal laws, rules, and regulations.

##### **1.2. Public Involvement**

The Contractor will provide coordination for public, agency, and stakeholder involvement.

###### **1.2.1 Team Meetings**

- a. Kickoff meeting with key team members to establish communication and technological file sharing protocols.
- b. Attend monthly team meetings during the project's design to review Scope, Schedule and Budget with the overall project team, State and City.

##### **1.3 Quality Management**

The Contractor will maintain a Quality Management Plan.

**2. Permitting, Regulatory Agency Coordination (Source Type 1071)**

The Contractor will provide coordination, documentation and meet all permitting requirements. The Contractor will:

- 2.1 Coordinate with the US Army Corps of Engineers (COE) to develop design parameters and project delivery protocols for the Section 408 permit.
- 2.2 Prepare and submit any Section 408 permit requirements for the levee modifications to the COE.
- 2.3 Provide COE information from existing studies completed by the State necessary to submit to the COE for the permit application, possibly including, but not limited to the following:
  - a. Wetland impacts
  - b. Endangered Species, Section 7
  - c. Cultural Resources
  - d. Floodplain Analysis
  - e. Farmland impacts
  - f. Contaminated Materials
- 2.4 Prepare Environmental Justice analysis if required by the COE for the Section 408 Permit.

**3. Levee Design and Plan Preparation (Source Type 1250)**

The levee design and associated plans and special provisions will be included in the Highway 93 bidding documents, with a single construction contract award. Contractor will complete levee design in accordance with COE standards and requirements. Final construction plans will be prepared in conformance with standards and conventions as published in state manuals or communicated by the state project manager.

- 3.1 Predesign. Contractor will:
  - 3.1.1 Provide Levee alignment and profile and typical section
  - 3.1.2 Provide levee trail alignment, profile, and typical section
  - 3.1.3 Provide Ridge Road alignment, profile, and typical section
  - 3.1.4 Coordinate alignments and profiles with the Highway 93 design team
- 3.2 Hydraulic analysis
  - 3.2.1 Provide Hydraulic Recommendations for the box culvert under Ridge Road.
  - 3.2.2 Utilize the Minnesota River HEC-RAS model to confirm a "no rise" result for the final design of the levee modifications.
- 3.3 Materials recommendation. Contractor will:
  - 3.3.1 Conduct soil investigations as required by the COE to inform levee design.
  - 3.3.2 Design the levee in accordance with COE guidelines to obtain COE approval of the proposed design.
  - 3.3.3 Provide grading, base, and pavement recommendations for the levee trail.
- 3.4 Landscaping design  
Contractor will develop conceptual landscape designs that will include, at a minimum, turf establishment.

3.5 Erosion Control

Contractor will identify erosion control measures necessary for construction of all levee, trail, and ridge road related work.

3.6 Field Surveys/Data Collection

3.6.1 The State will provide any survey data in its possession upon request

3.6.2 The Contractor will be responsible for any field survey data collection necessary beyond what the State provides. Any Survey data must follow the horizontal and vertical datum used by the State and must be in conformance with the current standards and specifications of the State Survey & Mapping Manual.

3.6.3 Work with the State Right of Way Unit to determine the extent of right of way needed for the levee and Ridge Road. The State will acquire the right of way for the levee, trail and Ridge Road needs, in addition to the highway needs. The State will temporarily take over the city right of way necessary for construction.

4. Detailed Design (Source Type 1250)

The Contractor will submit construction plans at the following milestones.

**March 15, 2022** Design Phase – to include complete plan sheets for the levee, trail, , landscaping, and erosion control. Redesign of the pump station is not included in this scope.

**June 15, 2022** Plan Prep Phase – to include standard plans, tabulations, and statement of estimated quantities for all work on submitted plan sheets

Contractor will:

4.1 Make all necessary revisions required by agency reviews, tabulate all comments, and provide written responses to plan comments after each milestone review.

4.2 Revise plan sheets post advertising for addenda if necessary.

4.3 Provide Special Provisions at the Plan Prep Phase for review and will make all necessary revisions required by the State.

5 Utility Coordination (Source Type 1195)

The Contractor will perform utility coordination for the levee modification work in accordance with the State's Utility Accommodation and Coordination Manual. The Contractor will coordinate all utility relocations and/or adjustments due to the levee construction. The State will coordinate all utility relocations due to the highway construction.

6 Levee Study (1250)

Contractor will conduct a study of the current levee location and provide recommendations to the levee. The study will include the following.

6.1 Current levee location and impacts with filling it in and Hwy 93 going over the top of the levee in its current alignment.

6.2 Provide up to three alternative alignments and profiles to construct a new levee intersection with Hwy 93.

- 6.3 Conduct hydraulic analysis and identify necessary modifications to the levee creek and box culvert under Ridge Road.
- 6.4 Utilize the Minnesota River HEC-RAS model to confirm a “no rise” result for the levee alternatives considered.
- 6.5 Review the capacity of the existing pump station and provide recommendations.
- 6.6 Construction cost estimate of the considered alternatives.

**7. Construction Support (Source Type 1250)**

Contractor will provide answers to questions from the Construction Project Engineer during construction. Contractor will revise plans as needed due to unforeseen site conditions. Contractor will prioritize responding to construction needs so as not to cause delays for the construction contract.

**Project Schedule**

The project schedule will be developed through coordination with the Project Management Team. The schedule will reflect State being provided two weeks to review deliverables.

**State Deliverables**

The State will provide the following information and data:

1. Historical plan information found at:  
[http://dotapp7.dot.state.mn.us/cyberdocs\\_guest/Libraries/Default\\_Library/Groups/GUESTS/frameaset.asp](http://dotapp7.dot.state.mn.us/cyberdocs_guest/Libraries/Default_Library/Groups/GUESTS/frameaset.asp)
2. Digital Terrain Mapping
3. Planimetric mapping
4. Existing alignment
5. Existing right of way limits
6. Early Notification Memo (ENM)
7. Phase 1 environmental site assessment (if required)
8. Cultural resources review and State Historic Preservation Office coordination
9. District 7 Design Guidance
10. District 7 Traffic Guidelines
11. District 7 Drainage Guidelines



**ATTACHMENT 2**

**SEH Cost Estimate**



Estimated Hours

Client: MnDOT District 7 & City of Henderson  
 Project: South Levee Modification Project

Task No.	Work Task Description	SEH											Totals	
		Project Manager	QC Manager	Lead Geotechnical Engineer	Geotechnical Engineer	Design/Ech/ Landscape Architect	Water Resources Engineer	Environmental Liaison	Highway Design Engineer	Structural Engineer	Surveyor	Admin		
<b>1.0 Project Management</b>														
1.1	Administration	40	10	4	8	4	4	4	4	4	4	4	8	90
1.2	Public Involvement	20	4	4	4	10	4	4	4	4	4	4	4	62
1.3	Quality Management	20	30	16	4					16			4	94
<b>2.0 Permitting and Regulatory Agency Coordination</b>														
2.1	Coordination with USACE for Section 408 Permit	4		1	8	8	2	2	2					25
2.2	Prepare and Submit Section 408 Permit to USACE	16		1	8	8	2	2	2					37
2.3	Provide USACE Additional Information as Needed	8		1	4	2	2	4	4					23
2.4	Prepare Environmental Justice Analysis if Required by USACE	1												1
2.5	Quality assurance verification	1	4											5
<b>3.0 Levee Design and Plan Preparation</b>														
3.1	Preliminary													0
3.1.1	Provide Levee alignment, profile & typical section	20	2	4	4	40	8							86
3.1.2	Provide levee trail alignment, profile and typical section	8				20	4							56
3.1.3	Provide Ridge Road alignment, profile and typical section	8				20	4	24						56
3.1.4	Coordinate alignments and profiles with Highway 93 design team	8		2	2	4	4	24						44
3.2	Hydraulic Analysis													0
3.2.1	Design the box culvert under Ridge Road	4	1			12	16							41
3.2.2	Utilize the Minnesota River HEC-RAS model to confirm a "no rise" result	8	2			8	30							48
3.3	Materials recommendation													0
3.3.1	Conduct soil investigation as required for levee design.	1		4	18									23
3.3.2	Design levee in accordance with USACE guidelines	1		16	68									85
3.3.3	Provide grading, base, and pavement recommendations for levee trail.	1		2										3
3.4	Landscape Design [turf establishment]	2				8	4							14
3.5	Erosion Control	6				8	8							22
3.6	Field Surveys/Data Collection													0
3.6.1	Review data from State	2				8								10
3.6.2	Collect field survey data as needed for design	2				8								10
3.6.3	Provide linework to State for ROW Acquisition	2				8								12
<b>4.0 Detailed Design</b>														
	Submit Plans at Design Phase	30	6	12	40	260	40	24						472
	Submit Plans, Tabs, and SEC at Plan Prep Phase	16		4	28	100	20	12	12				8	200
4.1	Revise as needed, tabulate comments, provide responses.	16			8	20	8	8	8				8	76
4.2	Revise after advertising if needed by addenda	16			4	20	8	4	4				8	64
4.3	Provide special provisions at Plan Prep Phase & revise as needed	50	12	4	20	10	4	4	4				16	132
<b>5.0 Utility Coordination</b>														
	Utility Coordination	20				20	8							48
<b>6.0 Levee Study</b>														
6.1	Identify the current levee impacts	7	2		10									19
6.2	Provide up to 3 alternative alignments & profiles for levee	33	12	15	18	48		40	40				6	232
6.3	Conduct hydraulic analysis to identify necessary modifications to the levee creek & box culvert	4											4	32
6.4	Utilize the Minnesota River HEC-RAS model to confirm a "no rise" result	4	1											17
6.5	Review the capacity of the existing pump station & prepare recommendations	8	1	2										27
6.6	Construction cost estimate of considered alternatives	8	3	2	8	18	8	4	4					55
<b>7.0 Construction Support</b>														
	Revised plans as needed due to unforeseen site conditions	40		20		60		8	8				12	148

**ATTACHMENT 3**

**SEH Pre-Award Audit Information**

**MnDOT Pre-Award & Overhead Rate Questionnaire for Consulting Engineers**



Office of Chief Counsel  
395 John Ireland Blvd.  
St. Paul, MN 55155

To whom it may concern,

As part of MnDOT's auditing process, you may be asked to provide data that are reasonably understood to be classified as nonpublic or protected nonpublic under the Minnesota Government Data Practices Act ("MGDPA") or other state or federal data privacy laws.

The MnDOT Office of Audit makes every effort to safeguard the security of the data collected. All data submitted as part of our audits are maintained in a secure and restricted location for the duration of the audit process. Data submitted as part of this process are only accessible to MnDOT employees whose work assignments require access. Any data determined to be classified as nonpublic or protected nonpublic will not be disclosed to any third party absent a lawful requirement of a court or governmental agency. Data that are no longer needed for an audit are either maintained in a secure repository pursuant to MnDOT's records retention schedule or securely destroyed.

On rare occasions, MnDOT may receive a request for third party data pursuant to the MGDPA or other government transparency laws. Every data request received by MnDOT is routed to the Office of Chief Counsel for processing, where all requested data are reviewed by a licensed attorney and withheld as required by law. When these requests involve data collected as part of an audit, MnDOT protects from unlawful disclosure all data reasonably understood to be classified as nonpublic and protected nonpublic. Examples of nonpublic or protected nonpublic data that are withheld from unlawful disclosure include but are not limited to:

- Internal auditing data under Minn. Stat. §13.392
- Trade secret information under Minn. Stat. §13.37 subd. 1(b)
- Transportation data under Minn. Stat. §13.72
- Business data under Minn. Stat. §13.591

If you believe any data you are asked to provide should be classified as not public under these statutes or any other applicable laws, you are welcome—but are not obligated—to communicate that to the MnDOT Office of Audit. Please contact the Office of Chief Counsel for other questions related to the privacy or security of your data.

An equal opportunity employer



## **MnDOT Pre-Award & Overhead Rate Questionnaire for Consulting Engineers**

In order for the MnDOT Office of Audit to perform a Pre-Award or Overhead Rate Review, we need the following items:

1. MnDOT Pre-Award & Overhead Rate Questionnaire
2. The most recent financial statements
3. Chart of accounts that ties to the financial statements and (if applicable) overhead/indirect cost rate schedule
4. Independent Auditor's Report on financial statements and accompanying management letter (if applicable)
5. An example of an Employee Timesheet
6. An example of an Employee Expense Report
7. Fee Schedule and/or a Billing Rate Schedule (if applicable)
8. Fixed Hourly Rate (FHR) Cost Detail Template
9. Most recent Fiscal Years Overhead Rate Development workpapers
  - a. Overhead rate calculation, by providing the CPA Audited Overhead Report; or another State DOT Overhead Report; or an In-House Overhead Rate Calculation.
  - b. National Compensation Matrix
  - c. Certification of Final Indirect Cost (Overhead) Rate,
  - d. If applicable, Cognizant and/or Acceptance letters from other State DOT's regarding the most current fiscal years overhead rate.
10. The company's policies for vacation and sick leave
11. The company's bonus policy
12. Other written policies, as required throughout the questionnaire.

If this Pre-Award is in response to an RFP, the following information will need to be submitted:

1. A Cost Proposal. Please submit this in Microsoft Excel format.

A Pre-Award is required for all sub-consultants listed in your cost proposal, if their costs are \$10,000.00 or more; it is the Prime Consultant's responsibility to coordinate their submittals.

The Pre-Award cannot be completed without all the information listed above. Missing information can delay the Pre-Award process and could impact the results of the audit. Therefore, it is important to provide all information for the Pre-Award at the time of submittal, including the sub-consultant's information, if applicable. **Please send all required documentation to [ProfessionalTechnicalAudits.dot@state.mn.us](mailto:ProfessionalTechnicalAudits.dot@state.mn.us)**

If you have any questions regarding the Pre-Awards, please email the Office of Project Management and Technical Support - Consultant Service Section at [ProfessionalTechnicalAudits.dot@state.mn.us](mailto:ProfessionalTechnicalAudits.dot@state.mn.us)

# MnDOT Pre-Award & Overhead Rate Questionnaire for Consulting Engineers

Please identify the Company's primary contact for accounting questions:

Name: Sheila Olson  
 Title: Controller  
 Phone Number: 651-490-2000  
 e-mail address: solson@sehinc.com  
 Mailing address: 3535 Vadnais Center Drive, Saint Paul, MN 55110

*(if different than headquarters address listed above)*

## Background Information

### Year Established

When was the Company formed? 1927

### Business Form

What form of business entity is the Company?

- Sole Proprietorship   
  Partnership   
  C Corporation   
  S Corporation  
 Other \_\_\_\_\_

### Parent/Subsidiary

Is the Company a subsidiary of any other company?

- Yes If "yes", please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 No

### Common Ownership

Does the Company own or control any other company or legal entity (e.g., trust or foundation) through common ownership? (See AASHTO Guide Section 8.23.B for details.)

- Yes If "yes", please explain: SEH has subsidiaries. They are not consolidated in this report.  
 \_\_\_\_\_  
 No

### Ownership

Please list the stockholders, partners, or other owners with greater than five percent ownership of the Company and their respective percentages of ownership.

**Table 1: Company Ownership**

Name	Title	Ownership Percentage
SEH ESOP	ESOP Trust	% 81
		%
		%
		%
		%
		%
		%
		%
		%

**Mediacom****lonber3@mchsi.com**

---

**Council/public comment**

---

**From :** Henderson Independent  
<hendersonmnnews@gmail.com>

Tue, Aug 17, 2021 12:38 PM

**Subject :** Council/public comment

**To :** lonber3 Henderson <lonber3@mchsi.com>

Lon,

I wish to address the council during the public comment portion of tomorrow's meeting. Can you please add me to the list?

Rachel Miller  
Editor  
Henderson Independent  
[hendersonmnnews@gmail.com](mailto:hendersonmnnews@gmail.com)  
507-248-3223

---





# Henderson, MN Police Department

Mailing: PO Box 125, Henderson, MN 56044  
Location: 600 Main St, Henderson, MN 56044

---

Date: 08 / 17 / 2021

---

Chief Dmitri Ikonitski

---

## HENDERSON POLICE DEPARTMENT MONTHLY REPORT

July 20-August 17, 2021

- 1. Police department handled 73 calls for service. The department made arrests for Order for Protection and two Gross Misdemeanor Domestic Assault. The department conducted two other criminal investigations.  
No major incidents during Roll-Ins.**

Domestic calls- 2.  
Assault/ Fight in proress-0.  
Threats-0.  
Harassment/Stalking/OFP violation-1.  
Death investigation-0.  
Buglary-0.  
Thefts-1.  
Forgery-0.  
Falsely reporting crime-0.  
Narcotic-related-0.  
Arrest warrant-0.  
School-related-0.  
Child protection/Adult protection-0.  
Juvenile-related-1.  
Scam-0.  
Property damage-1.  
Traffic accident reports-1.  
Noise complaints-0.  
Suspicious activity-3.  
Traffic stops-4.  
Driving complaint followed by directed traffic enforcement- 0.  
Animal complaints-2.  
Parking violations-0.  
Assist other agency-4.  
Civil matter-1.  
Alarm/open door/911 hang up-1.  
Missing/suicidal person-0.  
Community policing/directed patrol-41.  
Public assist/welfare checks-2.

Ordinance violations-0.

Criminal trespass-0.

Other calls, "traffic hazard" "information only", "found property", "vehicle lockout or motorist assist", "residence checks".

### **1. Personnel**

Officers Jason Lenertz

Officer Eric Karels

Officer Alex Schmidt

Officer Brett Lawler

Michael Nunan is a new full-time police officer candidate began his training.

### **2. Training**

Every member of the police department is up-to date on their training.

### **3. Equipment and police supplies.**

Main unit, 29,326 miles. Oil change was done. Next oil change due at 29,909 miles.

Back up unit, 81, 302 miles. Oil change due at 82,827 miles. Both units in good operational condition.

Two radios, both in good working condition.

Two phones, both in good working condition.

**Expenses:** \$638.90 for new officer uniforms and \$90 in POST license activation fee. Application for training reimbursement was submitted to the state. Henderson should receive #3,473.35 for training expenses.

### **4. State of Emergency**

Back to normal.

### **5. POST/BCA requirements**

Current on all POST/BCA requirements. All POST licenses either renewed or obtained.

This monthly report was completed on August 17, 2021 by Chief Dmitri Ikonitski, Henderson Police Department.

Current and Follow-up Activities Status as of *Wednesday, August 18, 2021*

Levee & Disasters-Information submitted to FEMA on 2018 & 2019 Disaster, Awaiting 2021 inspection scheduling-about \$60K still outstanding

Signs and repairs: working on final installation, reselling & dedication 2021-September 2021

Blacktop incl. crack sealing/sealcoat/repairs/patches-2021 projects-quote-approve in August with Mill Street

Compost pick-up and site: sign done

2021 snow removal-decide later

Allanson's/trails: electrical improvements-analyze for 2022 with breaker & new plan-September

Community Building/Grounds/brick and step-meeting room open, touch up complete

Boat landing area maintenance for 2021

Equipment/capital purchase-water plant improvements ongoing-year 2 billed-SEH in July/August

2021 ordinance codification in force; sent in for publication-should be back by September/October

Library-Boehne complete

Status of Bender Park open

Update on future uses of Covid \$ amounts-approximately \$96,000 to be used from now until 2026-2 payments, 2021/22. Registered, waiting for payment

2020/21 audit/budget/financial-Layne finished final journal entries-working on funds adjustments/balances, attached at meeting, 2021 fund balances, Ehlers information FMP=preliminary budget in September

Community Square-MNDOT/Sibley Co booth-August 31 & Tuesday in September and September 22-TBA

Checklists which will follow through to CIP and comp planning with filing update, website, meeting protocol post COVID, planning, etc.-set meeting dates

1

## Local Government ARP Funding Request Form

*About 96,000 - 2021/2022*

 **Thanks!**

Thank you for submitting the Local Government ARP Funding Request Form. Please print this page as confirmation of your submission. We expect to publish a list of local governments with completed ARP Funding Request Forms in summer 2021.

[Submit another response](#)

[Create my own form](#)

Powered by Microsoft Forms |

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information.

| [Terms of use](#)

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lonber3@mchsi.com

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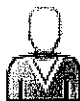
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**Re: Northwest Gas - franchise renewal**

From: jmoran

To: rachel   lonber3

I believe we can proceed to approve it without an appearance from NW Gas.

Jlm

**From:** Rachel Sorrentino <rachel@nwgas.com>**Sent:** Tuesday, August 17, 2021 4:54:20 PM**To:** 'Lon Berberich'; Moran, Jason**Subject:** RE: Northwest Gas - franchise renewal

Great! Thanks for the responses, no issues with any of them. I'm in full agreement to get it on the agenda for this week so we

Thanks!

Rachel Sorrentino  
Managing Director  
Northwest Gas  
651-341-2250  
rachel@nwgas.com

-----Original Message-----

**From:** Lon Berberich <lonber3@mchsi.com>**Sent:** Tuesday, August 17, 2021 3:07 PM**To:** jmoran <jmoran@co.le-sueur.mn.us>**Cc:** rachel <rachel@nwgas.com>**Subject:** Re: Northwest Gas - franchise renewal

rachel,

Just to clarify-the meeting is tomorrow night, Wednesday, the 18th of August.

And yes on number 3-that is new. A right of way ordiances with fees was just recently adopted.

Lon

----- Original Message -----

**From:** "jmoran" <jmoran@co.le-sueur.mn.us>**To:** "lonber3" <lonber3@mchsi.com>, "rachel" <rachel@nwgas.com>**Sent:** Tuesday, August 17, 2021 2:58:15 PM**Subject:** RE: Northwest Gas - franchise renewal

Lon/Rachel:

Rachel, thank you for your email to Lon. He has passed it on to me for some review. See my answers below.

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lonber3@mchsi.com

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Subject: RE: Northwest Gas - franchise renewal

Lon/Rachel:

Rachel, thank you for your email to Lon. He has passed it on to me for some review. See my answers below.

Looks like we are 99% done with this so my suggestion is to put on the agenda for this weeks' meeting so we can close this i

Jason L. Moran  
Attorney at Law  
Christian, Keogh, Moran and King  
City Attorney-Le Center, Waterville, Elysian, Madison Lake, Janesville, Cleveland, Henderson, Kilkenny  
65 South Park Ave.  
P.O. Box 156  
Le Center, MN 56057  
Tel-(507) 357-2278  
Fax-(507) 357-2270

-----Original Message-----

From: Lon Berberich <lonber3@mchsi.com>  
Sent: Tuesday, August 17, 2021 2:37 PM  
To: Moran, Jason <jmoran@co.le-sueur.mn.us>  
Subject: Fwd: Northwest Gas - franchise renewal

----- Forwarded Message -----

From: "rachel" <rachel@nwgas.com>  
To: "lonber3" <lonber3@mchsi.com>  
Sent: Tuesday, August 17, 2021 12:37:45 PM  
Subject: RE: Northwest Gas - franchise renewal

Hi Lon,

We don't object to any of Jason's changes, but a few questions:

- 1) In section 4: I assume "public grounds" are things like parks, fairgrounds, etc.; is that correct? Also, I think there was a typo
- 2) In section 5: Are there any city ordinances relating to field locations for underground utilities? We of course comply with MS requirements above and beyond MS Chapter 216D, unless something changes and a new ordinance is passed of course or so
- 3) In section 6: The requirement to pull a permit is new, but I think we can live with it. Can you tell me the typical turnaround would have to defer to Lon on any permit fees and turnaround times).

As it stands now, I'm not able to attend Thursday's meeting, but if you think there will be questions or other reasons why the

Thanks!

Rachel Sorrentino  
Managing Director  
Northwest Gas  
651-341-2250  
rachel@nwgas.com

CITY OF HENDERSON  
SIBLEY COUNTY, MINNESOTA

ORDINANCE NO. \_\_\_\_

AN ORDINANCE GRANTING TO NORTHWEST NATURAL GAS, LLC, ITS LESSEES, SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE RIGHT AND AUTHORITY FOR A PERIOD OF TWENTY-FIVE YEARS TO ERECT AND MAINTAIN A GAS PLANT AND/OR GAS SYSTEM AND ANY OR ALL NECESSARY MAINS, PIPES, SERVICES AND OTHER APPLIANCES THEREUNTO APPERTAINING IN, UPON, OVER, ACROSS AND ALONG THE STREETS, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF HENDERSON, MINNESOTA, FOR THE TRANSMISSION, DISTRIBUTION AND SALE OF NATURAL AND/OR PROPANE GAS FOR HEATING, INDUSTRIAL AND ALL OTHER USES AND PURPOSES IN SAID CITY AND DESCRIBING THE TERMS AND CONDITIONS UNDER WHICH THE GRANTEE IS TO OPERATE.

The City Council of the City of Henderson, Minnesota, does ordain as follows:

Section 1. Northwest Natural Gas, LLC, a Minnesota limited liability company, its lessees, successors and assigns, hereinafter referred to as Grantee, be and is hereby granted a non-exclusive authority for a period of twenty-five years to erect and maintain a gas plant and/or gas system and any and all necessary mains, pipes, services and other appliances thereunto appertaining in, upon, over, across, and along the streets, alleys, bridges, and public places in the City of Henderson, Minnesota, hereinafter referred to as City, for the transmission, distribution and sale of natural and/or propane gas for heating, industrial and all other uses and purposes in the City.

Section 2. Whenever the Grantee, in the construction or maintenance of its system or in the installation of any extension thereto, shall cut into or take up any pavement or shall make any excavation in any street, avenue, alley or public places, within the City, the same shall be done in a manner as not to interfere with the use of such thoroughfares by the public. The Grantee shall use such safeguards as may be necessary to prevent injury to persons or property during such construction work, and upon its completion, all pavement shall be replaced in as good condition as it was before taken up. All excavations

*Amend Franchise Agreement Per City Attorney*

shall be refilled and all obstructions shall be removed at the expense of the Grantee and to the satisfaction of the City. In the event that the Grantee shall fail to comply with the provisions of this section after having been given reasonable notice, the City may do such work as may be needed to properly repair said thoroughfares and the cost thereof shall be repaid to the City by the Grantee.

Section 3. The Grantee in erecting and maintaining said gas distribution system, and in entering and using said streets, highways, avenues, alleys and public places in the City and in laying its gas equipment, shall not in any manner interfere with or injure any improvement which the City now has or may hereafter have upon any of its streets, alleys, highways or public places.

Section 4. Grantee's facilities shall be located, constructed, and maintained in as safe and secure a manner as reasonably possible; in such a manner so as to not unnecessarily interfere with the safety and convenience of ordinary travel along and over public ways or the public or governmental use thereof or the public or governmental use of public grounds; and so as not to disrupt normal operation of any utility system. Gas facilities may be located on public grounds in a location acceptable to the City with the City's express consent before placement.

Section 5. Grantee shall provide field locations for its underground gas facilities within the city Consistent with the requirements of Minnesota Statutes Chapter 216D and any City Ordinances.

Section 6. Grantee shall not open or disturb any public ground or public way for any purpose without first having obtained the required permits and permission from the City except in cases of emergency. In cases of emergency, as soon as practicable, but not more than 72 hours after opening the same, Grantee shall notify the City of said opening. Grantee shall promptly and diligently restore any and all openings to the same or better condition than the area was prior to the opening. All such work shall be



completed within 30 days of said opening unless additional time is provided by the City in writing.

Section 7. Grantee agrees for and on behalf of itself, its lessees, successors and assigns, that for and during the term and period of this grant, it will maintain in the City an adequate, modern, standard and sufficient gas system and will maintain and operate the same in a modern and adequate fashion to meet the necessities and requirements of the City and its industries and inhabitants. Provided, however, that no obligation shall extend to, or be binding upon the Grantee, to construct or extend its system or furnish natural and/or propane gas or gas service within the City if Grantee is, for any reasons, unable to obtain delivery of natural and/or propane gas at or near the corporate limits of the City or an adequate supply thereof to warrant the construction or extension of its system. Provided, further that when the amount of natural and/or propane gas supplied to Grantee at or near the limits of this City is insufficient to meet the additional requirements of connected or new consumers Grantee shall have the right to prescribe reasonable rules and regulations for allocating the available supply of natural and/or propane gas for such additional requirements to domestic, commercial and industrial consumers in that order of priority.

Section 8. Grantee agrees that all authority and rights in this Ordinance shall at all times be subject to all rights, power and authority now or hereafter possessed by said City to regulate rates, to control the manner in which Grantee shall use the streets, alleys, bridges and public places of the City and to regulate the manner in which Grantee shall use and enjoy the franchise granted.

Section 9. The Grantee shall, at all times, maintain an adequate supply of clean, standard gas of British Thermal Unit heating value as fixed in its rate schedule filed from time to time with the City; plus or minus fifty (50) British Thermal Units per cubic foot of gas. Should the monthly average of British Thermal Units vary more than fifty (50) from the value in the rate schedule, the rate then in effect shall be automatically and

correspondingly adjusted during any period or periods of time in which such different British Thermal Unit value shall be furnished. The city shall have the right to request Grantee to furnish satisfactory proof of the British Thermal Unit content of the gas.

Section 10. The Grantee shall hold the City harmless from any and all claims and actions, litigation or damage, arising out of the passage of this Ordinance or the construction, erection, installation, maintenance or operation of the system operated by authority of this ordinance within the limits of the City or the negligence of its employees in the operation thereof, including Court costs and reasonable attorney fees in making defense against such claims. A copy of the process served upon the City shall be served by the City upon the Grantee. The Grantee shall have the right to defend in the name of the City and to employ counsel for such purposes.

Section 11. The Grantee shall not be required at its own cost to extend its gas distribution system more than one hundred (100) feet to serve a customer.

Section 12. If the Grantee shall be in default in the performances of any of the terms and conditions of this Ordinance and shall continue in default for more than thirty days after receiving notice from the City Council of such default, the City Council may, by ordinance duly passed and adopted, terminate all rights granted under this Ordinance to the Grantee. The notice of default shall specify the provision or provisions in the performance of which it is claimed the Grantee is in default. Said notice shall be in writing and served in the manner provided by the laws of Minnesota for the service of original notices in civil actions.

Section 13. The right and authority herein granted shall be non-exclusive and shall be and continue for a period of twenty-five (25) years from and after the date of the legal enactment of this Ordinance.

Section 14. This Ordinance shall be in full force and effect from and after its passage and publication as required by law. Summary Publication is authorized herein.



C.Boehne Construction, LLC

36004 276th Street  
Henderson, MN 56044

# Quote

Date	Estimate #
8/12/2021	21-1024

Name / Address
City Of Henderson

Project
Mill Street Improvement

Item	Description	Qty	Unit	Rate	Total
Mobilization	MOB	1	LS	5,000.00	5,000.00
Removals	Remove Concrete curb and gutter	162	LF	5.85	947.70
Removals	Remove Bituminous paving	1,134	SQ YD	3.50	3,969.00
Saw Cut	Full Depth Bit saw cut	70	LF	1.25	87.50
15" Dual Wall ...	15" DW pipe	205	LF	38.02	7,794.10
12" Dual Wall ...	12" DW pipe	68	LF	46.00	3,128.00
Grout	Grout Outlets of 15" and 12" DW pipe	1	LS	697.00	697.00
Common Exca...	Common Excavation 12" subcut section	500	CU YD	26.77	13,385.00
Geo fabric	Goetextile Fabric, type V	1	LS	2,908.00	2,908.00
Aggregate Base...	Aggregate Base CL-5 12" of CL-5	714	Ton	23.86	17,036.04
Concrete Drive...	6" Concrete driveway approach	144	Sqft	19.02	2,738.88
Curb and Gutter	B618 curb and gutter	185	LF	32.15	5,947.75
Bituminous Ta...	bituminous material tack coat	60	gal	3.50	210.00
Bituminous	type SP 9.5 wearing course mix 2, B 4" of bit, 2 lifts	230	ton	88.05	20,251.50
Turf Establish...	Turf Establishment- permanent seeding	1	LS	800.00	800.00
Rolled Erosion ...	Natural net straw	1	LS	937.00	937.00
All quantities are an estimate final quantities will be based on field measurements Any work not listed above will be an extra, time and material basis.					
<b>Total</b>					<b>\$85,837.47</b>
Phone #			E-mail		
507-382-0191			chase@cboehneconstruction....		

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lonber3@mchsi.com

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**RE: Potential Refunding Analysis for City of Henderson**

From: Todd Hagen

To: lonber3

That sounds like a good plan Lon. Thanks! Todd.

Todd Hagen, CIPMA  
Senior Municipal Advisor  
O: (651) 697-8508 | M: (612) 961-9131 | ehlers-inc.com

This e-mail and any attachments may contain information which is privileged or confidential. In error, please destroy it and notify us immediately by return e-mail or at our telephone number

-----Original Message-----

From: Lon Berberich <lonber3@mchsi.com>  
Sent: Thursday, July 29, 2021 5:00 PM  
To: Todd Hagen <thagen@ehlers-inc.com>  
Subject: Re: Potential Refunding Analysis for City of Henderson

ok-maybe w should discuss a finance plan too

----- Original Message -----

From: "Todd Hagen" <thagen@ehlers-inc.com>  
To: "lonber3" <lonber3@mchsi.com>  
Cc: bkimmel@ehlers-inc.com, "Todd Hagen" <thagen@ehlers-inc.com>  
Sent: Thursday, July 29, 2021 2:31:40 PM  
Subject: Potential Refunding Analysis for City of Henderson

Attached is Ehlers latest periodic report on the status of potential refundings. We've identified analysis further.

Todd Hagen , CIPMA  
Senior Municipal Advisor  
O: (651) 697-8508 | M: (612) 961-9131 | [ <https://nam10.safelinks.protection.outlook.com/?url=inc.com%7Cf80347b3356940426de608d952dc31df%7C71c01b83561e4863a9870b04d2e359b9%7C1%7C0%7C637631ved=0> | ehlers-inc.com ] [ <https://nam10.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.inc.com%7Cf80347b3356940426de608d952dc31df%7C71c01b83561e4863a9870b04d2e359b9%7C1%7C0%7C637631ved=0> ]

This e-mail and any attachments may contain information which is privileged or confidential. In error, please destroy it and notify us immediately by return e-mail or at our telephone number

July 29, 2021

Lon Berberich, City Administrator  
City of Henderson, Minnesota  
600 Main St  
PO Box 433  
Henderson, MN 56044-0433

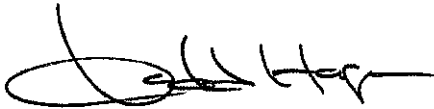
RE: Potential Refunding of Existing Bonds

As your Municipal Advisor one of the services we provide is to monitor your outstanding bond issues and alert you to any potential refunding opportunities. An updated status report for your outstanding debt is attached. It includes general information about your existing debt and a brief comment regarding potential savings based on current market conditions. We will continue to monitor your issues on an ongoing basis and will contact you if we identify refunding opportunities that merit consideration.

If you have any questions about this information, please contact me.

Sincerely,

Ehlers

A handwritten signature in black ink, appearing to read 'Todd Hagen'.

Todd Hagen  
Senior Municipal Advisor/ Vice President

A handwritten signature in black ink, appearing to read 'Bruce Kimmel'.

Bruce Kimmel  
Senior Municipal Advisor/ Vice President

Status Report on Refunding of Existing Bond Issues

Original Bond Amount	Title	Last Maturity	Call Date	Callable Amount	Callable Rates		Status
					Low	High	
\$3,713,099	General Obligation Sewer Note of 2007	08/20/2027	09/26/2007	\$1,524,000	1.490%	1.490%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.
\$470,000	General Obligation Public Utility Revenue Bonds, Series 2007B	02/01/2023	02/01/2017	\$80,000	4.250%	4.250%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.
\$3,030,000	General Obligation Refunding Bonds, Series 2011B	02/01/2023	02/01/2020	\$425,000	3.300%	3.400%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.
\$495,000	Taxable General Obligation Tax Abatement Bonds, Series 2011C	02/01/2028	02/01/2021	\$265,000	4.250%	4.750%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.
\$220,000	General Obligation Bonds, Series 2013A	01/01/2023	01/01/2021	\$50,000	4.000%	4.000%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.
\$380,000	General Obligation Bonds, Series 2014A	02/01/2024	02/01/2022	\$90,000	3.500%	3.500%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.
\$635,000 <i>(Handwritten: 2,151,412)</i>	General Obligation Water Revenue Bonds, Series 2014C	02/01/2035	02/01/2024	\$390,000	3.100%	3.700%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.
\$555,000	General Obligation Bonds, Series 2018A	02/01/2029	02/16/2018	\$450,000	2.550%	2.940%	As of July 29, 2021, we estimate that a current refunding will produce a savings of \$10,067, or a present value savings of 2.20%. We will contact you soon to discuss your options for refunding these bonds.
\$614,000	General Obligation Bonds, Series 2019A	02/01/2023	12/31/2019	\$463,000	2.750%	2.750%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.
\$2,880,000	General Obligation Water and Sewer Revenue Bonds, Series 2020A	02/01/2034	02/01/2030	\$1,115,000	1.150%	1.450%	As of July 29, 2021, we estimate that this refunding would not generate sufficient savings to be considered.

# HENDERSON, MN

## Cash Balance Summary

Fund	Begin	Receipts	Disbursements	JE	JE Payroll	Balance No Invest	T
Cash Act 10100 FIRST STATE BANK							
101 GENERAL FUN	\$116,254.54	\$357,421.46	\$440,449.87	\$0.00	(\$119,237.43)	(\$86,011.30)	0
205 COVIDCARES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
220 FIRE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
250 COMMUNITY	\$2,096.70	\$13,200.00	\$4,397.08	\$0.00	\$0.00	\$10,899.62	0
301 DEBT SERVIC	(\$346,945.60)	\$34,726.45	\$367,041.25	\$0.00	\$0.00	(\$679,260.40)	0
303 2003 DEBT SE	\$44,664.93	\$1,500.00	\$532.40	\$0.00	\$0.00	\$45,632.53	0
304 2005A GO BO	\$1,568.56	\$50,000.00	\$1,292.40	\$0.00	\$0.00	\$50,276.16	0
307 2011C TAX AB	\$26,126.25	\$22,000.00	\$6,418.75	\$0.00	\$0.00	\$41,707.50	0
308 2013A eq cert	\$16,443.48	\$2,500.00	\$575.25	\$0.00	\$0.00	\$18,368.23	0
309 2014 Bond	\$545.39	\$0.00	\$2,837.50	\$0.00	\$0.00	(\$2,292.11)	0
310 1998 DEBT SE	\$571.89	\$0.00	\$0.00	\$0.00	\$0.00	\$571.89	0
311 2018EQUIPM	\$19,757.59	\$43,373.75	\$76,285.20	\$10,000.00	\$0.00	(\$3,153.86)	0
312 2018TAXABAT	\$26,169.99	\$13,500.00	\$25,104.18	\$0.00	\$0.00	\$14,565.81	0
313 2019A EQUIP	\$1,073.96	\$0.00	\$0.00	\$0.00	\$0.00	\$1,073.96	0
314 2020A water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
375 2002 GEN OB	\$515.65	\$30,000.00	\$1,976.20	\$0.00	\$0.00	\$28,539.45	0
379 GO Tax Incre	\$3,535.80	\$0.00	\$0.00	\$0.00	\$0.00	\$3,535.80	0
403 BENDERPARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
409 MN AND 6TH	\$0.68	\$0.00	\$1,400.00	\$1,400.00	\$0.00	\$0.68	0
410 2018 EQUIPM	(\$0.36)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.36)	0
411 INFILTRATIO	\$1,279,515.32	\$0.00	\$707,801.09	\$0.00	\$0.00	\$571,714.23	0
412 2017-2023 W	\$254,432.55	\$0.00	\$48,582.30	\$0.00	\$0.00	\$205,850.25	0
601 WATER UTILI	\$129,311.67	\$87,858.71	\$107,443.27	(\$1,400.00)	(\$11,204.78)	\$97,122.33	0
602 SEWER UTILI	(\$585,570.50)	\$139,754.06	\$73,284.11	\$0.00	(\$4,242.55)	(\$523,343.10)	0
604 PFABOND	\$597,205.65	\$168,233.29	\$2,348.75	\$0.00	\$0.00	\$763,090.19	0
605 ENVIRONMEN	\$10,977.53	\$16,094.78	\$1,723.75	\$0.00	\$0.00	\$25,348.56	0
875 HENDERSON	\$6,462.30	\$10,000.00	\$0.00	(\$10,000.00)	\$0.00	<del>\$6,462.30</del>	0
903 GASB 34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
904 UNAMORTIZE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
	\$1,604,713.97	\$990,162.50	\$1,869,493.35	\$0.00	(\$134,684.76)	\$590,698.36	0

-6462.36

584,236.03

+ 239,747.09

HENDERSON, MN

08/18/21

\*Check Summary Register©

AUGUST 2021

	Name	Check Date	Check Amt	
<b>10100 FIRST STATE BANK</b>				
UnPaid	ABDO EICK & MEYERS, LLP		\$4,750.00	Audit services
UnPaid	ARAMARK		\$18.44	
UnPaid	BLUE CROSS BLUESHIELD OF M		\$1,558.50	September
UnPaid	BRUCE GUSTOFSON		\$45.00	phone reimbursement
UnPaid	BUESGENS TRUCKING		\$750.00	clean along dike to park
UnPaid	CENTRAL FIRE PROTECTION		\$389.05	extinguishers city hall
UnPaid	CHRISTIAN, KEOGH, MORAN & K		\$1,680.00	LEGAL SERVICES
UnPaid	CONSTRUCTION TREE SERVICE		\$371.00	REMOVE TREE STUMP GRIND ALAI
UnPaid	DENNIS GRAHAM		\$100.00	2 TRIPS WITH WATER SAMPLES
UnPaid	DIANE FRAUENDIENST		\$2,000.00	
UnPaid	EHLERS & ASSOCIATES		\$750.00	CONTINUING DISCLOSURE FEE
UnPaid	EXCEL ENERGY		\$4,891.86	garage
UnPaid	HAWKINS INC.		\$1,393.95	LPC-AM
UnPaid	HENDERSON INDEPENDENT		\$2,174.11	PRINTING 2020 DRINKIN WATER RE
UnPaid	HENDERSON LAWN CARE		\$3,131.00	July-August Mowing & Trimming
UnPaid	HIGH ISLAND CONTRACTING LL		\$476.00	5 LOADS CLASS 5
UnPaid	JAGUAR		\$476.22	
UnPaid	JAMES BAUMANN		\$2,187.00	August billing
UnPaid	JASON LENERTZ		\$110.01	EXTERNAL HARD DRIVE
UnPaid	LEAGUE OF MN CITIES INS. TRU		\$16,086.00	
UnPaid	MATHESON TRI GAS INC.		\$31.60	Acetylene
UnPaid	MEDIACOM		\$176.90	police phone
UnPaid	MICROSOFT OFFICE 365		\$25.66	
UnPaid	MINNESOTA DEPT OF REVENUE		\$456.45	2nd quarter sales tax
UnPaid	MN DEPT OF LABOR AND INDUS		\$239.00	building permit reports Dec 20
UnPaid	MN Valley Electric		\$1,398.80	Security Lights
UnPaid	NAPA OF BELLE PLAINE		\$26.07	OIL FIILTER AND OIL
UnPaid	NORTHWEST NATURAL GAS		\$11.00	600 Main Street
UnPaid	GOHPER STATE ONE CALL		\$54.00	email tickets 23
UnPaid	QUILL LLC		\$117.54	COPIER PAPER
UnPaid	REPUBLIC SERVICES		\$111.94	WASTE/RECYCLING OVRAGE
UnPaid	<del>XXXXXXXXXXXXXXXXXXXX</del>		<del>\$2,000.00</del>	<del>XXXXXXXXXXXXXXXXXXXX</del>
UnPaid	TOM FRAUENDIENST		<del>\$336.00</del>	City hall Cleaning <i>- Mowing Lib</i>
UnPaid	TOSHIBA BUSINESS SOLUTION		\$39.89	COPER MAINT
UnPaid	TRUE VALUE		\$284.43	MORTOR
UnPaid	UC LABORATORY		\$597.36	SAMPLE TESTING 6/29-7/22
UnPaid	VERIZON WIRELESS		\$118.01	AUGUST POLICE
		<b>Total Checks</b>	<b>\$47,653.75</b>	



**\*Check Detail Register©**

AUGUST 2021

		Check Amt	Invoice	Comment
<b>10100 FIRST STATE BANK</b>				
Unpaid	<b>ABDO EICK &amp; MEYERS</b>			
E 101-41540-301	AUDITING AND APPRAISAL	\$3,750.00	445472	Audit services
E 101-41540-301	AUDITING AND APPRAISAL	\$1,000.00	445472	cares compliance testing
	<b>Total ABDO EICK &amp; MEYERS</b>	<b>\$4,750.00</b>		
Unpaid	<b>ARAMARK</b>			
E 101-41940-210	OPERATING SUPPLIES	\$18.44	256000013734	
	<b>Total ARAMARK</b>	<b>\$18.44</b>		
Unpaid	<b>BLUE CROSS BLUESHIELD OF MINN</b>			
E 101-42110-130	PAID HEALTH INSURANCE	\$1,558.50	210802159538	September
	<b>Total BLUE CROSS BLUESHIELD OF MINN</b>	<b>\$1,558.50</b>		
Unpaid	<b>BRUCE GUSTOFSON</b>			
E 101-43000-320	COMMUNICATION/TELEPHONE	\$45.00	2021-08	phone reimbursement
	<b>Total BRUCE GUSTOFSON</b>	<b>\$45.00</b>		
Unpaid	<b>BUESGENS TRUCKING</b>			
E 101-42500-300	PROFESSIONAL SERVICES	\$750.00	73021	clean along dike to park
	<b>Total BUESGENS TRUCKING</b>	<b>\$750.00</b>		
Unpaid	<b>CENTRAL FIRE PROTECTION INC.</b>			
E 101-41940-300	PROFESSIONAL SERVICES	\$160.55	44032	extinguishers city hall
E 101-42200-300	PROFESSIONAL SERVICES	\$87.60	44032	extinguishers fire dept
E 601-49400-300	PROFESSIONAL SERVICES	\$59.50	44032	extinguishers wells and water
E 101-43110-300	PROFESSIONAL SERVICES	\$29.70	44032	extinguishers street dept
E 101-45200-300	PROFESSIONAL SERVICES	\$4.95	44032	extinguishers bender park
E 101-42100-400	REPAIRS & MAINTENANCE-MA	\$9.90	44032	extinguishers police dept
E 101-45500-300	PROFESSIONAL SERVICES	\$14.85	44032	extinguishers library
E 101-41000-300	PROFESSIONAL SERVICES	\$22.00	44032	truck charge
	<b>Total CENTRAL FIRE PROTECTION INC.</b>	<b>\$389.05</b>		
Unpaid	<b>CHRISTIAN KEOGH, MORAN &amp; KING</b>			
E 101-41600-304	LEGAL	\$210.00	6340-000x	LEGAL FEES
E 101-41600-304	LEGAL	\$1,470.00	6340-001x	LEGAL SERVICES
	<b>Total CHRISTIAN KEOGH, MORAN &amp; KING</b>	<b>\$1,680.00</b>		
Unpaid	<b>CONSTRUCTION TREE SERVICES</b>			
E 101-45200-300	PROFESSIONAL SERVICES	\$371.00	2423	REMOVE TREE STUMP GRIND ALAN VB
	<b>Total CONSTRUCTION TREE SERVICES</b>	<b>\$371.00</b>		
Unpaid	<b>DENNIS GRAHAM</b>			
E 601-49400-300	PROFESSIONAL SERVICES	\$100.00		2 TRIPS WITH WATER SAMPLES
	<b>Total DENNIS GRAHAM</b>	<b>\$100.00</b>		
Unpaid	<b>DIANE FRAUENDIENST</b>			
E 101-41000-300	PROFESSIONAL SERVICES	\$2,000.00		
E 601-49400-322	POSTAGE	\$0.00		

**\*Check Detail Register©**

AUGUST 2021

		Check Amt	Invoice	Comment
E 602-49450-322	POSTAGE	\$0.00		
	<b>Total DIANE FRAUENDIENST</b>	<b>\$2,000.00</b>		
<b>Unpaid EHLERS &amp; ASSOCIATES</b>				
E 101-47000-300	PROFESSIONAL SERVICES	\$750.00	87665	CONTINUING DISCLOSURE FEE
	<b>Total EHLERS &amp; ASSOCIATES</b>	<b>\$750.00</b>		
<b>Unpaid EXCEL ENERGY</b>				
E 101-43110-381	ELECTRICITY	\$60.29		garage
E 101-42501-381	ELECTRICITY	\$36.33		south pump station
E 601-49410-381	ELECTRICITY	\$14.78		615 Locust
E 101-42503-381	ELECTRICITY	\$11.78		old pump house
E 601-49411-381	ELECTRICITY	\$972.66		well # 2
E 101-41940-381	ELECTRICITY	\$672.89		city hall
E 101-45211-381	ELECTRICITY	\$150.66		benderpark
E 101-45500-381	ELECTRICITY	\$331.72		library
E 101-42502-381	ELECTRICITY	\$70.34		north pumping station
E 601-49402-381	ELECTRICITY	\$109.07		booster station
E 101-43144-381	ELECTRICITY	\$28.94		flag pole
E 101-45200-381	ELECTRICITY	\$271.14		allanson's park
E 601-49410-381	ELECTRICITY	\$119.39		well pump-895 fort road
E 101-45206-381	ELECTRICITY	\$0.00		boat landing
E 101-45211-381	ELECTRICITY	\$0.00		night watch
E 101-43002-381	ELECTRICITY	\$15.22		105 S 5th
E 101-45220-381	ELECTRICITY	\$14.78		124 N 2nd
E 101-43002-381	ELECTRICITY	\$15.78		303 S 5th
E 101-43002-381	ELECTRICITY	\$15.34		106 N 6th
E 101-43001-381	ELECTRICITY	\$102.86		100 South st.
E 602-49470-381	ELECTRICITY	\$290.54		400 Oak Street
E 101-43160-390	STREET LIGHTING	\$1,587.35		street lights
	<b>Total EXCEL ENERGY</b>	<b>\$4,891.86</b>		
<b>Unpaid HAWKINS INC.</b>				
E 601-49400-216	CHEMICAL & CH PRODUCTS	\$1,393.95	4993837	LPC-AM
	<b>Total HAWKINS INC.</b>	<b>\$1,393.95</b>		
<b>Unpaid HENDERSON INDEPENDENT</b>				
E 601-49400-352	GENERAL NOTICES & PUBLIC I	\$1,020.63	073121	PRINTING 2020 DRINKIN WATER REPORT
E 101-41500-351	LEGAL NOTICES/MINUTES	\$1,153.48	073121	2020 ANNUAL FINANCIAL REPORT
	<b>Total HENDERSON INDEPENDENT</b>	<b>\$2,174.11</b>		
<b>Unpaid HENDERSON LAWN CARE</b>				
E 101-45210-300	PROFESSIONAL SERVICES	\$618.00	704	July-August Mowing & Trimming
E 101-45200-300	PROFESSIONAL SERVICES	\$1,023.00	704	July-August Mowing & Trimming
E 101-45211-300	PROFESSIONAL SERVICES	\$630.00	704	July-August Mowing & Trimming
E 101-41940-315	CONTRACTUAL SERVICES	\$232.00	704	July-August Mowing & Trimming
E 101-42200-300	PROFESSIONAL SERVICES	\$72.00	704	July-August Mowing & Trimming
E 101-43126-300	PROFESSIONAL SERVICES	\$556.00	704	July-August Mowing & Trimming

**\*Check Detail Register©**

AUGUST 2021

		Check Amt	Invoice	Comment
<b>Total</b>	<b>HENDERSON LAWN CARE</b>	<b>\$3,131.00</b>		
<b>Unpaid</b>	<b>HIGH ISLAND CONTRACTING LLC</b>			
E 101-43100-400	REPAIRS & MAINTENANCE-MA	\$476.00	1175	5 LOADS CLASS 5
<b>Total</b>	<b>HIGH ISLAND CONTRACTING LLC</b>	<b>\$476.00</b>		
<b>Unpaid</b>	<b>JAGUAR COMMUNICATIONS</b>			
E 101-41000-325	JAGUAR WIFI	\$225.00		
E 101-42100-321	TELEPHONE	\$56.69		
E 101-41000-321	TELEPHONE	\$83.85		
E 101-45500-321	TELEPHONE	\$55.18		
E 101-41000-321	TELEPHONE	\$55.50		
<b>Total</b>	<b>JAGUAR COMMUNICATIONS</b>	<b>\$476.22</b>		
<b>Unpaid</b>	<b>JAMES BAUMANN</b>			
E 101-42400-300	PROFESSIONAL SERVICES	\$2,187.00		August billing
<b>Total</b>	<b>JAMES BAUMANN</b>	<b>\$2,187.00</b>		
<b>Unpaid</b>	<b>JASON LENERTZ</b>			
E 101-42100-240	SMALL TOOLS & EQUIPMENT	\$110.01		EXTERNAL HARD DRIVE
<b>Total</b>	<b>JASON LENERTZ</b>	<b>\$110.01</b>		
<b>Unpaid</b>	<b>LEAGUE OF MN CITIES INS. TRUST</b>			
E 101-45500-362	INS. PROPERTY	\$525.00		
E 601-49401-362	INS. PROPERTY	\$200.00		
E 601-49410-362	INS. PROPERTY	\$200.00		
E 601-49411-362	INS. PROPERTY	\$200.00		
E 602-49470-362	INS. PROPERTY	\$150.00		
E 602-49471-362	INS. PROPERTY	\$86.00		
E 101-41000-362	INS. PROPERTY	\$1,700.00		
E 101-41940-362	INS. PROPERTY	\$1,850.00		
E 101-42200-362	INS. PROPERTY	\$4,200.00		
E 101-42210-362	INS. PROPERTY	\$1,700.00		
E 101-42502-362	INS. PROPERTY	\$100.00		
E 101-42503-362	INS. PROPERTY	\$50.00		
E 101-43110-362	INS. PROPERTY	\$200.00		
E 101-43160-362	INS. PROPERTY	\$1,400.00		
E 101-45200-362	INS. PROPERTY	\$400.00		
E 101-45210-362	INS. PROPERTY	\$500.00		
E 101-45211-362	INS. PROPERTY	\$600.00		
E 101-45212-362	INS. PROPERTY	\$125.00		
E 101-45220-362	INS. PROPERTY	\$1,500.00		
E 101-45221-362	INS. PROPERTY	\$250.00		
E 602-49490-362	INS. PROPERTY	\$150.00		
<b>Total</b>	<b>LEAGUE OF MN CITIES INS. TRUST</b>	<b>\$16,086.00</b>		
<b>Unpaid</b>	<b>MATHESON TRI GAS INC</b>			
E 101-43100-220	REPAIR & MAINTENANCE SUP	\$31.60	0023951338	Acetylene

**\*Check Detail Register©**

AUGUST 2021

		Check Amt	Invoice	Comment
<b>Total MATHESON TRI GAS INC</b>		<b>\$31.60</b>		
<b>Unpaid</b>	<b>MEDIACOM</b>			
E 101-42100-321	TELEPHONE	\$176.90		police phone
<b>Total MEDIACOM</b>		<b>\$176.90</b>		
<b>Unpaid</b>	<b>MICROSOFT OFFICE 365</b>			
E 101-41400-430	MISCELLANEOUS	\$25.66	JULY AUGUS	
<b>Total MICROSOFT OFFICE 365</b>		<b>\$25.66</b>		
<b>Unpaid</b>	<b>MINNESOTA DEPT OF REVENUE</b>			
G 101-20830	STATE TAX	\$351.45		2nd quarter sales tax
G 601-20830	STATE TAX	\$105.00		2nd quarter sales tax
<b>Total MINNESOTA DEPT OF REVENUE</b>		<b>\$456.45</b>		
<b>Unpaid</b>	<b>MN DEPT OF LABOR AND INDUSTRY</b>			
E 101-42400-387	PERMIT SUR CHARGE	\$162.00		building permit reports Dec 20
E 101-42400-387	PERMIT SUR CHARGE	\$52.00		building permit reports March 21
E 101-42400-387	PERMIT SUR CHARGE	\$25.00		building permit reports June 21
<b>Total MN DEPT OF LABOR AND INDUSTRY</b>		<b>\$239.00</b>		
<b>Unpaid</b>	<b>MN VALLEY ELECTRIC</b>			
E 602-49472-381	ELECTRICITY	\$186.00		Security Lights
E 101-45221-381	ELECTRICITY	\$21.00		Sliding Hill
E 602-49471-381	ELECTRICITY	\$1,191.80		29326 Henderson Station Road
<b>Total MN VALLEY ELECTRIC</b>		<b>\$1,398.80</b>		
<b>Unpaid</b>	<b>NAPA OF BELLE PLAINE</b>			
E 101-43100-220	REPAIR & MAINTENANCE SUP	\$26.07	475802	OIL FILTER AND OIL
<b>Total NAPA OF BELLE PLAINE</b>		<b>\$26.07</b>		
<b>Unpaid</b>	<b>NORTHWEST NATURAL GAS</b>			
E 101-41940-370	HEATING	\$11.00		600 Main Street
<b>Total NORTHWEST NATURAL GAS</b>		<b>\$11.00</b>		
<b>Unpaid</b>	<b>ONE CALL CONCEPTS, INC</b>			
E 601-49400-311	GOPHER ONE CALL	\$27.00	1050455	email tickets 23
E 602-49450-311	GOPHER ONE CALL	\$27.00	1050455	email tickets 23
<b>Total ONE CALL CONCEPTS, INC</b>		<b>\$54.00</b>		
<b>Unpaid</b>	<b>QUILL.COM</b>			
E 101-41400-200	OFFICE SUPPLIES	\$117.54	18108030	COPIER PAPER
<b>Total QUILL.COM</b>		<b>\$117.54</b>		
<b>Unpaid</b>	<b>REPUBLIC SERVICES</b>			
E 101-43100-400	REPAIRS & MAINTENANCE-MA	\$111.94	0894-0054677	WASTE/RECYCLING OVERAGE
<b>Total REPUBLIC SERVICES</b>		<b>\$111.94</b>		

~~Unpaid~~ ~~STREIGHTER 3~~

*Remain*

**\*Check Detail Register©**

AUGUST 2021

		Check Amt	Invoice	Comment
<del>E 101-42100-246</del>	<del>GEORGIN</del>	<del>\$291.96</del>	<del>1010400</del>	<del>Cleaning by Nelson</del>
	<b>Total STREICHER S</b>	<b>\$291.96</b>		
<b>Unpaid TOM FRAUENDIENST</b>				
E 101-45500-300	PROFESSIONAL SERVICES	\$160.00	2021-23	MOWING - LIBRARY
E 101-41940-315	CONTRACTUAL SERVICES	\$175.00	800	City hall Cleaning
	<b>Total TOM FRAUENDIENST</b>	<b>\$335.00</b>		
<b>Unpaid TOSHIBA</b>				
E 101-41000-406	COPIER MAINTENANCE	\$39.89	5584407	COPER MAINT
	<b>Total TOSHIBA</b>	<b>\$39.89</b>		
<b>Unpaid TRUE VALUE</b>				
E 101-45200-220	REPAIR & MAINTENANCE SUP	\$11.18		MORTOR
E 101-43100-220	REPAIR & MAINTENANCE SUP	\$74.30		SUPPLIES
E 101-43100-400	REPAIRS & MAINTENANCE-MA	\$129.00		BATTERY CHARGER
E 101-45200-220	REPAIR & MAINTENANCE SUP	\$44.67		ROUNDUP AND SPRAYER
E 101-42100-220	REPAIR & MAINTENANCE SUP	\$8.29		BULBS
E 601-49400-220	REPAIR & MAINTENANCE SUP	\$16.99		DUCT TAPE
	<b>Total TRUE VALUE</b>	<b>\$284.43</b>		
<b>Unpaid UC LABORATORY</b>				
E 602-49451-300	PROFESSIONAL SERVICES	\$597.36	109551	SAMPLE TESTING 6/29-7/22
	<b>Total UC LABORATORY</b>	<b>\$597.36</b>		
<b>Unpaid VERIZON WIRELESS</b>				
E 101-42100-320	COMMUNICATION/TELEPHONE	\$118.01	9885233088	AUGUST POLICE
	<b>Total VERIZON WIRELESS</b>	<b>\$118.01</b>		
	<b>10100 FIRST STATE BANK</b>	<b>\$47,653.75</b>		

**Fund Summary**

<b>10100 FIRST STATE BANK</b>	
101 GENERAL FUND	\$40,436.08
601 WATER UTILITY FUND	\$4,538.97
602 SEWER UTILITY FUND	\$2,678.70
	<b>\$47,653.75</b>

## Henderson City Council Meeting/Notice Schedule, August 18, 2021

Monday, August 30, 2021	Payroll	TBA
Tuesday, August 31	Preliminary HWY 93 rollin information	
Wednesday, September 1, 2021	Utility	TBA
2021	Community Facilities-Checklist Review per insurance	
Tuesday, September 14, 2021	City Equipment-Checklist Review per insurance plus fleet	
Wednesday, September 15, 2021	Payroll	TBA
Wednesday, September 15, 2021	Budget and Finance-	6:30 P.M.
Monday, September 20, 2021	City Council -set budget hearing	7:00 PM
Wednesday, September 22, 2021	Fire commission	7:30 PM
Tuesday, September 29, 2021	Preliminary MNDYOY HWY 93 Presentation	
Wednesday September 30, 2021	Payroll	TBA
	Utility	TBA

Posting pursuant to Minn Stat. 475.705 subd. 1 the Open Meeting Law.

Lon Berberich  
City Clerk